



eDumbe Local Municipality

INVITATION TO BID EDUMPRO-03/2018/19

REQUEST FOR PROPOSALS TO BE APPOINTED TO A PANEL OF CONSULTANTS FOR A PERIOD OF 3 YEARS

eDumbe Municipality hereby invites experienced and suitably qualified professionals to be appointed to Panel of Civil Engineer Consultants.

Terms of Reference

Terms of Reference will be uploaded on website www.edumbe.gov.za ; may also be downloaded from eTender Portal or Requested through email from: buthelzebaw@edumbe.gov.za

Technical Proposal

The Formal Review and Analysis of this proposal will be done to select the most suited methodology, approaches and plans that address our technical requirements. Clear and well presented Technical proposal is expected.

Financial Proposal

Your financial proposal will constitute a bid and therefore will be evaluated as your financial Offer. Your financial proposal must be prepared with the guidance of current applicable ECSA guidelines. Any resulting negotiations to create a binding contract will be done following ECSA Guidelines. Acceptance of your proposal to a contract will be done after evaluation this proposal in terms of PPPFA Regulations, 2017

Compulsory Briefing Session

No compulsory briefing session will be conducted. Any questions will be addressed through enquires with relevant official.

Returnable's :

Your Technical proposals must be supported by: Central Suppliers Database Registration Summary Report, Tax Clearance Certificate, Company Registration Certificate, Copies of certified Company Directors' IDs, Proof of Business Physical Address, Statement of Municipal Rates, MBD 4, 6.1, 8, 9 Declaration forms, CVs , Proof of Registration as a Professional Engineer and Clients Reference letters.

Evaluation

Proposals will be evaluated and adjudicated in terms of PPPFA Regulations, 2017. Two-stages evaluation approach will be used. First stage evaluation is on functionality criteria to be supplied with Terms of Reference and will be applied to Technical Proposal. Only bidders who score the required minimum threshold on functionality criteria will qualify for stage two evaluations. The second stage evaluation is 80/20 Preference Point System which will be evaluating Financial Proposals. eDumbe Municipality subscribes to ECSA guidelines and therefore your Financial Proposal has to adhere to the guidelines

TENDER CLOSING DATE: 11 September 2018

CLOSING TIME: 12H00

**Municipal Manager
eDumbe Local Municipality**