

ÉDUMBE LOCAL MUNICIPALITY



ANNUAL REPORT

2018/2019

FINANCIAL YEAR

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1. CHAPTER 1 – MAYOR’S FOREWORD AND MUNICIPAL MANAGER’S INTRODUCTION

1.1. FOREWORD BY THE MAYOR



South Africa as a nation has held successful and peaceful its fifth general elections on 08 May 2019 for the Fifth Parliament of the Republic. These provincial and national elections were certified to have been free and fair to a larger extent. This is a clear demonstration of the growth of our young democracy. In accordance with the provisions of the laws that govern the affairs of the municipality we have embarked upon a process of consultation with the local community with a view to present the IDP and Budget for the 2019/20 Financial year.

Chapter 4 of the Municipal Systems Act 32 of 2000 makes community participation in the affairs, programmes and activities of the municipality a legal obligation. This IDP is therefore the culmination of a lengthy process of consultation with the local community. The Municipality engaged in a strategic planning session, where a SWOT analysis was established and strategic objectives were developed. The process was followed by the

development of projects emanating from the needs and challenges identified in the strategic planning session and IDP public participation.

Our mandate is clear and simple, which is to liberate and deliver all éDumbe communities to a better life for all. We are committed to change people's life for the better. **IDUMBE NGEKE LISAFANA NAYIZOLO**. We believe that we've started the journey together and we will travel along together supporting each other until we reach our destination.

The municipality is the Gateway to Mpumalanga province which makes own challenges be at variance from other municipality that are not nearby borders. The rural and farms settlement that is dominating our communities are far behind in terms of service delivery. Therefore, we commit to deliver services that are fundamental to our citizens equally and fairly. We further commit to deliver to our full capacity as the political leadership and municipal administration to change people's life and **grow South Africa together**

- We commit to reduce crime rates through intensifying awareness programmes and re-instate safety structures that will deal with crime in our communities.
- We commit to support and develop emerging contractors (SMMEs), because we aim at producing local successful people and enable them to benefit from projects that we would deliver.
- We commit to develop meaningful and clear strategies to develop skills in young people and accommodate our local graduates.
- We commit to capacitate, develop and advance policies that empower women and people with disability.
- We commit to improve infrastructure i.e. Roads, Electrical (Transformer & Substation) and Sewerage system.
- We commit to implement all national government priorities as supported by numerous legislations from both provincial and national government.

NETWORKING AND SHARING OF OPPORTUNITIES

We pledge that all opportunities that would be created will be equally shared amongst all people who qualify for, without asking their political affiliation. We affirm that we've managed to establish good working relations with all spheres of Government (as led by the Premier and the President) and private investors to develop our communities.

OBLIGATION

In a case where Councilors are not doing well, we encourage our communities to hold Councilors accountable and report their concerns in order to make our Municipality work better. We are obliged to consolidate the people's democracy and increase transparency and accountability. Siyaqhuba!!! Indeed, we are sailing towards Better life for all!!! Certainly together we can build better communities and make local government work better.

Siyabonga

Cllr. S J Kunene (Majuba / Mavuso)

HIS WORSHIP THE MAYOR OF EDUMBE LOCAL MUNICIPALITY

1.2. MUNICIPAL MANAGER'S INTRODUCTION

A strategic workshop conducted in Newcastle managed to identify serious weaknesses that cause slow pace in the delivery of basic services on our poor communities. Lack of financial resources remained a key challenge in improving the lives of communities that are dependent from eDumbe Local Municipality. A great effort in terms of resolving long outstanding electrification projects were noted. Council was applauded for taking a firm decision on parking all the electrification projects that were planned for 2018/19 financial year so as to energize all projects that were incomplete since 2015/16 financial year. The Mayor Cllr SJ "Majuba Mavuso" Kunene managed to fulfil dreams of community members from villages of Nkonkotho, Ntungwini and Nkembeni who enjoyed the benefits of basic electricity for the first time in their lives. Additional funding electrification of Enhlungwane was secured from COGTA by the Mayor for the provision of electricity in farm areas of ward 8. The electrification programmes for 2019/20 to electrify villages of Lenjane, Obivane and completion of eNhlungwane are in place and we hope that these projects will be handed over to their deserving beneficiaries during the course of the year.

Our appreciation goes to the former Minister of Department of Energy as well as to the MEC for KZN Cogta for their continued support in energizing the lives of people from Paulpietersburg and its surroundings. The intervention by councillors of eDumbe in unlocking the electrification backlogs has reinforced the project management principles into our midst. Management has made it upon their task to ensure that all electrification projects planning processes are being finalized prior to the year of implementation. This allows council to allocate sufficient budgets for projects to be undertaken in the following financial period. We intend to upgrade the capacity of our substation in ward 3 during the 2020/21 financial year as it has continued to show serious blackouts especially in the winter seasons. This is posing a serious challenge to our investors located at the industrial park which employs more than 600 workers. Economic disruptions as a result of dilapidated electricity substation are also anticipated to have a negative impact on the Central Business District of Paulpietersburg and more job opportunities are likely to be shed.

A huge housing backlog was also unlocked by council during the 2018/19 financial year to pave the way of constructing at least 600 units of long outstanding houses Tholakele (300 units) in ward 5 and Ophuzane (300 units) in ward 8 during the 2019/20 financial year. A decision by council to unlock the housing backlog also created a conducive environment for the completion of planning and designing for Thubelisha housing project (300 units) and Mangosuthu housing project (300 units) before the end of November 2019. This will allow

both Thubelisha and Mangosuthu to be accommodated on the Human Settlement Department's budget allocation for implementation phase in the 2020/21 financial year.

A new modest library funded by the KZN Provincial department of Sports and Recreation, Arts and Culture was opened during the 2018/19 financial year at Bilanyoni Township at a total cost of R7m. The same department is currently funding eDumbe Local Municipality for upgrading of Bilanyoni sportsfield to the tune of R13,5 million. A funding amount of R2m for the development of informal trading stalls did not only provide a shelter to 60 emerging retailers in the CBD but also enhanced the aesthetics of our town. The National Department of Environmental Affairs also appointed a service provider for the compilation of a eDumbe Waste Management Plan. Drastic steps were taken by management in reviewing the Spatial Development Framework for eDumbe Local Municipality through the assistance of COGTA to the tune of R2m. We are looking forward to work with Moses Kotane Institute as they will be assisting eDumbe LM to identify potential economic growth pathways in the next financial year. All the above projects are intended to reduce the unemployment rate confronted by the majority of our youth and women.

We were not able to implement our revenue management enhancement strategy which was intended to reduce electricity tempering in ward 3. I wish to extend my gratitude to management and council for their support in settling Eskom Debt and this could not have been achieved without your participation. We are planning to do away with the outsourcing of grass cutting services and security services in the 2019/20 financial year and believe that this will improve our cost coverage ratio. Our failure to secure council resolutions on the review of policies, by-laws and organogram remain once more a bitter pill to swallow. This is compounded by the fact that our council once more failed to approve the budget one month before the beginning of the financial year. I hope that we will improve on these governance challenges in the year ahead.

M P KHATHIDE
MUNICIPAL MANAGER

POLITICAL STRUCTURES

eDumbe full Council consists of 16 Councilors from different political parties and three Amakhosi AseNdlunkulu. They work collectively and in harmony even though at times challenges crop out. The representation is as follows ANC: 8 Councilors, DA: 5 Councilors, and IFP: 3 Councilors .

Full Council Members

1. Cllr S.J.Kunene
2. Cllr N.D.Ndlangamandla
3. Cllr S.T.Hlatshwayo
4. Cllr N.D.Sibiya
5. Cllr H.H.Vilakazi
6. Cllr R.Gevers
7. Cllr J.D.V.R.Laurens
8. Cllr J.B.Mthethwa
9. Cllr M.S.E.Mbokazi
10. Cllr Z.P.Mthethwa
11. Cllr M.S.Zulu
12. Cllr D.F.Sukazi
13. Cllr D.D.Maseko
14. Cllr T.P.Shabalala
15. Cllr N.D.Mngomezulu
16. CLLr D.P.Masondo

Amakhosi AseNdlunkulu

1. Inkosi B.P.Sibisi
2. Inkosi S.W.Mthethwa
3. Inkosi L. Dlamini



Hon. His Worship the Mayor: Cllr S.J.Kunene (Ward 4) Bilanyoni & Mbizeni



Deputy Mayor: Cllr.N.D.Ndlangamandla : Chairperson of Corporate & Community Services Portfolio Committee



Speaker of Council: CLLR. S.T.Hlatshway (Ward 3 Councillor) Paupietersburg,eDumbe Location.Esikhaleni &KwaDokodo



EXCO Member: Cllr. N.D.Sibiya (Chairperson of Infrastructure, Planning and Development Portfolio Committee)



Cllr: H.H.Vilakazi : MPAC Chairperson (Ward 8) Ophuzane,eNgulubeni,Paddafontein,Msoco,Sokesimbone & Nhlakanipho.



Cllr. N.D.Mngomezulu (Ward 1) From: Luneburg, Ncaka & Hhulumbe : **Cllr D.D.Maseko (Ward 2)** From: Mangosuthu, Kangwanya, eMbuzini & Ezibomvu.



Cllr. M.S.Zulu (Ward 7) From: Gamakazi, Khambule & Mahlani

Cllr: BT Shabalala (PR)



Cllr. J.B.Mthethwa (Ward 5) From: Tholakele, Makhali-beth, Nkangala, KwaVova & Mathunzini
From eBhadeni, Enkembeni & Ntungwini & Obishini

Cllr. D.F.Sukazi (Ward 6)



Cllr R.Gevers (PR)



CLLr D.P.Masondo (PR)



Cllr : J.D.V.R.Laurens (PR)



Cllr: MSE Mbokazi (PR)



CLLR: Z.P.Mthethwa (PR)

AMAKHOSI ASENDLUNKULU



Inkosi B.P.Sibisi



Inkosi L.Dlamini



Inkosi S.W.Mthethwa

PURPOSE OF THE REPORT

The main purpose of this report is to account to MEC for Local Government, Provincial legislature, NCOP, Minister of Cooperative Governance and Traditional Affairs, National Treasury, Auditor-General and to the citizens of South Africa on progress being made by municipalities towards achieving the overall goal of “a better life for all”. Furthermore, the report is a key performance report to the communities and other stakeholders in keeping with the principles of transparency and accountability of government to the citizens. It subscribes to the South African developmental nature of participatory democracy and cooperative governance and responds to the principles of the Constitution, Batho Pele, White Paper on Local Government, MSA and the MFA

CHAPTER 2 – LEGISLATIVE MANDATE

eDumbe Annual Report is compiled in terms of National Treasury Circular No. 63. Information included in the New Annual Report will better inform in a standardised framework how municipalities and municipal entities have performed, by providing information of a financial and non-financial nature in one document.

The Annual Report content will assist municipal councillors, municipalities, residents, oversight institutions and other users of Annual Reports with information and progress made on service delivery. It was also aligned with the Integrated Development Plan (IDP), Budget, Service Delivery Budget and Implementation Plan (SDBIP), and in year reports. The contents will also assist with the annual audits.

The above reports were used as a decision making tool by the municipalities. Section 46 of the Municipal Systems Act, requires every municipality to prepare an annual performance report which must form part of the Annual Report for each financial year in accordance with the Municipal Finance Management Act 2003 (MFMA) section 121.

The purpose of the Annual Report is:

- to provide a record of the activities of the municipality or entity during the financial year to which the report relates;
- to provide a report on performance in service delivery and budget implementation for the financial year;
- to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity; and

- to reduce the additional reporting requirements that will otherwise arise from Government Departments, monitoring agencies and financial institutions.

With the above in mind, the goals of the new Annual Report Format are to achieve the following:

- standardise reporting to enable municipalities / municipal entities to submit comparable Annual Reports;
- align financial and non-financial reporting in the Annual Report;
- create a standardised reporting structure that will enhance comprehensive oversight, meaningful evaluation and improved understanding of service delivery output;
- ensure the standardisation of terminology used in Annual Reports; and
- support the internal and external audit process.

The Annual Report's objective was compiled in terms of the following legislation:

- The Constitution (1996),
- Local Government: Municipal Structures Act (1998) (MsA),
- Local Government: Municipal Systems Act (2000), (MSA),
- Local Government: Municipal Planning and Performance Regulations (2001),
- Local Government: Municipal Finance Management Act (2003) (MFMA),
- Local Government: Municipal Systems Amendment Act (2003),
- Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers (2006),
- MFMA Circular 63 (Annual Report Guidelines),
- MFMA Circular 13 (SDBIP),
- MFMA Circular 32 (Oversight Report),
- Municipal Public Accounts Committee Guidelines

SECTION 121 OF THE MUNICIPAL FINANCE MANAGEMENT ACT (MFMA) 56 OF 2003, REQUIRES THAT:

- (1) Every municipality and every entity must for each financial year prepare an annual report. The Council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

SECTION 129 OF THE MUNICIPAL FINANCE MANAGEMENT ACT (MFMA) 56 OF 2003, REQUIRES THAT:

- (1) The Council of a municipality must consider the annual report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council's comments on the annual report, which must include a statement whether the council:
- has approved the annual report with or without reservations;
 - has rejected the annual report; or
 - has referred the annual report back for revision of those components that can be revised.

ANNUAL REPORT OVERVIEW

MFMA reforms include ensuring transparency and accountability for the fiscal and financial affairs of municipalities and municipal entities through in-year and Annual Reporting. Real transparency and accountability can only be achieved where there is a clear link between the strategic objectives agreed with the community, the IDP, the Budget, SDBIP, service delivery agreement with any municipal entity, performance agreements of senior management and officials, in-year reports covering financial and non-financial information, such as MFMA Sections 71, 72 & 74 and MSA Section 41 among others, annual financial statements, annual performance report and the Annual Report.

Content of the Annual Report

Sections 121(3) and (4) of the MFMA sets out the framework relating to the content of the annual reports for both municipalities and municipal entities. These include:

- the annual financial statements of the municipality/entity and if municipality has municipal entities, consolidated annual financial statements as submitted to the Auditor-General for audit;
- the audit report of the Auditor-General in terms of both section 126(3) of the MFMA and section 45(b) of the MSA;
- municipality's annual performance report as per section 46 of the MSA;
- assessment of any arrears on municipal taxes and service charges;
- assessment of municipality's performance against measurable performance objectives for revenue collection from each revenue source and for each vote in the municipality's approved budget;

- particulars of corrective action taken or to be taken on issues raised in audit reports;
- explanations to clarify issues on financial statements;
- any other information determined by the municipality/entity including recommendations made by the audit committee and any other information as may be prescribed.

In addition to the above, section 46 of the Local Government: Municipal Systems Act, as amended, provides for the following information to be included in the municipality's Annual Report:

- ▶ a performance report reflecting performance of both the municipality or any service provider during the financial year to which the annual report relate including development and service delivery priorities and performance targets for the next financial year;
- ▶ GRAP compliant financial statements;
- ▶ An audit report on the financial statements and the annual performance report referred to in the MSA section 46;
- ▶ Other reporting requirements in terms of other legislation;

Additional disclosure requirements:

- ❖ The municipal Annual Report includes, the annual financial statements,
- ❖ amounts owed to them and persistently delayed beyond 30 days, by national or provincial departments and public entities.
- ❖ Report committing that it has complied with all statutory requirements, including the payment of taxes, levies, audit fees, and contributions for pension and medical aid funds.
- ❖ The national and provincial reports on grant allocations and reconciliations to ensure all amounts are correctly reported.

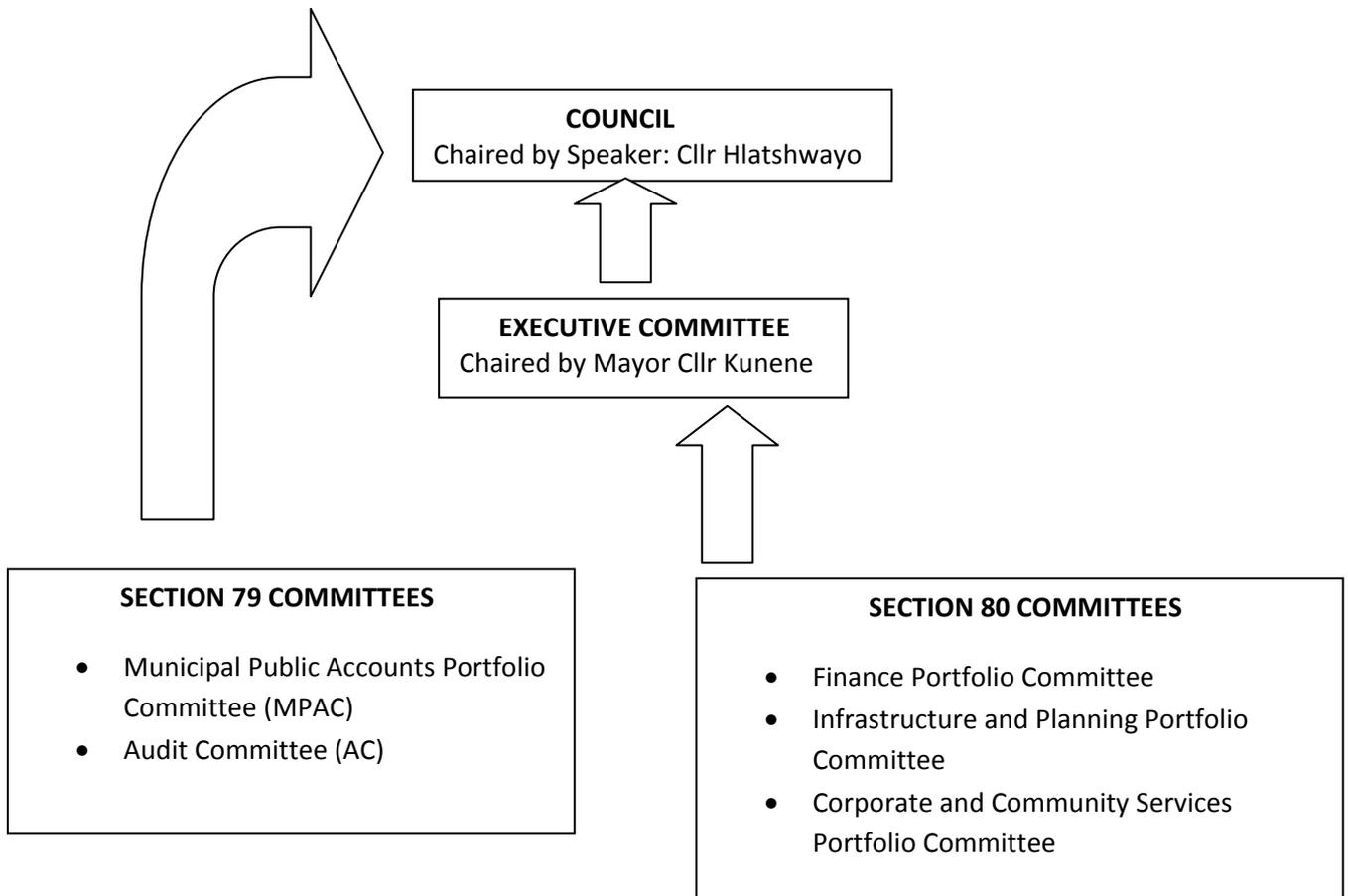
CHAPTER 3 - GOVERNANCE

INTRODUCTION TO GOVERNANCE

The highest decision-making body in the municipality is Council. It is constituted by elected public representatives who were elected during 2016 municipal elections as per Electoral Act and the Constitution of the Republic of South Africa. The Council is assisted by the Executive Committee consisting of three members and two Section 79 Committees consisting of the Municipal Public Account Committee and Audit Committee.

3.1. POLITICAL GOVERNANCE STRUCTURE

COUNCIL STRUCTURES



MPAC is a Section 79 oversight committee which comprises non-executive councillors, with the specific purpose of providing oversight over the executive functionaries of Council to ensure good financial governance in the municipality. MPAC also makes comments and recommendations separately on the annual report to Council via the Executive Committee.

SECTION 79 COMMITTEE MEETINGS

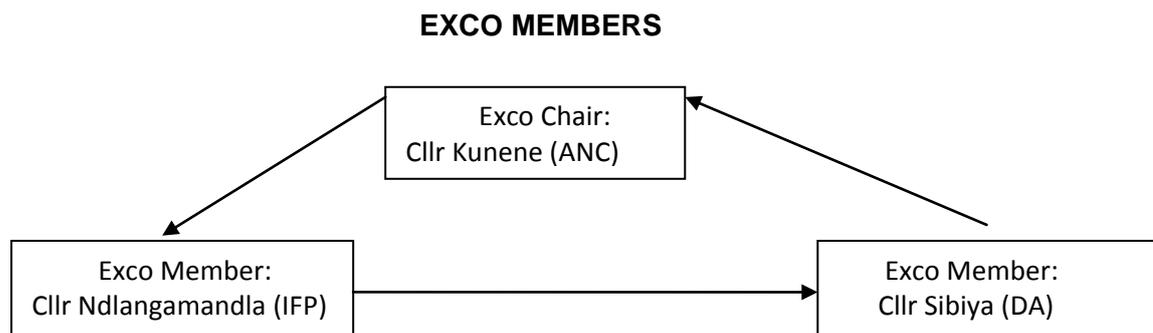
	Ordinary Meetings	Special Meetings	Total Number of Meetings
MPAC	4	As and when required	4
Audit Committee	4	As and when required	4

Section 81 of the Structures Act requires traditional leaders to attend and participate in any meetings of the Council. Ondabezitha, Amakhosi. Traditional Leaders located within eDumbe Local Municipality have continued with their participation in all Council Meetings. Their contribution is enormous as it creates a mechanism for rural communities to participate in the Council decision making processes.

The Audit Committee meets at least four times per year and is an independent advisory body that advises Council, political office-bearers, the accounting officer, and the management of the municipality on matters related to internal control, internal audit, risk management, accounting policies, reliability and accuracy of financial reporting and information, performance management, effective governance, compliance with the MFMA, and the Division of Revenue Act. It also provides comments to the MPAC and Council on the annual report. The Audit Committee is also responsible for monitoring the Risk Management, Information Technology (ICT) and Financial Management. Furthermore, there is an administrative committee commonly known as MANCO which assist Council on governance issues that are led by the Accounting Officer. The Management Committee is attended by Directors that are appointed in terms of section 54/56 of the MFMA but also accompanied by the line manager to assist bigger directorates in the execution of their respective duties.

The position of Speaker is a full-time post, and the incumbent takes responsibility for the running of council meetings in accordance with the approved rules of order. The Speaker is the Chairperson of the Council. Council resolved to convene four ordinary council meetings during the financial under review. eDumbe Local Municipality is unique from a number of municipality in the province as it has eight (8) councilors from the majority party as opposed to eight councilors from the opposition parties. It remains a challenge for decisions to be taken and it is for this reasons that a consensus has to be reached in all council sittings.

The Exco consists of three members and is chaired by the Hon. Mayor Cllr Kunene. Each party in council is represented at Exco.



The section 80 portfolio committees is to provide general oversight and monitor the activities in the municipality over both the administrative and executive arms of the municipality. The following meetings were facilitated by the Department of Corporate and Community Services:

3.2. ADMINISTRATIVE GOVERNANCE STRUCTURE

The administration is led by the Mr MP Khathide the Accounting Officer who was appointed in January 2018 on a fixed term contract as required by Section 54 of the Municipal Systems Act. The Accounting Officer signed his 2018/2019 performance agreement which contains performance objectives, targets, indicators and procedures for evaluating performance. The Municipal Manager is expected to see to it that all council resolutions are implemented and to provide advice to Council. He is expected to provide managerial functions on the compilation of the IDP and Budget planning and implementation processes. There are functions that are delegated by Council to the Municipal Manager, who, in turn, sub-delegated certain functions to Senior Managers.

3.3. INTERGOVERNMENTAL RELATIONS

The purpose of intergovernmental relations is to achieve the constitutional mandate for local government by mobilizing resources and strategic partnerships which will ensure cooperation and co-ordination by all stakeholders (national, provincial, and local).

(a) NATIONAL TREASURY

It coordinates the development of the Local Government fiscal framework applicable to municipalities within the context of the Division of Revenue Act. It manages the development of the Local Government Equitable Share formula and ensures compliance with the MFMA to modernize local government budgeting and financial management processes and practices. It provides assistance to improve financial governance and to maximize municipal capacity to deliver services through efficiency, effectiveness and sustainability, and by dealing with corruption. It sets up the accountability cycle by ensuring proper linkages between IDPs, Budgets, SDBIPs, In-Year Reports, Annual Financial Statements, Annual Reports, Oversight Reports, and Audit Reports.

(b) The Department of Cooperative Governance and Traditional Affairs (COGTA)

It develops various policies and guidelines to enable sustainable development to eradicate poverty and develops a service-orientated culture that requires the active participation of the wider community. Community inputs are essential to improve

integrated development planning and service delivery. Linked to this is the establishment of performance management, which is a crucial mechanism to improve living conditions for all citizens.

(c) SALGA

It is the national representative body of local government and has a constitutionally defined mandate. It responds to challenges facing organized local government and addresses past weaknesses.

(d) OFFICE OF THE PREMIER

It focuses on cooperative and good governance through the provision of advice and information, coordination, monitoring, and support to local government.

(e) PROVINCIAL TREASURY

The functions of provincial treasuries are to promote cooperative government amongst role players and assist National Treasury in implementing the MFMA, monitor municipal budgets and outcomes, analyses in-year reports, and take intervention measures to assist municipalities that breach the MFMA. Provincial Treasury has established various units to assist and monitor the municipality. These units specialize in revenue enhancement, assets, accounting standards, and in-year reporting. Through the Munimec meeting and Technical Munimec meetings, various municipal issues in the province are discussed to formulate solutions and plans to improve governance and service delivery. These meetings were conducted quarterly during the financial year.

(f) PROVINCIAL COGTA

To assist and guide in building a clean, effective, efficient, responsive, and accountable local government. Strengthen partnerships between local government and communities and ensure municipalities meet their mandate of providing basic services.

(g) SALGA

It is the official representative of local government, an employer's organization for all municipalities, and sits as the employer in the South African Local Government Bargaining Council.

3.4 DISTRICT INTERGOVERNMENTAL STRUCTURES

The Zululand District Municipality has a supporting role to play in the planning and coordinating of activities within its boundaries to ensure the provision of services in the

district. The district municipality assists the municipality with the establishment of the District Shared Planning Services. The district municipality is responsible for the provision of water and sanitation and it works as a Water Service Provider and a Water Service Authority

3.5. MUNICIPAL ENTITIES

The municipality does not have any municipal entities.

3.6. OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The following is done by the municipality to ensure widespread and conducive stakeholder participation and accountability:

- (a) Media such as local newspapers, ward community meetings, and local communicators forum are utilised to inform communities and stakeholders of Council's activities.
- (b) All messages/information is conveyed in a language/s understood by the general community.
- (c) The venues and times for public meetings are well communicated. Furthermore, the municipality ensures that meetings are held at such times convenient for all stakeholders.
- (d) Adequate time is allowed for the community, representatives of organisations, and business to report back to their relevant forums and make inputs.
- (e) Council meetings are open to the public, and residents are invited to attend. Important documents such as IDP, Budget, and Valuation roll are available at all public libraries within the municipal area.
- (f) Ward committee and ward community bi-monthly meetings are convened and serve as a platform for interaction, engagement, and sharing of information.
- (g) Various forum's exists on local, district and provincial level
- (h) Mayoral Outreaches were held during the year throughout the municipal area.
- (i) CDWs act as a link between government and the community.

3.7 PUBLIC MEETINGS COMMUNICATION, PARTICIPATION, AND FORUMS

On a regular basis, the municipality engages the community at consultation meetings in an effort to provide feedback on progress in relation to the level of development. It also does this to gather inputs from communities in relation to service delivery needs and to disseminate information on the roles and responsibilities of the municipality.

The ward committee structures are used to narrow the gap between the municipality and communities, since ward committees have the knowledge and understanding of the residents and communities they represent. Community development workers act as a link

between accessing communities in relation to community development initiatives/programmes. The IDP forum is constituted by councillor representatives from business organisations, mining companies, NGOs/CBOs, government departments, agricultural organisations, parastatal organisations, and stakeholder representatives of unorganised groups. The representatives are given an opportunity to represent community interests and contribute knowledge and ideas, building consensus and support for the planning process itself and ensuring a broader ownership of the outcomes.

The IDP, SDBIP and Multi-year Budget process for the period 2018/2019 was open to the public for comment. The documents were available for inspection at all municipal libraries and on the municipal website: www.edumbe.gov.za

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CHAPTER 4 - DEMOGRAPHIC INDICATORS

POPULATION SIZE

A further breakdown in terms of population distribution of éDumbe area is provided in the table and diagram below.

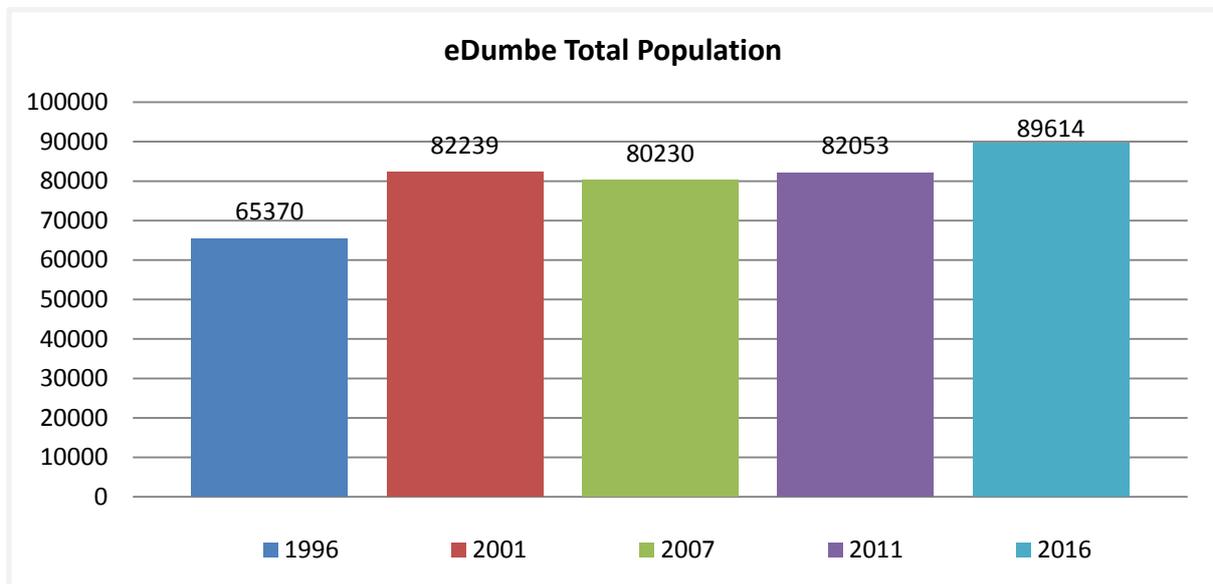
Table 1: Total Population

Total Population				
1996	2001	2007	2011	2016
65320	82239	80230	82053	89614

The éDumbe Municipality experienced an increase in the number of the people residing within its boundaries from 1996 to 2001. However, there has been a small decrease in population size between 2001 and 2011, while there was an increase in the number of the people residing within its boundaries between 2011 to 2016.

POPULATION GROWTH

Figure 1: éDumbe Population Growth



Population Growth between 1996 to 2001 was 20.51%, whilst between 2001 to 2007, population growth rate was negative, namely -2.50%, and between 2007 to 2011, and 2011 to 2016 population growth rates are 2.22% and 8.44%.

Table 2: Population Growth Rates

Population Growth Rates			
1996-2001	2001-2007	2007-2011	2011-2016
16869	-2009	1823	7561
20,51	-2.50	2,22	8,44

Figure 2: Population Growth

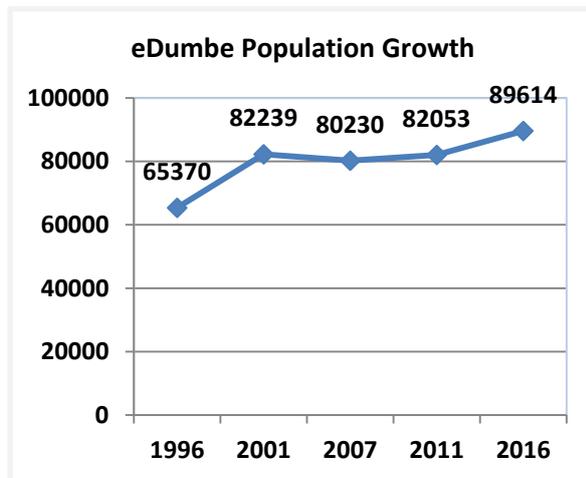
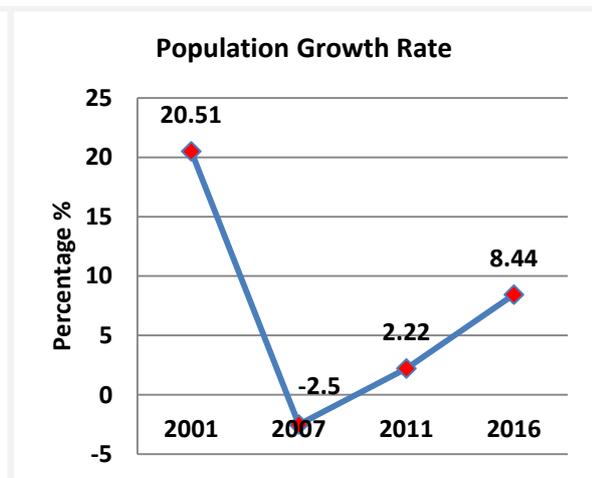


Figure 3: Population Growth Rate

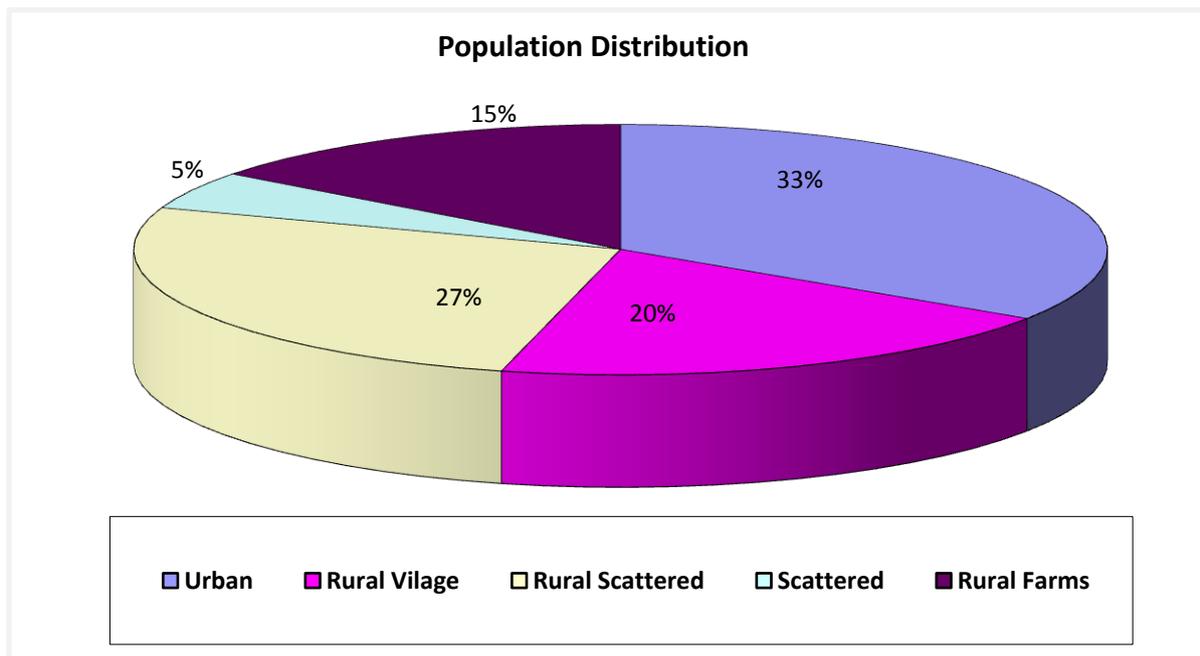


The éDumbe Municipality has an increase of +2.02% Population Change within its boundaries from 2011 to 2016 with the Population Density of 46.1 inch/km² in the year 2016. Its population Growth Rate has increase from 2011 to 2016.

POPULATION DISTRIBUTION

The diagram below shows that only 33% of the municipality’s population lives in urban areas while 67% lives in the rural surroundings of the municipality in a form or rural village, spread and farms. This factor has severe implications on actual service delivery and the cost thereof. It also implies that the large number of the general public of éDumbe municipality is far from the formal economy with its concomitant employment opportunities. Due to the impact of HIV/AIDS which is a world concern, population growth is expected to decline over the next 20 years.

Figure 4: Population Distribution



POPULATION COMPOSITION

Figure 5: Sex Ratio

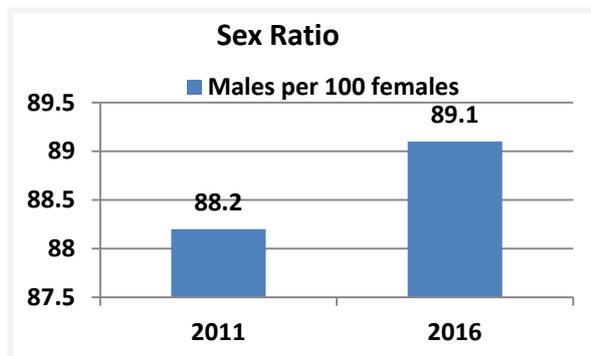
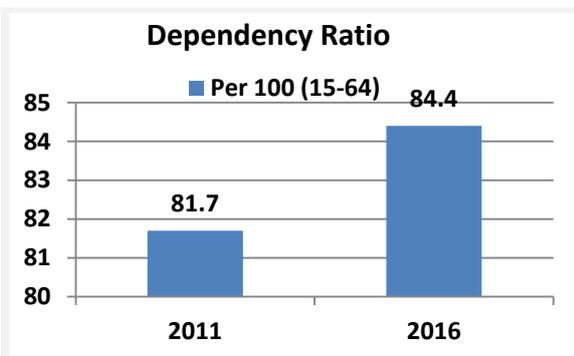


Figure 6: Dependency Ratio



éDumbe sex ratio between 2011-2016 has increased by 0.9% compare to the other years. The dependency ratio also has increased between 2011-2016 by 2.7%.

LIFE EXPECTANCY - GENDER DISTRIBUTION

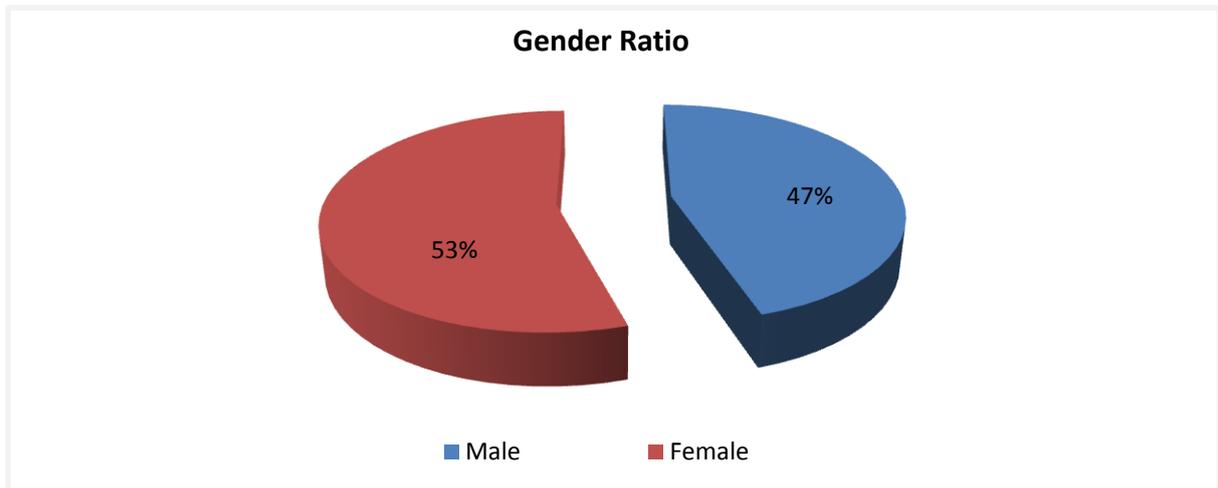
The following table indicates that a large population group is dominated by females with 53% of the municipality's population while males constitutes only 47%.

Table 3: Gender Distribution and Ratio

Year	Number of		Ratio in %	
	Male	Female	Male	Female

1996	75,956	94,595	44.54%	55.46%
2001	84,601	103,984	44.86%	55.14%
2011	85,061	103,255	45.17%	54.83%
2016	31 615	57 998		

Figure 7: Gender Ratio



The imbalance in terms of gender distribution across the area has a number of implications for planning.

Some of the general planning aspects to be considered when planning under these circumstances include:

- The specific health and welfare needs of women;
- The needs of women in planning for economic development and job creation;
- Sport and cultural activities specifically relevant to this group; etc.

This will also impact on the future increase of the municipal population as the life expectancy of woman in KZN is estimated by Statistics SA to be less than 50 years and the prevalence of HIV amongst women are higher than amongst men of the same age group.

POPULATION GROUPS

Table 4: Population Groups

Population Group	Persons 2016
Black African	87 770
White	1686
Asian	120

Coloured	20	Figure 8: Population Group
Other group	16	

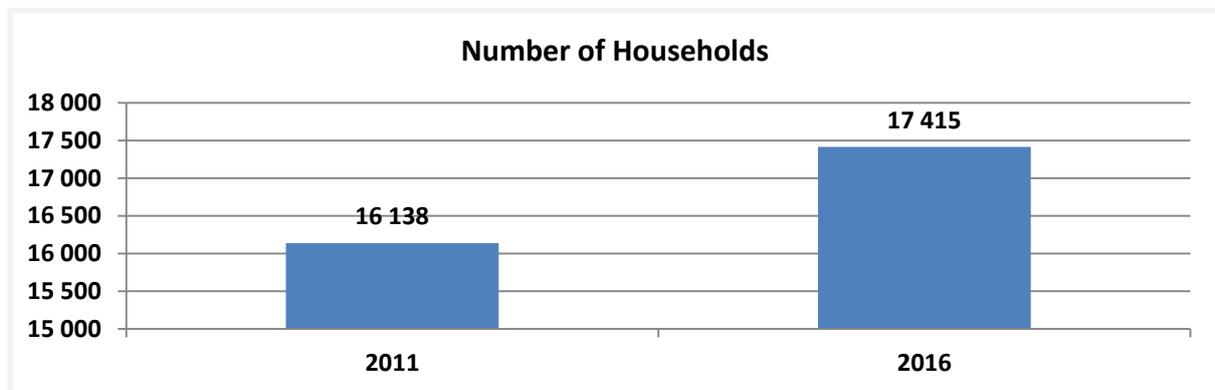
Table 14 indicates that a large population group is dominated by Black African with more than 50% of the municipality's population and follow by white population group.

SOCIO-ECONOMIC INDICATORS

HOUSEHOLDS

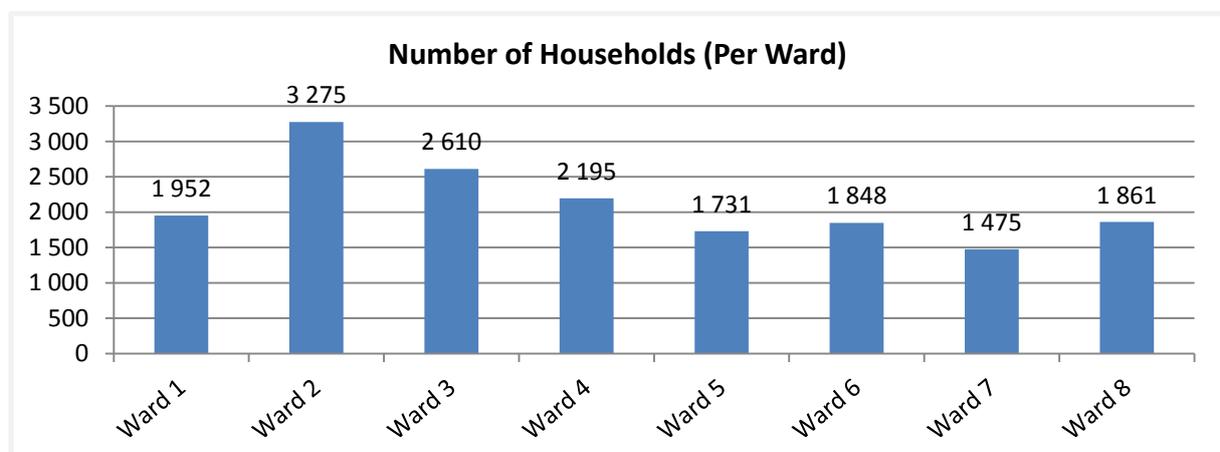
The table below shows that there is the increase in number of the households from 2011 to 2016.

Figure 9: Number of Households



The table below shows that there is increase in number of households per wards from 2011 to 2016 especial ward 2.

Figure 10: Number of Households Per Ward



The table shows that between the age of 60 to 65 most of the pensioners are heading the household about 32.4% of them. It is follow by 65-70 years.

Figure 11: Pensioner Headed Households

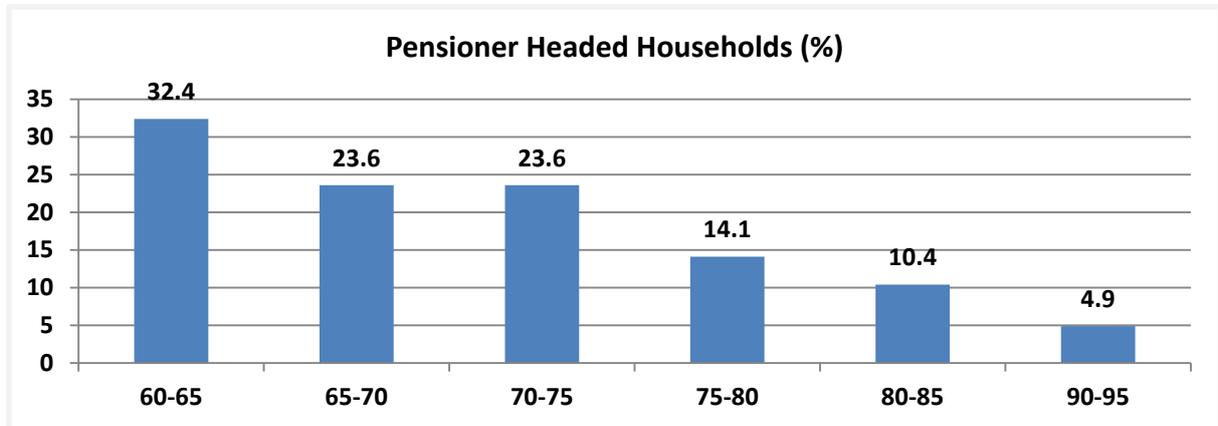
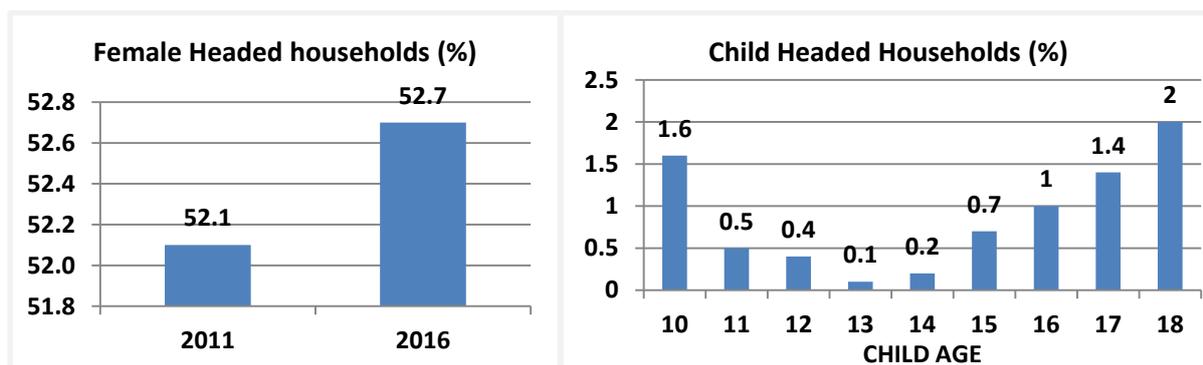


Figure 12: Female and Child Headed Households



The figure above shows that there was the increase in percentage about female headed households from 2011 to 2016. The % is that 52.1% in 2011 and 52.7% in 2016 that the increase of +0.6% in 2016. In the figure shows that most of the households are headed by children which are +- 18 years old. From 2011 to 2016 its shows that from 1.6% to 2% that is the increase of 0.4% of children headed households.

SERVICES

Figure 13: Households Services

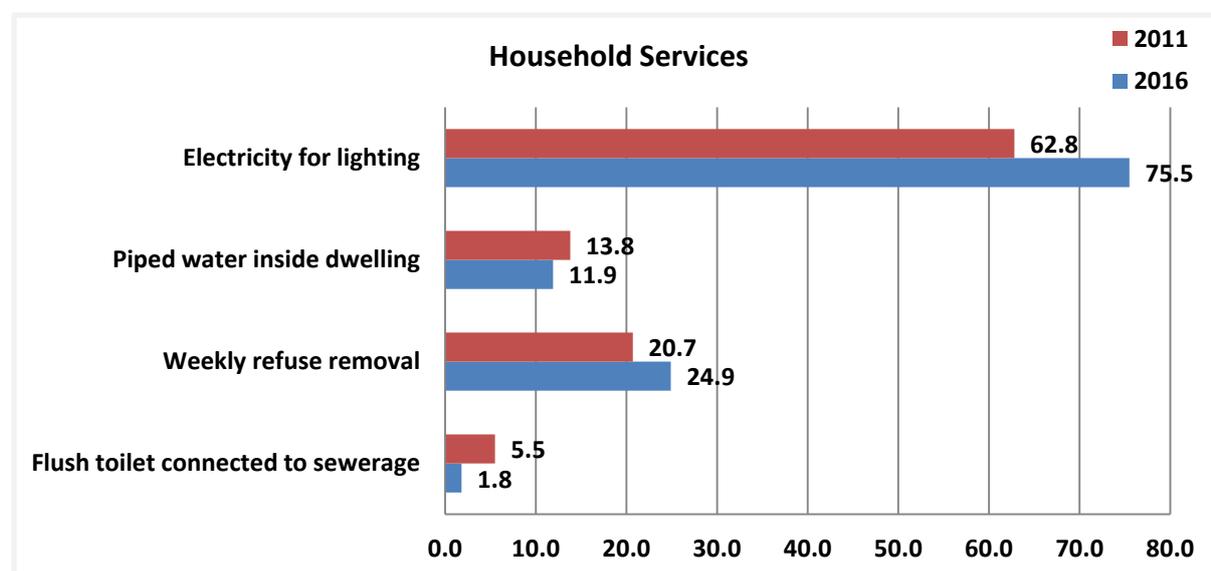
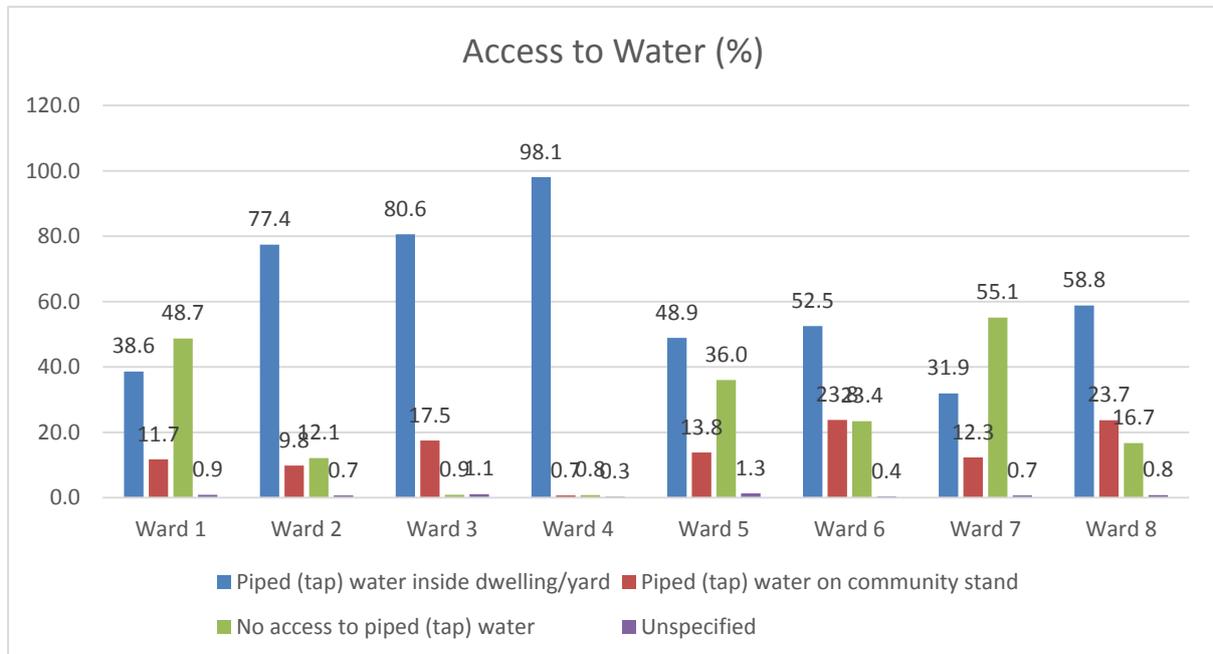


Figure 17 Shows the table that from 2011 to 2016 electricity for lighting has increase from 62.8% to 75.5%. That the increase of 12.7% in the last 5 years. We still have challenge on piped water inside dwelling because we are decreasing from 13.8% to 11.9% that is -1.9%.

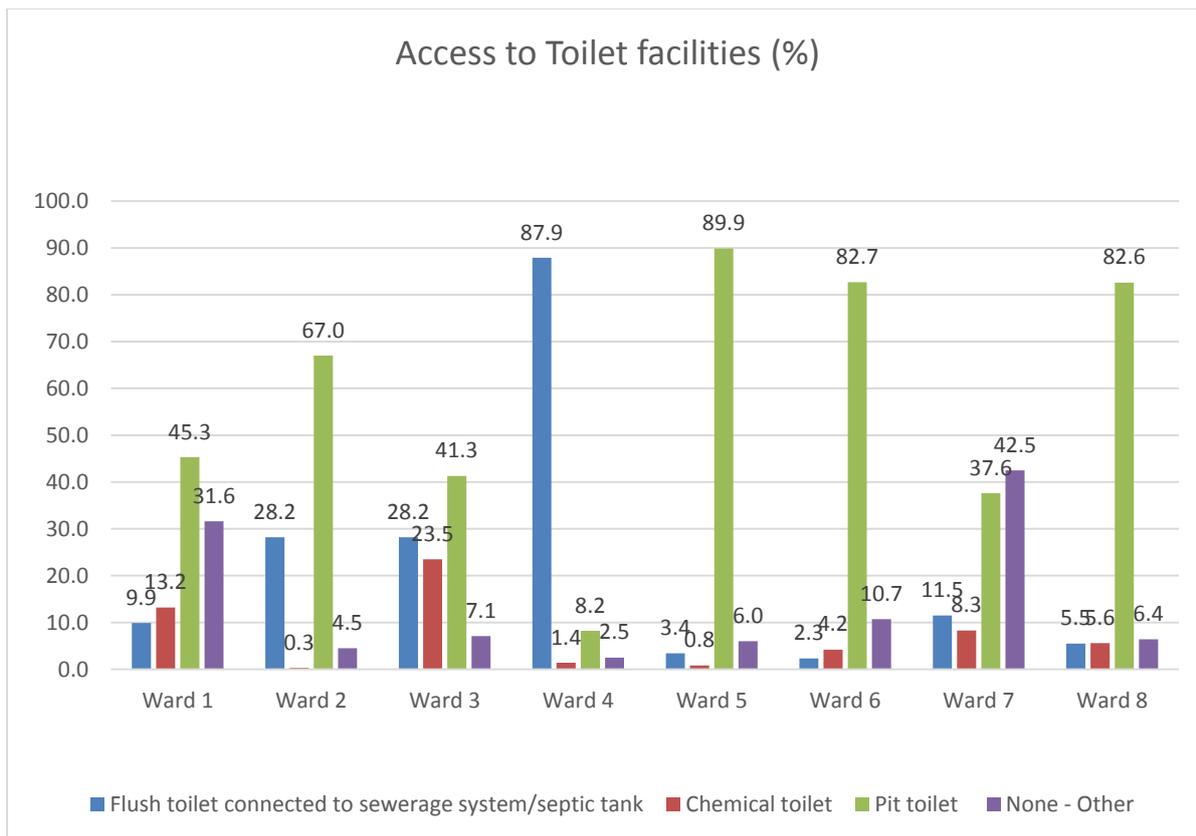
On weekly refuse removal there is the increase in this area because from 2011 to 2016 had a 4.2% increase. The challenge that we had is that of flush toilet where we are still behind schedule because from 2011 to 2016 we are decreasing from 5.5 % to 1.8% that is -3.7%.

Figure 14: Access to Piped Water



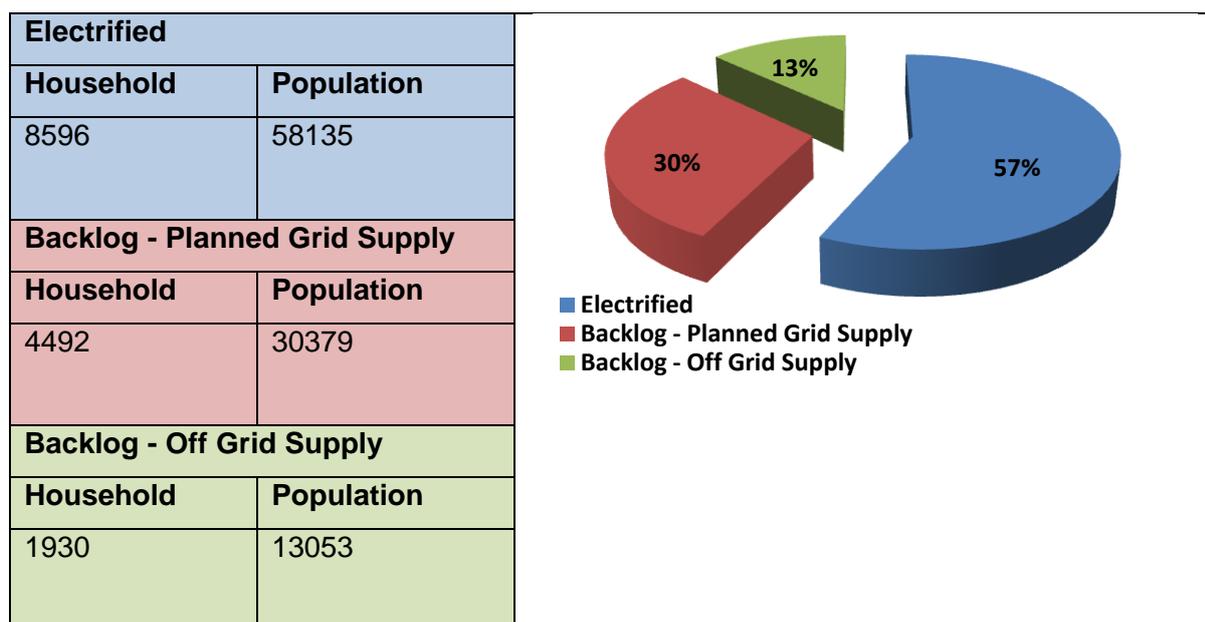
The Figure above shows access to piped water per wards, in this table shows that ward 3,4 and 2 are the most that have water inside dwelling/yard compare to other wards. And we can see that wards like 1,5,6 and 7 still have no access to piped water and all the wards has access to piped water on community stand.

Figure 15: Access to Sanitation



The above Figure Shows that ward 4 has 87.9% flush toilets connected to sewerage system/septic tank than other ward and it is follow by wards 2 and 3 with 28.2%. Those wards that got pit toilets are ward 5 with (89.9%), ward 8 (82.6%), ward 6 (82.7%), wards 2 (67.0%) and ward 1(45.3%) and in some wards there still pit toilet and chemical toilets.

Figure 16: éDumbe Electricity Backlog



The above figure shows the households that has electricity, planned grid supply and off grid supply.57% of household are electrified,30% are planned grid supply and 13% are off grid supply.

Figure 19 below shows that the increase in electricity from what was in 2007 and now in 2011.The increase is 9.2% it shows that more community are using electricity now than before. In 2007 community were cooking with wood but 2011 there decreased from 66.3% to 57.7% that is about -8.6% decrease. Some community still use paraffin that electricity or wood.

Figure 17: Access to Electricity (Cooking)

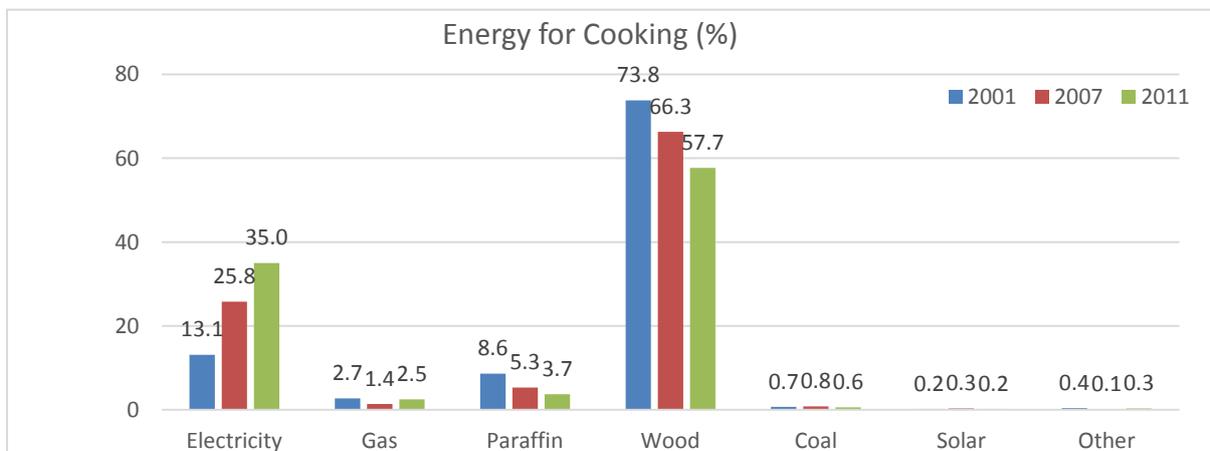
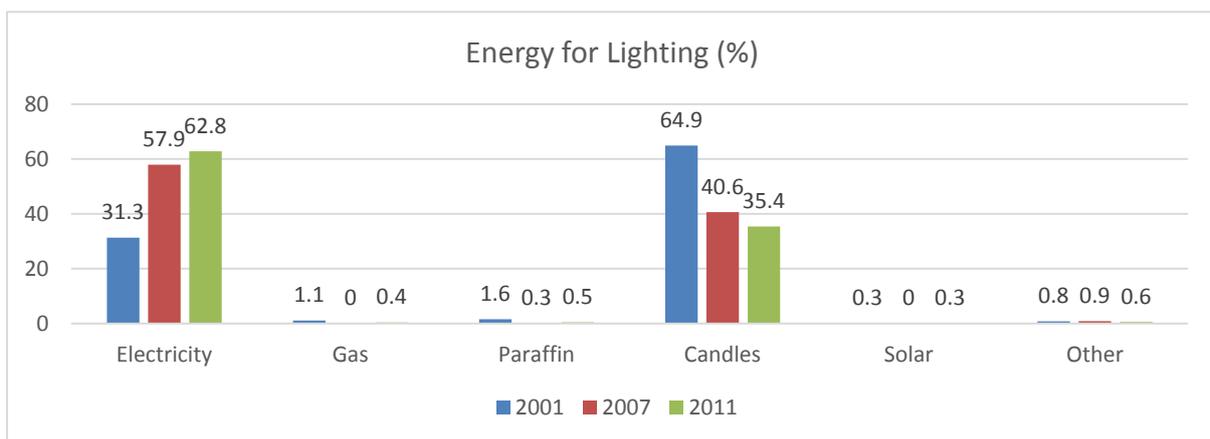


Figure 18: Access to Electricity (Lighting)



Access to electricity (lighting) the below table shows that more community are using electricity now than before.4.9% increase of community using electricity compare to 5.2% of community still using candles instead of electricity(lightning).

Figure 19: Access to Electricity (Heating)

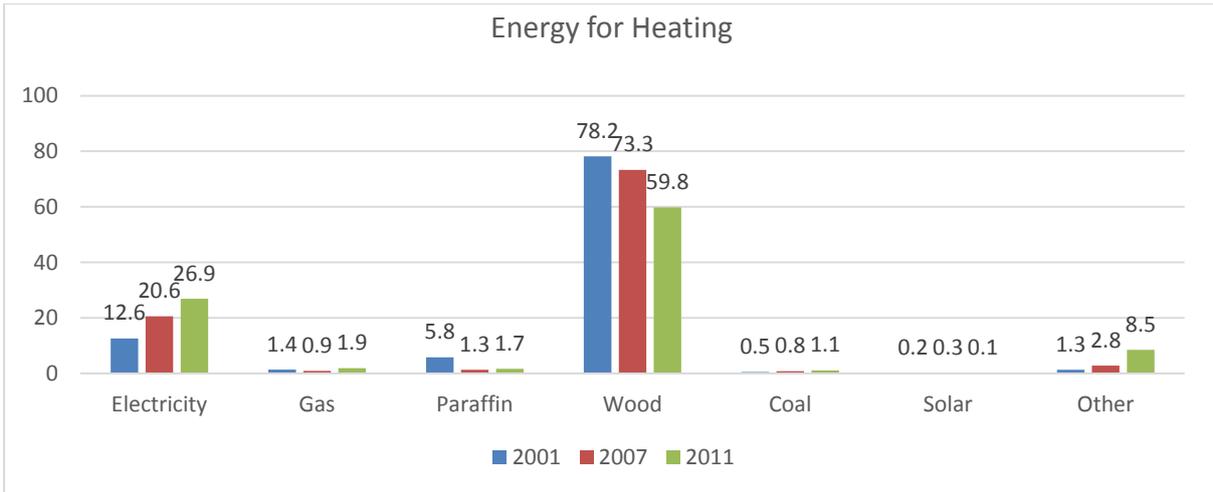
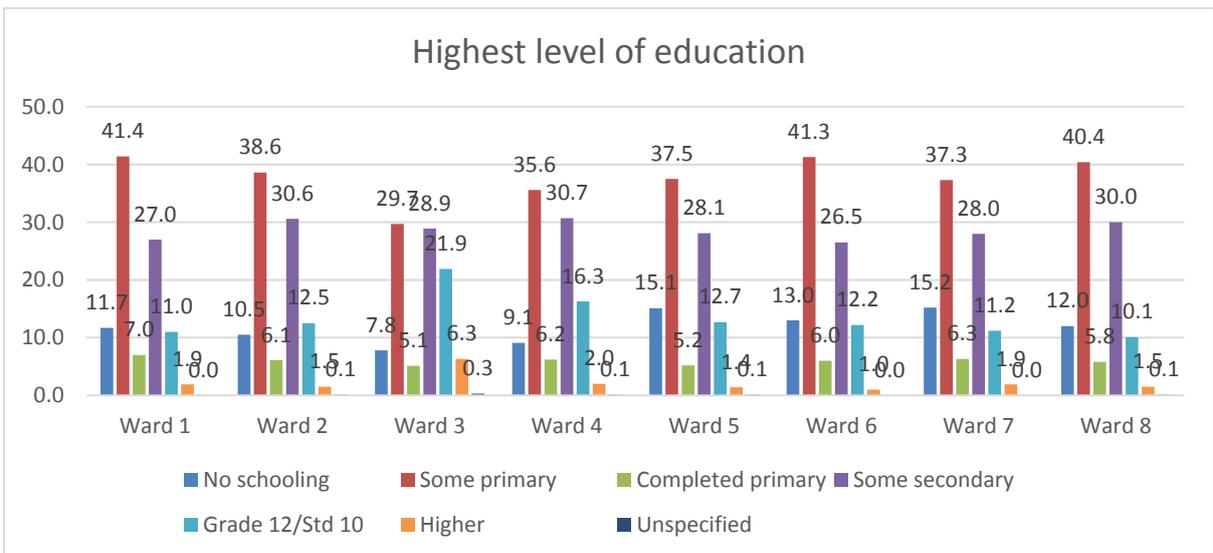


Figure 21 Shows the decrease in community using wood for energy for heating from 73.3% in 2007 to 59.8% in 2011 that shows the decrease of -13.5%. The increase in community using electricity for heating went from 20.6% in 2007 to 26.9% in 2011 that is 6.3% increase.

EDUCATION STATUS

Figure 20: Educational Status



The above Figure shows the highest level of education in all wards has increase from 2011 the highest level of education was 4.0% now in 2016 is 6.6% that shows the increase of 2.6%.

Figure 21: Education Level (Over 20 Years Old)

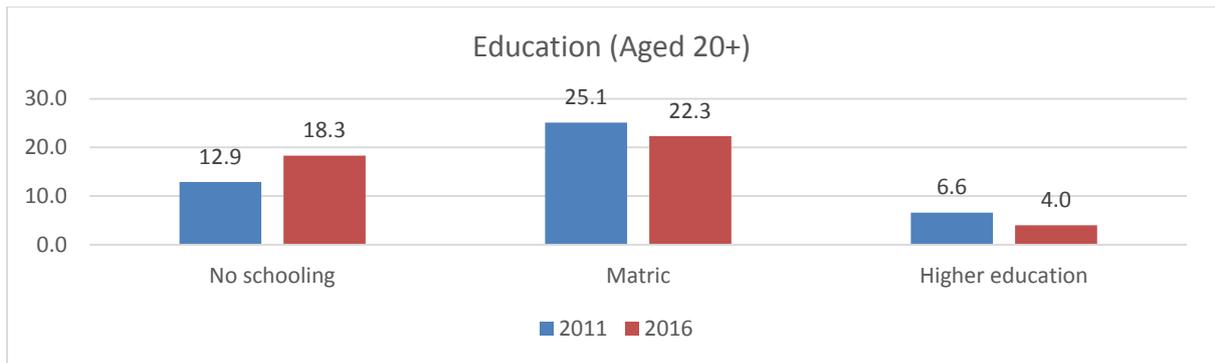
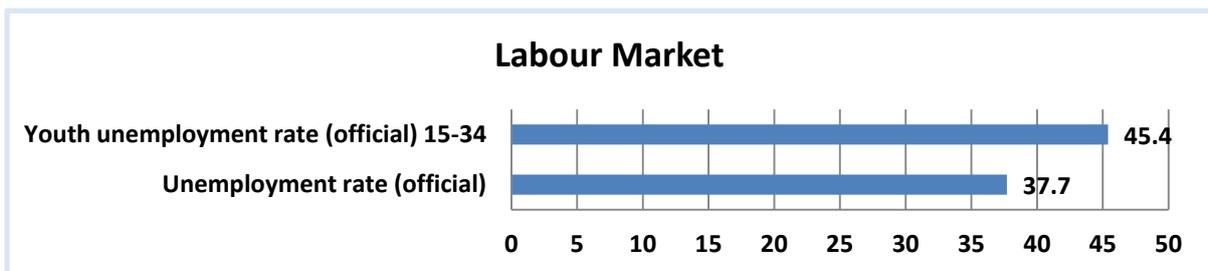


Figure 23 Shows that from 2011 to 2016 there was the increase in matric by 2.8% and for no schooling it has decrease from 18.3% to 12.9% that is 5.4% decrease. For higher education it shows the increase of 2.6% than the previous years.

LABOUR MARKET

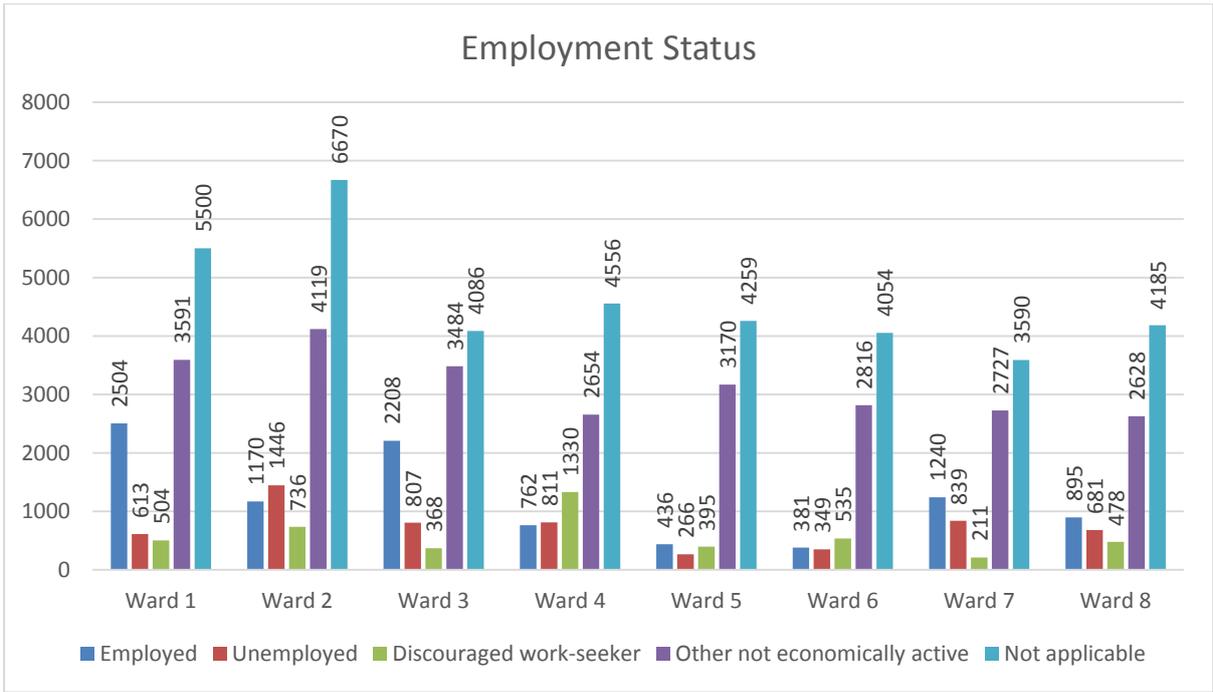
Figure 22: Labour Market



The above Figure Shows that we still have big challenge when it comes to youth unemployment from 2011 45.4% of youth(15-34) still unemployment. And 37.7% unemployment rate(official) still the main concerned at éDumbe.

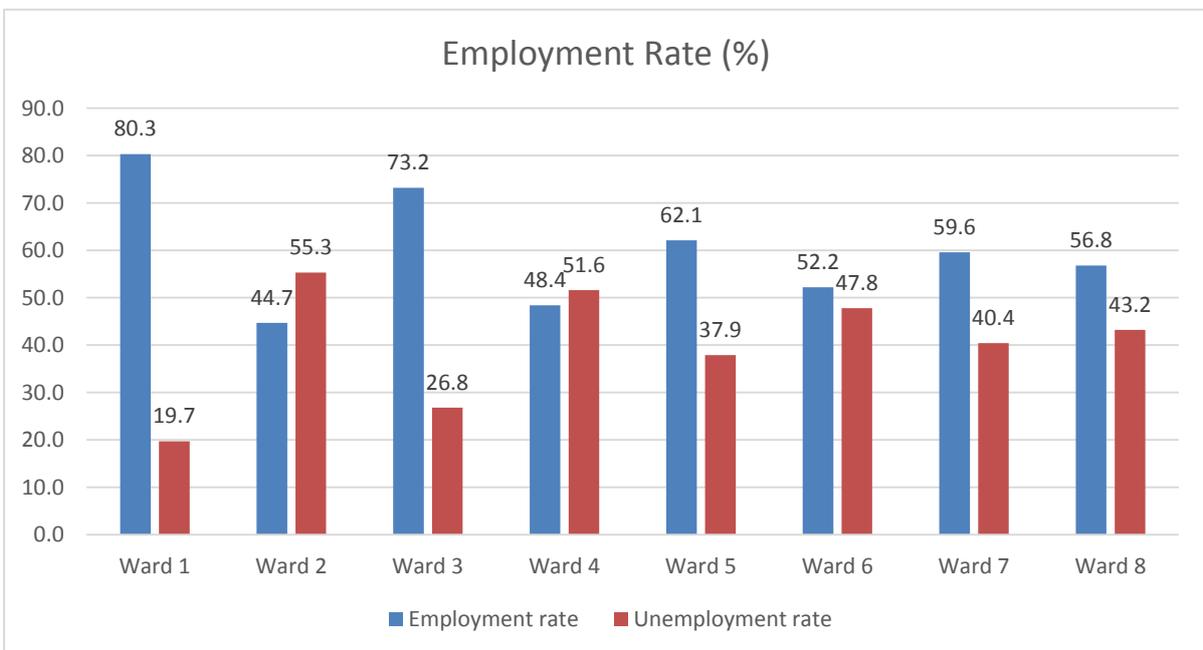
2.15.5. EMPLOYMENT STATUS

Figure 23: Employment Status



The above Figure Shows that all wards at éDumbe has no applicable status that tell you that more people at éDumbe are independency that include pensioners, children and people with disability.

Figure 24: Employment Rate



Employment rate shows on the figure 28 indicate that in ward 1 more community are employed with 80.3% and ward 3 with 73.2%. Ward 2 has most unemployment with 55.3% follow by ward 4 with 51.6% of unemployment rate

KEY FINDINGS (INCLUDING TRENDS)

The age distribution in the éDumbe Local Municipal is dominated by the potential labour force. 55% of the population falls in the independent group while ages 0-14 and over 64 consist of 45%, classified as dependent. We can see here that the municipality should pay more attention to creating work opportunities, also to creating more educational facilities to cater for the second biggest age group 5-14 years. The youth group mostly dominates the population. The municipality needs to take following points into consideration:

- Job opportunities
- Educational facilities
- Social and recreational facilities

The general low levels of education of residents over 20 years old that exist in éDumbe. Seventeen percent of the population has no schooling at all; 5% have a matric and only 1.5% possesses any sort of higher education. These averages are generally in line or tend to be slightly better than for the district municipality; however, they lag behind provincial averages. Low schooling levels has serious implications for income generating and employment opportunities among the population of éDumbe and highlights the need for training and ABET programmes. There exists an extremely high prevalence of HIV/AIDS in the municipal area, with the estimated infection rate at approximately 25%. The high mortality rate and burden of AIDS related illness caused by this has resulted in increased socio-economic hardships of families in the municipality, mostly due to a loss of income when economically active family members are unable to work or pass away.

SPATIAL ANALYSIS

The first phase of preparing the IDP is the Situational Analysis. In essence, the Situational Analysis informs the identification of key issues. In turn, these key issues have to be the focus areas for municipal, public (and private) investment for the next 5-year IDP cycle.

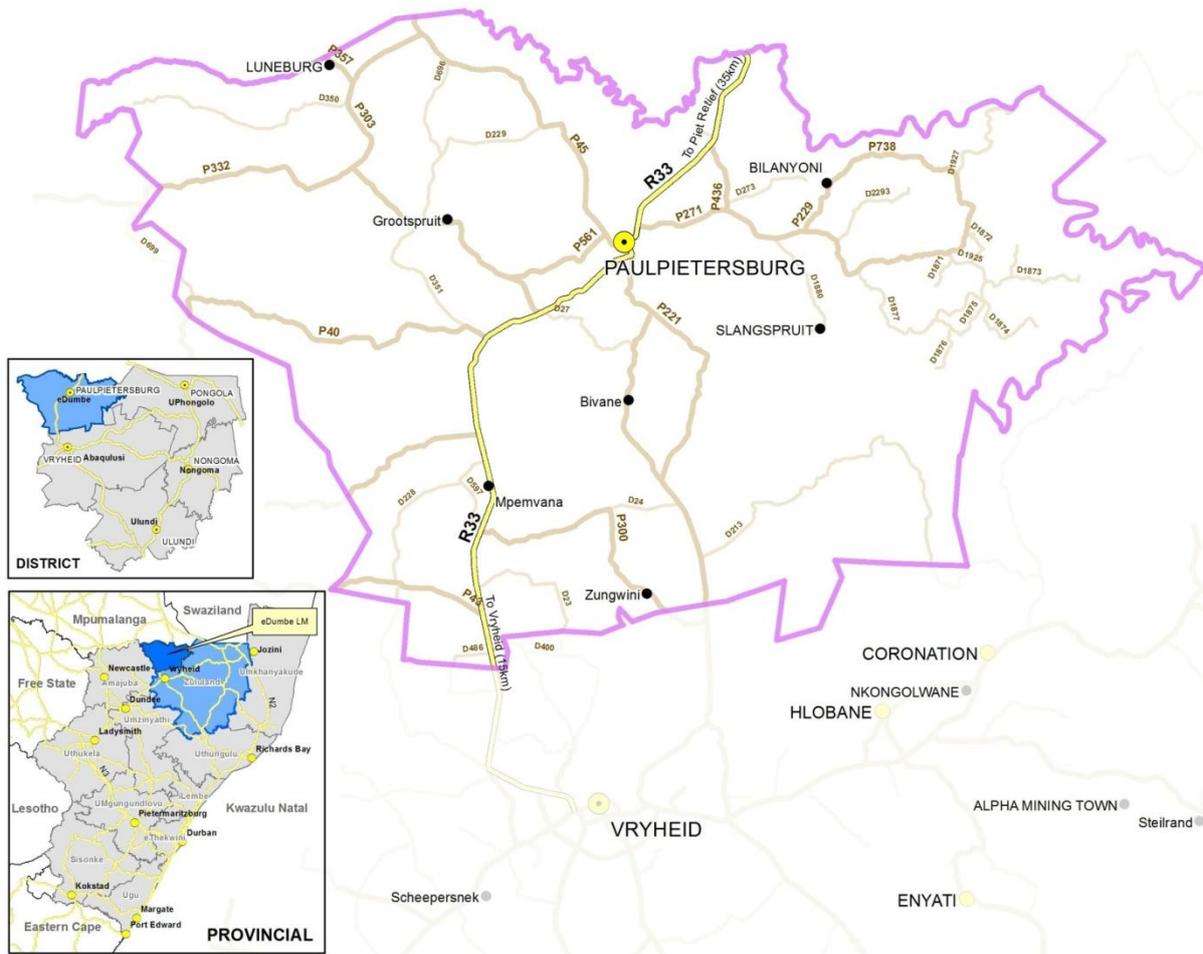
The Municipality needs to establish development strategies for this IDP cycle of five years given that their organizational functioning is well aligned to these strategies. As such, this section of the IDP will provide some contextual information pertaining to the municipal area, consider the demographic situation in the district and then do an analysis of the economy, infrastructure service provision, social and community development, planning and environmental management as well as municipal service delivery as a whole.

EDUMBE REGIONAL CONTEXT

éDumbe Municipality is situated in the north-western part of KwaZulu-Natal. It covers a geographical area of 1 947 km² and is home to a population of about 89 614. The municipal area of jurisdiction is demarcated into 8 wards which is predominantly rural in nature.

The éDumbe Municipal area comprises of 52 settlements in total, which includes 48 dispersed rural settlements, 3 urban areas and one major town.

Map 1: Regional Locality



EDUMBE ADMINISTRATIVE ENTITIES

The éDumbe Local Municipal Area consists of 8 Wards, with most of the land is farms and subs and Three Traditional Authority Areas of scattered rural settlements (on the eastern part) that are administered by the Ingonyama Trust, namely:

- Dlamini Traditional Authority;
- Mthethwa Traditional Authority, and;
- Sibisi Traditional Authority

EDUMBE STRUCTURING ELEMENTS

A part from the urbanized areas of eDumbe (Paulpietersburg/Dumbe, Bilanyoni, and Mangosuthu Village) the settlement patterns of the municipal area reflects a predominantly rural character. The dispersed settlement patterns in the municipal area create challenges around basic service delivery backlogs.

The political head of the municipality is the Mayor who is assisted by three members of the executive Committee elected in terms of Section 60 of the Act. Council further created three Section 80 committees to also assist the Executive Committee. Furthermore, Council established two Section 79 committees to play a political oversight role on the functions of Council. These committees included the Municipal Public Accounts Committee (MPAC). The Speaker of the Council played a role of being the Chairperson of the Council and leading the process of public participation in consultation with the Mayor. The Party Whips assisted the Speaker in the affairs of councillors and ensuring that all pieces of legislation, policies, and procedures are observed. Council further established another independent committee, namely, the audit Committee that plays a more technical role in assisting Council in executing its functions.

The administration of the municipality is headed by the Municipal Manager as the Accounting Officer. He is supported by two (2) Senior Managers (Section 56 employees) with no Chief Financial Officer to give support to eDumbe financial issues. eDumbe has a staff of over 120 with a proper organisational structure and job descriptions. The delegation of authority document was approved by Council and is being implemented. The community is involved in the functions of the Council through established ward committees chaired by ward councillors and administratively supported by municipal officials and community development workers (CDWs). There is a system developed for all items to and from ward committees in order to find a structured way to Council.

INTRODUCTION TO BACKGROUND DATA

The eDumbe Municipality is a Category B municipality situated in the Zululand District of KwaZulu-Natal province. eDumbe Local Municipality derives its mandate from Section 152 of the Constitution. It provides most of the services as stated in the powers and functions of local municipalities as stated in the Constitution, schedule 4, part B (see Appendix D). The municipality is comprised of a primary nodal point commonly known as Paulpietersburg which is the main commercial and administrative centre. eDumbe LM consists of three settlement categories described below for planning purposes.

The first category consists rural settlement that is dominated with agricultural forestries which is predominant in areas, such Obhivane, Nkonkotho and that contribute to the furniture industry and provide short term job opportunities to a small and localised farming and rural community. Amenities are very limited and focus on only the most basic business and social needs. The second category of settlement includes the holiday recreational facility of Natal Spa which serves as a tourism attraction area. The third category of settlement is the towns associated with the mines in areas like.

CHAPTER 5 – CORPORATE GOVERNANCE AND COMMUNITY SERVICES

5.1. INFORMATION TECHNOLOGY

INTRODUCTION

The Public Service Corporate Governance of Information and Communication Technology Policy Framework (2012) stipulate that COBIT (*Control Objectives for Information and Related Technologies*) should be adapted and implemented as the Governance of ICT Framework on the Governance of ICT layer.

COBIT will enable the municipality to achieve their strategic goals by deriving optimal value from ICT through the realisation of benefits and optimising resources and risk.

BACKGROUND

As a set of Governance of ICT and management processes, COBIT will provide Managers, ICT users and Auditors with the following:

- Standard indicators;
- Processes for implementing the Governance of ICT;
- Good practice to maximise the corporate value in using ICT.
- Identification of the accountability and responsibilities of business and ICT process owners.

INTERNET USAGE

About more than 60 users are connected to the municipal Internet. Processing speed of the Internet is 4MB/ps in the main building. When Telkom exchange experiences problem our internet usage also gets affected because connectivity is through ADSL line. There are also remote sites which are at Infrastructure and Maintenance, Planning and Development, Traffic that also supplied with the Internet which also get disrupted in case Telkom is affected.

At mid-year newly built Bilanyoni offices had no Internet due to lack of network coverage in the area however this has been sorted out after the official opening of the library through the assistance from Telkom. Furthermore a new service provider was in June 2019 for a period of 36 months.

REVIEWS CONDUCTED

As per clause 6.10 of the User Account Management policy reviews are conducted on a monthly or quarterly basis. ICT systems for which reviews conducted are Pastel, Sage VIP,

Syntell and Network controller server. The Portfolio of Evidence for the reviews conducted were submitted to the office of departmental director for signing off and subsequent compilation of a monthly report to PMS Manager.

DISASTER RECOVERY PLAN

The ICT unit is implementing the physical backing up of information on a weekly and monthly basis and restores on a quarterly basis as per clause 4 of Backup and Restore policy. Should the disaster occur, for the equipment required the municipality would consider contacting the service providers to supply with the resources to ensure the continuity of the business in an alternative site. Nevertheless, though the financial situation of the municipality is unfavourable but it works so hard to try and accommodate from its budget for 2018/2019 the purchasing of the required equipment. It is unfortunate that ICT section could not on its budget for 2018/2019 be able to purchase the required equipment to implement DRP/BCP test.

BACKUP PERFORMED

The ICT unit is implementing the backing up of information on a weekly and monthly basis and restores on a quarterly basis as per clause 4 of Backup and Restore policy. It must be

noted that the online backup of information is also performed on a daily basis should any disaster or disruption of the systems occur.

ICT CONTRACTS

ICT contracts	
Biztec technologies – copier machines	Contract expired and terminated in June 2019. New service provider appointed
OTSG – Website	Contract expired and terminated in June 2019. However, no new service provider is appointed
Mweb – Internet	Contract expired in November 2017 and terminated in June 2019. New service provider appointed.
Syntell – Electricity (Finance)	Contract expired and terminated in June 2019. New service provider appointed.
Hexing – Electricity	Contract valid until February 2021. However, Electrical section has removed all Hexing meters and replaced them with Conlog meters.
PABX s – Telephone system	Contract expired and terminated in June 2019. New service provider appointed.
CCG Systems – Financial management	Contract expired in August 2017. MEMORANDUM OF AGREEMENT was signed between the municipality and CCG Systems (Camelsa Consulting Group).

ICT CHALLENGES AND PROPOSALS

Challenge	Proposed Solution
The Internet is slow, but has improved after the minor changes performed on the firewall.	The current technology (ADSL LINE) needs to be upgraded for better performance. The recommended technology is the Diginet line
Shortage of working tools and equipment to improve eDumbe municipality's internal network infrastructure.	The ICT section will consider purchasing network cables, cabinets, switches, wall mounted boxes, crimper, RJ45, Punch down tool, Network testers, ladder, etc

<p>The construction and the appliances of the server room are inadequate.</p>	<p>The ICT unit still have to purchase the applicable equipment for the server room.</p> <p>Purchase the steel door Concrete ceiling Smoke detector Fire suppressor</p>
<p>DRP/BCP is not tested, therefore in an event of a disaster (i.e. burnt building, floods etc.) the municipality may encounter difficulties responding to the incident as there is inadequate preparation for the event and this could result a delayed business recovery from the event.</p>	<p>The ICT unit was unable to budget for the purchase of equipment for the implementation of DRP/BCP test in 2019/2020.</p> <p>Sourcing of fund required to purchase all the required equipment</p>
<p>The municipality is using older software version in addition the products are unlicensed (Microsoft office and windows, network firewall).</p>	<p>The ICT unit should purchase for the applicable software licenses in 2019/2020 budget.</p>
<p>Shortage of computers.</p> <p>About 14 computers (laptops) were purchased for staff members who were short of computers and to replace those that were aging. However, the Operating Software and Microsoft Software installed were not the one in the specifications hence the computers could not</p>	<p>The ICT section and Finance should work on getting the OS and MS Office that required to add the computers on the municipal domain.</p> <p>The adding of the lacking computers should be considered in budget for 2020/2021 financial year</p>

<p>be added on the municipal domain.</p> <p>There is still shortage of computers for certain staff in various departments.</p> <p>Another 16 computers (laptops) were purchased for the Councillors. However, they still need to have Internet connectivity.</p>	<p>The ICT section has initiated the SCM process to appoint the network service provider to supply with the Internet connectivity equipment.</p>
<p>Non-approval of ICT policies</p> <p>About 15 ICT policies reviewed but not approved by Council. Only 11 policies were approved.</p>	<p>The CCS director must ensure that the remaining ICT policies get approved by the Council at least in the 1st quarter for implementation in 2019/2020 and beyond.</p>
<p>Information Security and Cyber-attacks.</p> <p>The network infrastructure currently in place is inadequate and vulnerable from external and internal attacks (Cyber-attacks and Fraud).</p>	<p>A licensed firewall software has to be purchased.</p>
<p>ICT unit still uses old version King III for implementation of its policies, and this was identified during the audit process of 2017/2018 financial year.</p>	<p>A provision for ICT staff budget should be made available to attend workshops and training in order them to become conversant with the new technologies.</p>

MUNICIPAL WEBSITE

The municipality could struggle to get very huge documents uploaded for compliance due to the fact that the service provider (OTSG) could withhold her services if not paid. With the exception of the above, the ICT section ensures that all necessary documents that need to be uploaded are getting uploaded on time.

COMMENT ON MUNICIPAL WEBSITE CONTENT AND ACCESS

ICT Services as a support function within the municipality works with other directorates and departments to ensure that services reach the community through such facilities as community libraries and multi-purpose community halls. Furthermore, access has been increased by ensuring upwards and backwards compatibility of our systems, to ensure that anyone with a device that can process data and that has access to the Internet can open and access our website content. The municipality should monitor and report on the use of its website by the public, for example, by measuring the number of hits on the website.

CONCLUSION

ICT as a section that plays an integral part in ensuring that all departments of the municipality are seamlessly receiving support with technology as the 4th generation compels that we move to the digitisation model, the municipality equal has a task to ensure that the budget is adequately available for ICT section to fulfil its institutional mandate.

5.2. PUBLIC SAFETY

BACKGROUND

Public Safety is comprised of Vehicles Testing Station, Driver's License Testing Centre, Registration and licensing of vehicles, Traffic Inspectorate and Disaster Management. During the period under review the following took place:

VEHICLE TESTING STATION {VTS}

The sub-section deals mainly with Testing of vehicles for Roadworthiness. Furthermore the sub-section had twelve (12) equipment needed to be calibrated which is also inspected by SABS annually. The revenue generated by this sub-section is for municipality. South African Bureau of Standards {SABS} only takes 3% of each vehicle that has been tested. This sub-section is manned by x2 Examiners with Grade A, X1 Pit Assistance x1 General worker, x1 Supervisor and x2 Cashiers

NB: Traffic officer Mr IM Sibiyi went through to Traffic Training College and completed his Examiners of Vehicles course. There were hiccups regarding the release of his results due to outstanding payment but eventually results were released.

REVENUE COLLECTED JULY 2018 TO JUNE 2019

ITEM	April – June 2018	July – September 2018	+/-Variance	% Increase	% Decrease
COR Application	R 14'000.00	R26'270.00	R12'270.00	53%	
COR Issued	R6'480.00	R9'320.00	R2'840.00	70%	

ITEM	July - September 2018	October – December 2018	+/-Variance	% Increase	% Decrease
COR APPLICATION	R26'270.00	R16'930.00	R9'640.00	64%	
COR ISSUED	R9'320.00	R7'200.00	R2'120.00	77%	

ITEM	Jan – March	April - June	+/-Variance	% Increase	% Decrease
COR Application	R16'930.00	R15'090.00	R1'840.00		89%
COR Issued	R7'200.00	R5'760.00	R1'440.00		80%

DRIVERS LICENSE TESTING CENTRE {DLTC}

The sub-section deals mainly with applications of Driving licence and learners licence, testing and issuing of Learners Licence and Driving Licence, Driving Licences renewals, application and issue Professionals Driving Permits{PrDP}as well as Eye Test. The total revenue generated by this sub-section is for the municipality. This sub-section is manned by 6 employees x2 Examiners with Grade A,X1 Examiner with Grade L,X1 Examiner with Grade F,X1 Supervisor and x2 Cashiers.

NB. Senior Traffic officer Ms SF Ngobese also attended Traffic Training course to improve his skills and completed her Driving license course.

REVENUE COLLECTED FROM JULY 2018 - JUNE 2019

ITEM	April – June 2018	July – September 2018	+/-Variance	% Increase	% Decrease
Driver's Test	R24'214.00	R34'079.00	R9'865.00	71%	
Learners Test	R20'350.00	R16'500.00	R3'850.00		81%
Learners Licence Issued	R4'450.00	R3'440.00	R1'010.00		77%
Professional Driving Permits	R25'827.00	R19'350.00	R6'477.00		75%

Driving Licence Cards Issued	R66'177.00	R51'300.00	R14'877.00		78%
Temporary & Duplicates	R12'130.00	R9'720.00	R2'410.00		80%

Item	July – Sept 2018	October - December 2018	+/-Variance	% Increase	% Decrease
Drivers Test	R34'079.00	R25'200.00	R8'879.00		74%
Learners Test	R16'500.00	R18'600.00	R2'100.00	89%	
Learners Licence Issued	R3'440.00	R3'120.00	R320.00		91%
Professional Driving Permits	R19'350.00	R15'150.00	R4'200.00		78%
Driving Licence Cards Issued	R51'300.00	R35'910.00	R15'390.00		70%
Temporary & Duplicates	R9'720.00	R9'540.00	R180.00		98%
ITEM	Jan – March 19	April – June 19	+/-Variance	% Increase	% Decrease
Drivers Tests	R21'000.00	R16'900.00	R4'100.00		80%
Learners Tests	R21'900.00	R21'000.00	R900.00		95%
Learners License Issued	R6'400.00	R3'960.00	R2'440.00		61%
Professional	R20'700.00	R17'400.00	R3'300.00		84%

Driving Permits					
Driving License Cards Issued	R55'575.00	R50'787.00	R4'788.00		91%
Temporary & Duplicates	R10'350.00	R10'710.00	R360.00	96%	

REGISTRATION AND LICENSING OF VEHICLES

The sub-section deals with functions related to vehicles mainly Registration and Licensing. Agency fee calculated at 8.55% of the total revenue is retained by the municipality. This sub-section is manned by 3 employees comprising of x1 Supervisor, x2 Cashiers.

AGENCY FEE CALCULATED AT 8.55%

ITEM	April – June 2018	July-Sept 2018	+/-Variance	% Increase	% Decrease
Agency Fee	R65'110.30	R42'580.05	R22'530.25		65%

ITEM	July – September 2018	October – December 2018	+/-Variance	% Increase	% Decrease
Agency Fee	R42'580.05	R54'065.35	R11'485.30	79%	

ITEM	Jan – March 2019	April – June 2019	+/-Variance	% Increase	% Decrease
Agency Fee	R77'469.07	R50'787.00	R26'682.00		65%

TRAFFIC INSPECTORATE

This sub-section deals with all traffic related matters through National Road Traffic Act, Criminal procedure act and Municipal By-Laws. The revenue generated by this sub-section is for the Municipality. It is manned by x1 Traffic Chief Officer, x1 superintendent, x1Senior Traffic officer, x 5 Traffic officers and x1 Traffic clerk.

SECTION 56 NOTICES ISSUED FOR JULY 2018 TO JUNE 2019

Section 56 Notices Issued	Number	Amount
April – June 2018	11140	R744'600.00
July – September 2018	936	R665'400.00

Section 56 Notices Issued	Number	Amount
July - September 2018	936	R665'400.00
October – December 2018	614	R445'700.00

Section 56 Notices Issued	Total	Amount
January to March 2019	1245	834'150.00
April to June 2019	1592	1,157'157.00

REVENUE COLLECTED ON SECTION 56 NOTICES FOR JULY 2018 TO JUNE 2019

April – June 2018	July – September 18	+/- Variance	% increase	% Decrease
R232'000.00	R73'490	R158'510.00		32%

July - September 2018	October - December 2018	+/- Variance	% Increase	% Decrease
R73'490	R94'000.00	R20'510.00	78%	

Jan – March 2019	April – June 2019	+/- Variance	%Increase	% Decrease
R79'980	R70'400	R9'580.00		88%

NB: No Section 56 issued to motorist during the month of December due to shortage summons books (Sec 56)

ROAD PAINTING

No road painting was done during the year in review.

STAFF TRAINING

Two Traffic officers have completed their courses started from July to September 2018 in Boekenhout Traffic Training College Pretoria and now have been successfully registered in the department of transport as qualified examiners. They have not been officially appointed in these positions due to non – approval organogram.

FIRE

This sub-section deals with fire related functions throughout the whole of eDumbe Area {08 Wards}.It is controlled by the Fire Brigade Act, Standard Municipal By-Laws and Building Regulation SABS 0400-1990.The equipment, to service the community the Fire Team has one old and dilapidated truck SAMAL 50,one old Bakkie and two Bakkie Sakkie and 12 beaters. It is manned of 5 Fire Fighters that do all the functions.

DISASTER MANAGEMENT

These sub-section deals with all issues related to Disaster and it works hand in hand with Fire Sub-section. This sub report all incidents occurred in eDumbe area to Council and District Disaster Management on quarterly basis .It is manned by Acting Disaster officer (Manager Public Safety) and Five Fire Fighters

SUMMARY STATISTICS FOR JULY TO SEPTEMBER 2018

Wards & areas	Types of incidents	Number of incidents	Household affected	People affected	Fatalities	Injuries	Assistance given
Ward 01		0	0	0	0	0	0
Ward 02 Mangosuthu area	Fire	1	1	02	0	0	0
Ward 03		0	0	0	0	0	0
Ward 04 Embizeni	Fire	1	1	03	0	0	0
Ward 05		0	0	0	0	0	0
Ward 06		0	0	0	0	0	0
Ward 07 Natal spar	Structural Fire	1	1	07	0	0	0

Ward 08	0	0	0	0	0	0	0
TOTAL	03	03	03	12	0	0	0

SUMMARY STATISTICS FOR OCTOBER TO DECEMBER 2018

Wards& areas	Types of incidents	Number of incidents	Household affected	People affected	Fatalities	Injuries	Assistant given
Ward 01	3L& Poison	3	3	56	07 Cows & 26 Goats	1	2 Blankets
Ward 02	1F	1	1	03	0	0	0
Ward 03	1F,3 HR	4	4	17	0	0	0
Ward 04	1SW & 1F	2	2	04	0	0	Plastic Sheets
Ward 05	2F	2	2	5	0	0	2 Blankets
Ward 06	2 HS & 2L	4	4	29		0	2 Blankets & 3 Plastic Sheets

Ward 07	1F, 2HR, 3 L & 1SW	7	17	38	1	2	2 Plastic Sheets; 6Blankets
Ward 08	0	0	0	0	0	0	0
TOTAL	23	23	23	152	1	3	0

JANUARY TO JUNE 2019

Wards	Types of incidents	Number of incidents	Household affected	People affected	Fatalities	Injuries	Assistant given
1	Fire	1 FI	2	16	0	0	None
2	None	0	0	0	0	0	None
3	None	0	0	0	0	0	None
4	Fire	1 FI	1	01	0	0	2 Blankets & 1 Plastic sheets
5	None	0	0	0	0	0	None
6	Fire	1 FI	1	7	0	0	3 Blankets

7	Fire	1 FI	1	10	0		4 Blankets
8	None	0	0	0	0	o	None
TOTAL		4 FI	5	34			9BL,1PL

CHALLENGES

The following are the challenges faced by the section which requires urgent attention once funds become available:

- Alarm System and Fencing of the premises/yard
- Office Space
- Shortage of Examiners
- Waiting area for applicants
- Shortage of Fire Equipment
- Shortage of Fire Fighters Uniform
- Disaster officer or Fire Chief

GENERAL

Desired State for Public Safety

- Testing of Driving Licence and Vehicles 5 days a week
- To have Disaster Centre and Fire Equipment
- Disaster Officer
- Fire Engine

- Approval of section organogram in order to absorb the two employees taken for training before their training becomes dormant.

5.3 ADMINISTRATION AND COUNCIL SUPPORT SERVICES

BACKGROUND

Administration section consists of secretariat (council support), registry and cleaners. The secretariat is comprised of Committee Officer and Committee Clerk. Registry has got Registry Officer and Registry Clerk. Cleaners have a supervisor, Cleaners are cleaning administration buildings such as Municipal main offices, community hall and some satellite offices have one cleaner each and however some have no cleaners due to non replacement of retirees.

RECORD OF MEETINGS

The following is record of meetings that took place under this section:

Meetings	Ordinary	Special	Actual Meetings
EXCO Meeting	<p>Dated 27 July 2018 did not seat due to other municipal commitments by the Chairperson and the Municipal Manager.</p> <p>Meeting was held on the 29 August 2018.</p> <p>Dated 25 September 2018 did not seat due to no quorum because of the absentia of two members Deputy</p>		06

	<p>Mayor and EXCO Member. It was held on the 15 October 2018 as continuation meeting.</p> <p>Dated 25 October 2018 did not seat due to other municipal commitments by Chairperson and the Municipal Manager. It was held on the 31 October 2018 as continuation meeting.</p> <p>It was held on the 15 October 2018 as continuation meeting.</p> <p>The meeting dated 23 November 2018 did not seat due to other commitments. It was held on the 12 November 2018 as continuation meeting.</p> <p>Meeting was held on the 12 December 2018.</p>		
Council Meeting	<p>Meeting dated 28 June 2018 continued on 05 July 2018</p> <p>Meeting was held on 28 September 2018.</p>	<p>Special meeting was held on the 29 August 2018.</p> <p>Special meeting was held on the 20 September 2018.</p>	2

	<p>Councillors workshop was held on the 10 and 11 October 2018 in the Paulpietersburg Town library.</p> <p>No meeting held in the month of November 2018.</p> <p>Last Council meeting was held on the 13 December 2018.</p>		
Portfolio Committee Meetings			
3.1 Infrastructure & Planning Portfolio Committee	<p>Meeting was held on the 12 July 2018.</p> <p>Meeting was held on the 21 August 2018.</p> <p>Meeting was held on the 19 September 2018.</p> <p>Meeting was held on the 30 October 2018.</p> <p>meeting was held on the 12 November 2018</p> <p>Meeting was held on the 06 December 2018</p>		06

<p>3.2 Finance Portfolio Committee.</p>	<p>Meeting was held on the 26 July 2018.</p> <p>Meeting dated 13 August 2018 could not take place due to non-items.</p> <p>Meeting was held on the 26 September 2018.</p> <p>Meeting dated 31 October 2018 did not quorate due to absence of members.</p> <p>Meeting dated 12 November 2018 could not take place due to non-items.</p> <p>Meeting was held on the 18 December 2018.</p>		<p>06</p>
<p>3.3 Corporate and Community Services Portfolio Committee</p>	<p>Meeting was held on the 12th July 2018.</p> <p>Meeting held on the 13 August 2018.</p> <p>No meeting held in the month of</p>	<p>Special meeting was held on the 12 November 2018.</p>	<p>06</p>

	<p>November 2018.</p> <p>The last meeting was held on the 12 October 2018.</p> <p>Meeting scheduled for 06 December 2018 could not take place due to lack of discussion items.</p>		
MPAC meeting	<p>Meeting was held on 28 August 2018</p> <p>Meeting held on the 14 December 2018</p>		02

TRAVELLING ALLOWANCE CLAIMS FOR AMAKHOSI

- Claims for month of July and August 2018 were submitted to Finance Department for payment.
- No claims for Amakhosi for the month of September and October 2018.
- Claims for month of December 2018 were submitted to Finance Department for payment.

COUNCIL RESOLUTION CERTIFICATES

Council resolutions are filed and issued to the relevant department as and when necessary.

CORRESPONDANCE REGISTER

On daily basis we receive emails, collect municipal mail, insert appropriate reference numbers and register the work related letters in the above mentioned register.

Make copies and distribute to the relevant officials after the comment of the Municipal Manager.

INVOICE REGISTER

All invoices received by post or hand delivered are recorded in the invoice register.

We then distribute the registered invoices to creditor's office.

REGISTER OF FILES OPENED

This register is used when there is a record that is created or received and is not accommodated to the existing files.

We then allocate a reference number for that record and register it in the register of files opened.

TENDER OPENING REGISTER

The section is part of tender box opening, we register bid documents and quotations received for that particular tender.

PHOTOCOPYING, PRINTING AND SCANNING

We perform these duties on daily basis as per personnel request.

FILING OF CORRESPONDANCE AND CONTRACTS

Filing of correspondence is updated on daily basis.

Filing of contracts is done when there is new contract received.

CLEANING

There is shortage of staff as some have retired and not replaced though the positions are budgeted for. I request that the positions be filled as soon as possible. Toilets need to be repaired as there is only two toilets at ladies which are functioning though it is difficult to flush them.

Cleaners are using cold water to clean the floor even during winter as the geyser is non-functional.

CHALLENGES AND POSSIBLE SOLUTIONS

Recording System	Computers	Stationery	éDumbe Municipality Rules of Orders	Copying Machine	Records
<p>The recordings of Council, Executive Committee, Audit Committee and other meetings has been a challenge as the recording system in the Council Chamber is no longer functioning properly. In 2015/2016 financial year the procurement processes were instituted but due to that the municipality budget for the recording system was not enough therefore it was not purchased as the service providers quoted more than what was budgeted for. This exercise has not been fulfilled to date. On the year 2016/2017 to</p>	<p>Computers used have exhausted their life cycle therefore it makes it difficult to type accurately. They are not enough for duties performed at Committee.</p>	<p>The Committee Section performs its duties under a lot of pressure as there are no enough material heavy duty paper punch as this tool plays an important role on binding of the agendas.</p>	<p>A workshop is required for Councillors in order to familiarise themselves with legislations.</p>	<p>Copy machines are too slow to produce quality agendas.</p>	<p>The Registry Office needs a counter and that was a finding from Provincial Archives office. There is a shortage of steel filing drawers. That was also a finding from Provincial Archives office. A new postbag with padlock is needed.</p>

<p>2017/2018 recording system was budgeted for and it was removed from the budget during budget review. I therefore request that the matter be dealt with in the adjustment budget in January 2019.</p>					<p>A new desktop and laptop is needed. Request to purchase 3 doors handles to replace the ones that are used at Registry office, Filling Room and Archives has been submitted several times but in vain.</p>
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D. SOCIAL AND COMMUNITY SERVICES SECTION

5.4 LIBRARY SERVICES

BACKGROUND

Library services are one of the components of Community Service section of this department and are a heart of reading. The municipality have now three fully operational libraries after completion of Bilanyoni library towards the end of May 2019. Information literacy is a vital component of every community, channelling information, technology and communication skills. These three libraries are serving the 8 wards in total. The role of these libraries is to transform the community into a reading, learning and playing community. Libraries' role is very important in the life of its community by bridging information gap/divide between the literate and illiterate, bridging technological gap between young and old and bridging communication gap between the rich and the poor. As libraries we have achieved our goal of transforming our communities through addressing the social ills, conducting community outreach programs and social activities. The following report is reflects on the activities of eDumbe library from July to September with the exception of Paulpietersburg Library which was not operational during that period due to renovations and lastly the period from October to December when both libraries were operational.

This report seeks to indicate the achievements, challenges and future plans. It should be noted that after appointment of a Librarian in Paulpietersburg library there is a progress in the Library Services in terms of Library Promotion, Library Services and Developments in the property. The increase in monthly statistics and library usage are main indicators of achievements. However, there is still room for improvement in some areas. Mainly, library services are rendered freely and libraries are guided by "Access to Information Act of 2000" and the Batho Pele Principles which guides libraries as to how and what information should be accessible to the community. The library is the first stop in terms of Information Sources, Information Services and information Retrieval and it's vital that libraries maintain a certain standard of providing such services and that is the reason why we aim at improving our services to the community timeously.

Working together with staff, councillors and provincial department of Arts and Culture the municipality had a successful official opening of Bilanyoni Library on 30 April 2019. The department is grateful with eDumbe library staff who assisted with the orientation of all guests in attendance at the opening ceremony.

eDumbe Library programs for the year under review:

Computer classes

One of library objectives is to develop computer skills in the community. This is to be achieved by having ongoing basic computer classes and currently the eDumbe library is having 15 learners. They studied for three months which completed on the 28 June 2019 and should be graduating anytime. They will be receiving their certificate of attendance issued by eDumbe library.



Librarian, Mr Simelane showing kids how computer works.



Above: computer users are addressed by the library assistant.

School visits

Paulpetersburg Primary school visit

The library invited the nearest school for library orientation where plus 50 kids visited the library. They were taught about all the resources found at the library which are useful to them such as kids' books, computers and games. Below are the pictures of kids having tour at the eDumbe library:



Above are kids listening to the tour guide where he showed the kids the magazine section.

Pre-school visit

Furthermore eDumbe library invited the nearest Pre-school visit for library orientation on the 5th of June 2019, where plus 30 kids visited the library. They were also briefed about all the resources found at the library which are useful to them such at kids' books, computers and games. Below are the pictures of kids having fun at the eDumbe library by painting pictures:





World play day

The library celebrated the world play day on the 28 May 2019 where kids are invited to have fun playing games as a way to promote the love for reading to kids. This is shown below:





Above: kids playing board game.

Holiday program

The library also invited kids from the community to visit the library from 05 to 19 June 2019. This is done to kids from all ages who are welcomed to have fun at the library. They are afforded with storytelling, games, painting and story reading as a way to promote the love for reading to kids and prevent them, from playing on the streets.



Above, kid's playing with library toys.

Displays

The éDumbe library put up a display on Nelson Mandela Day, on the 18th July 2018 that lasted for a month. The purpose of the display is to make (Patrons) library users to be aware of what the nation, province or local authority is celebrating. On the 18th July the library was displaying the works, achievements and the role that the South African Political icon played during his time as a public servant and struggle icon.

In August the library displayed the women who played a vital role in the lives of other women and the nation as a whole, women who contributed to the political and economy of the country. The display was about women as it was a women's month.

Media

Currently all libraries do not have any subscription of Daily/Weekly/Monthly newspapers for its patrons and this is a service required to assist patrons with finding jobs and thereby contributing positively to the economy of eDumbe. The municipality plan to ensure that this crucial service to its community is provided without fail.

Photocopying Machine

There are primary services that libraries provide and highly crucial services as well. Paulpietersburg since it has been re-opened did not have a photocopying machine however

at the time of writing this report photocopying machine had been delivered by the current utilised service provider.

Holiday Program for both Paulpietersburg and eDumbe Libraries

The library engages with the community through the story reading, storytelling and games. The library provides resources for children to utilize in order to make the day as enjoyable as expected. On the 26 October 2018 the library hosted Zamokuhle crèche (50 kids) on the day and the day was successful. Mrs. Z. Nxumalo has conducted a storytelling to 3/5 groups of children between ages 3-4 years, singing and dancing for 1 group of 5 year olds and games for all groups. The holiday program was hosted on the 2st July to 6th July 2018. There were +/- 100 attendees.

On the 23rd October 2018 the library hosted 23 pre-school learners from Sicelimpumelelo Crèche, Tholakele. We had fun with kids as they listened to the stories told to them. They learnt about "Cleanliness" a story about being clean and how to keep self clean. We then proceeded to playing outside as it was a sunny day. After a long day of exhaustion, children were given library packets with membership application cards, as we encourage them to become library members and utilize library resources, with snacks and sweets.

It is vital that our children visit libraries at an early stage, to instil the culture of learning and reading. The early stage of learning assists in the lifetime of a child as this culture never leaves them but become their lifestyle even when they grow up. There was a story telling session,, singing and playing. The children were taught how to use the library and why is it important to use the library in their daily life.



Above picture depicts Sicelimpumelelo Crèche, from Tholakele Area

Intergovernmental Networking

On the 9th November 2018 the Librarian attended the Interest Group Meeting (IGF) at Madadeni Library, Newcastle. The nature of this meeting serves as a platform of training and development for librarians. Training, guidance and support in Customer Care, library management and resolving common library issues across the Northern Region.

Items subsidized by the Department of Arts & Culture

The Library has received 3 computers, 2 for library system (SLIMS) and one for office use. The Department of Arts & Culture has also supplied library stationery e.g. patron barcodes, library signage, courier envelopes and document scanner, 3 barcode scanners, network cards and a printer. The Department of Arts & Culture is yet to install the internet connectivity; it was scheduled for the 21st November 2018 but yet not been installed. The library however is functioning through the use of personal data & modem due to that the library system relies on internet for connectivity, the registration of members, circulation of materials and to check availability of an item in the library.

Library Maintenance

The roof is leaking when it is raining, one can see the sunshine through the roof which indicates there are holes in the ceiling. The DB Board is aged and needs to be changed. There needs to be additional plugs as there is only one plug available for now. There are no sufficient lights in the library except for two unreliable lights, the library is dark. The library needs window repairs and door lockers installed immediately. This is compromising the safety and security of the library and its assets, the doors have locks with no keys which is unsafe during emergency cases. New lockers and keys needs to be installed. The library also needs security personnel in the day and night shifts due to the high volume of drug usage in the library premises and other promiscuous activities such littering and jolling in and around the library premises. The furniture has been moved from the hall into the library for safety.



Above is the air-conditioner installed to improve the environment in the library for patrons



Above are exposed wiring requiring fixing.



The above pictures shows ablution block material requiring repair.



The above photos depicts the current situation at the Paulpietersburg library

Statistics for Paupietersburg Library

Membership	Adults	Young Adults	Juveniles	Total
Previous month total	0	0	0	0
New members	5	6	1	12
Cancelled members	0	0	0	0
Total carry to next month	5	6	1	12

	Adult Fiction	Adult Non-fiction	Large Print	Young Adult	Juvenile Fiction	Juvenile Non-fiction	Tertiary textbooks	Mags	Total
Afrikaans	0	0	0	30	10	0	0	0	40
IsiZulu	0	0	0	0	0	14	0	0	14
English	22	12	10	8	2	0	0	0	54
Total	22	12	12	40	18	16	0	0	108

October Library usage stats

Membership			Adults	Young Adults	Juveniles	Total			
Previous month total			5	6	1	12			
New members			11	7	3	21			
Cancelled members			0	0	0	0			
Total carry to next month			16	13	4	33			
Circulation	Adult Fiction	Adult Non-fiction	Large Print	Young Adult	Juvenile Fiction	Juvenile Non-fiction	Tertiary textbooks	Mags	Total
Afrikaans	20	0	43	06	06	00	00	00	75
IsiZulu	5	0	0	00	02	00	00	00	07
English	37	18	39	04	21	11	00	17	147
Total	62	18	82	10	15	11	00	00	229

Statistics – December 2018 to March 2019

It was overwhelmingly exciting to see Patron and circulation statistics hitting up after the library has been just opened. It is also bringing hope that the community of Paulpietersburg will be part of a learning nation. Though the library at the time was not connected to the internet yet its operating system relies fully on the internet (Brocade SLIMS) the library has been able to function quite well. The gap has been only caused by that the librarian did not always have the Data to function as they bought Data bundles in order to load new patrons and to circulate items

Below is the comparison between December 2018 and March 2019.

Statistics	December	January	February	March	Total
Added Patrons	21	49	76	3 (stock unavailable)	149
Circulation	71	228	343	200	842
Renewals	43	21	28	62	154

Storytelling and gaming

The storytelling and gaming are social activities which are skills building especially to the young people. These activities were conducted on the 16th and 23th August 2018 respectively to a local primary school grade 1 & grade 2. There were 30 attendees from each class. The painting is an enjoyable skill to be taught to the young ones as it is a rare skill. Painting is a vocation that one can make a living out of and contribute to the economy of this country.

Back to my roots/Azibuyele emasisweni Cultural dance

The purpose of this event is educate learners about different cultures we have in South Africa special the Zulu culture since most of the learners are Zulu speaking. The event on the 19th September 2018 had 80 attendees. It was an outreach to the pre-school.

Displays for eDumbe Library

The eDumbe library put up the display of Breast cancer awareness on the on the 01 October 2018. The purpose of the display is to make patrons to be aware of what are the causes of breast cancer and all the information about the breast cancer. Below is the picture of the display:



The eDumbe library also put up the new display on AIDS and HIV awareness on the 03 December 2018. The main aim of this display was to remind the patrons about AIDS and HIV that it's still kill's people and it's not a disease for only poor people but any 1 can get affected by Aids. As the library we put up this display to also motivate patrons to know their HIV status. Below is the display picture:



Heritage Day

On the 22 October 2018, Siyabonga 60rèche visited library to celebrate belated heritage month. A total number of 60 kids were in attendance and they were dancing and singing Zulu songs. We also have continuously basic computer classes of +30 learners who attend from Monday to Friday at 7h30 to 14h30.



Above: kids visited the library on heritage day



Above: kids doing a zulu dance (indlamu)



In the above picture, kids were given gifts as token of appreciation

Paulpietersburg Library

Library Services

The Librarians have scheduled meetings however they sometimes unable to attend them due to transportation challenges however in the new financial year the municipality is hopeful to purchase a motor vehicle. On the 8th March 2019 librarians were to attend the meeting at Steadville Library as invited by the Department of Arts & Culture, however due to unavailability of vehicles within the municipality the librarians meeting was not attended.

Displays executed

Each month the library creates awareness about something in the library. The exhibition is set to create awareness or alert about something new or either attract patrons to something they are aware of. March 18-23 is a Library Week, Paulpietersburg Library put up a display to notify its users about the Library Week aiming at promoting and marketing Library services and facilities.



Pic 1



Pic 2



Pic 3

The above: from pic 1-3 are displays for Paulpietersburg library

Library Orientation

As part of Library Orientation, the Paulpietersburg Library hosted a Library Week “Collaborate at your Library” aimed at promoting library services, marketing library resources and services available to the public. The Paulpietersburg Library hosted 76 children in the library. The kids were supplied with tennis and baits, footballs, chess equipment, morabaraba equipment, painting and colour-in papers, and other indigenous games. More than that there was a story-telling, reading, poetry sessions and Life Skills session. There was a nice display put up in exhibition and stirring up the mood for the Library week. The kids had so much fun in the library. They have also learnt that Libraries are not only just a quiet space but there is so much that one can learn and do in the library. Though the library has no funds to cater for the kids but we have managed to give them hot-dogs and juice for lunch with the donations.



Kids playing Morabaraba



Kids playing chess



Teaching Life Skills & Story reading (Blue vs Red Team)



A first group to arrive after the door-to-door invitation



During lunch time (having hot-dogs and juice)



Kids happy to receive some goodies (branded water bottles, book marks, sweets and snacks)

Workshops/Conferences

On the 20th-24th May 2019, the Librarians and Manager – Community Services attended Public Libraries Grant Evaluation and Stakeholder Forum Workshop in Pietermaritzburg. The workshop was informative giving guidelines as to how the Grant Fund must be spent on library activities and programs, receiving a Report from National/Provincial Departments on how much is being dispersed to libraries, given a glimpse of new and transformed libraries. Both Paulpietersburg and Bilanyoni were part of the presentation as they have benefited by receiving new furniture and a newly built library respectively.

Safety & Security



The Paulpietersburg Library has since been a place of drug usage/sex trade centre. By the request sent to the Department of Arts & Culture, the library is now fenced and with the assistance from the Municipality there is now a night shift Security personnel. However, the is still unsatisfactory as the sex trading still goes on at the library premises.



Above pictures shows a facilitator on safety and security as well as fenced Paulpietersburg library as part of safety consideration.

Participation of libraries in eDumbe Municipality IDP Presentation

The eDumbe libraries have also participated in the Municipality IDP Presentation as Mr. Simelane promoted library services to a packed attended IDP road show event led by the office of the Mayor.

Stationery and Cleaning Material

With assistance from Libraries Manager, all libraries have received partial stationery and cleaning material.

Work Integrated Learning (WIL)

Paulpietersburg Library will be hosting a student from University of Zululand from the 11th June – 11th July 2019 as part of the Work Integrated Learning by the university. The library will make use of the services, while mentoring and supervising Ms. N. Madonsela (UNIZULU). It will be for the first time in history that this library hosts a student for a WIL. We hope Miss Madonsela will enjoy her time at Paulpietersburg Library.

Mrs. Nel's Retirement

It is both with regret and sadness that Mrs. Nel has taken an early retirement due to her health conditions, this has saddened us as it will leave a huge gap in the library services especially for her unselfish service to the Retirement Centre. This however calls on a speedy processing of hiring a Library Assistant and General Assistant as the Librarian will now be alone in the library to do triple times the job she is doing. The call to hire the above mentioned has been made since the beginning of year 2019 as Mrs. Nel was unable to perform some of her duties due to health and aging. Nonetheless, we wish Mrs. Nel a happy retirement and prolonged health.

INTERNET CONNECTION

Libraries use online systems and highly depend on the internet. For the better part of the year in review libraries were challenged with the internet and the circulation of library material, registration of new members and accessing statistics was highly affected. The Municipality

had to endeavour to provide temporal solution to the problem while the Department of Arts and Culture was doing all it can to provide such service.

Due to those efforts, on the 18th June the Department of Arts of Culture was able to send the Service Provider “Brilliantel Internet Services” to connect libraries to the internet. Libraries are now connected and the Wi-Fi is also available to patrons.



Cabling for Internet connection



Connected Computers



Cabinet

ACTIVITIES

The Paulpietersburg Library hosted 45 kids during school holidays for a programme called “Learn & Play at your Library” the theme for June holiday programme was inspired by the Library Week Programme where most kids developed the love to visit the library through playing and fun activities. Since the Library Week in March, the statistics for our Juvenile users has gone up, our juveniles are even enjoying using Project Books which they rarely were interested on. In June we had kids coming to have fun at the library as the schools are closed and take books home for reading after a long day of activities.



Indigenous Games



Story reading

eDumbe Libraries Outreach

The eDumbe libraries have visited schools in Tholakele Area to promote Library Services. This activity took place on the 13th June 2019 where Miss X.C. Biyela (Librarian – Paulpietersburg); Mr. S. Simelane (Librarian – eDumbe) and Mrs. D.J. Nhlengethwa (Manager – Community Services) went into schools to promote libraries and its services to scholars and educators.



Student doing shelving at the Adult Fiction Shelving the Non Fiction

INSTALLATION OF AIR-CONDITIONERS

On the 26th/27th June the “PMB CCTV Specialists” installed 4 air conditioners in the library, 3 are installed inside the library and one at the Group Activities Room. Since the air conditioners were installed the colds in the library are tampered it's now warm and they are having students studying at the library for long hours. However, the challenge is the power supply. The electricity needs to be boosted with at least 65 Amps to sustain all the appliances and electrical wiring that is used at the library, otherwise the electricity keeps on tripping when two or more air conditioners are used at the same time.

CHALLENGES

As much as these two libraries are operational but there are still challenges. The eDumbe Library in particular, needs renovations, the roof is leaking, and the interior wall need to be painted and the lights are not working properly. Furthermore the library does not have air-conditioners and security cameras to ensure safety of municipal property in the library. Paulpietersburg Library was not operating towards the end of June 2018 however opened after the appointed librarian resumed duties on the 1st October 2018. The library was renovated but still experience leaks in its roof, there are cracks on the wall, the wall is not painted and the lights are not working properly. The DB Board needs to be changed, as it has aged with time and is very dangerous in a current state. The request to change the DB Board has been lodged with the Technical Services.

CONCLUSION

The three libraries are able to reach out to the community and engage the community, and also able to take its services to the community irrespective of challenges encountered by the libraries during planning. However this is not yet with regard to Bilanyoni which is still awaiting the finalisation of librarian appointment.

5.5 WASTE MANAGEMENT

The main two objectives of this section is

- To ensure Municipal Financial sustainability while rendering basic services to the community; and
- To keep environment clean for the safety of municipal citizens

WASTE COLLECTION

Provision of waste collection services in two wards namely, ward 3 (eDumbe location and Paulpietersburg residents) and ward 4 (Bilanyoni). Waste is collected on schedule days, In

Paulpietersburg and eDumbe location its Monday and Tuesday. The Paulpietersburg town is serviced on Monday to Friday .The Bilanyoni is serviced twice a week on the following days on Wednesday and Thursday .The waste is not collected on public holiday, if it happens that your day falls on the week end you forfeit that day.

The Municipality provides receptacles in form of plastic bags; the plastic bags are placed along the streets. These receptacles are provided at no cost, they are collected at the Municipal offices. Each household is given a pack with 10 plastics full per month. The waste collection team collects these plastics, approximately two per household and then dispose at the disposal site. Waste is buried on site at least once a month with the Municipal TLB. The site has recyclers, reclaiming waste on site informal. During the holidays, the Municipality allocates staff to assist to collect waste .Staff is divided into groups depending on the amount of work to be done.

Schedule of days on which waste is collected are as follows:

Days of the week	Area	Responsible Person
Monday	eDumbe location	Environmental Officer ; Environmental coordinator and Supervisor
Tuesday	eDumbe location ,Bilanyoni and CBD	Environmental Officer ; Environmental coordinator and Supervisor
Wednesday	eDumbe location Bilanyoni and CBD	Environmental Officer ; Environmental coordinator and Supervisor
Thursday	Bilanyoni ,eDumbe location and CBD	Environmental Officer ; Environmental coordinator and Supervisor
Friday	CBD	Environmental Officer ; Environmental coordinator and Supervisor

NB: On Saturdays waste is collected in CBD only and during the holidays



The above picture shows skip emptied by the TLB and the refuse is dropped into the refuse truck.

RESIDENTIAL WASTE

The Municipality provides receptacles in form of plastic bags. These receptacles are provided at no cost, they are collected at the Municipal offices .Each household is given a pack with 10 plastics full per month. Once the plastics are full of waste generated they are positioned at each household gate. The waste collection team collects waste using the Municipal compactor truck, which later disposed at the disposal site.



The above picture depicts the waste collection in commercial waste.

COMMERCIAL WASTE

Businesses use skips and stand bins provided by Municipality to dispose their waste. Skips are positioned at their ease. Once the skips are full of waste, they are pulled by the Municipal tractor to the disposal site to be emptied. The skips are emptied daily. Waste contained by the bins is emptied into plastic bags and positioned along the streets. The waste collection team collects waste using the Municipal compactor truck, which is later disposed at the disposal site.

COLLECTION FREQUENCY

The Bilanyoni is serviced twice a week on the following days on Wednesday and Thursday .The waste is not collected on public holiday, if it happens that your day falls on the public holiday you forfeit that day.

DAYS OF THE WEEK	AREA	Responsible Person
Monday	Bilanyoni ,Paulpietersburg	Supervisor & Environmental Officer
Tuesday	Paulpietersburg town ,Bilanyoni	Supervisor & Environmental

		Officer
Wednesday	éDumbe location ,Bilanyoni	Supervisor & Environmental Officer
Thursday	éDumbe location ,Bilanyoni	Supervisor & Environmental Officer
Friday	Paulpietersburg town	Supervisor & Environmental Officer

THE DISPOSAL SITE

Name of Disposal site	Coal siding Paulpietersburg disposal site
Site operation	The Municipality has a disposal site located approximately 2 kilometres from town. The site has a Municipal official assisting on site. The site is not an engineered. Municipality disposal site is registered with South African Waste Information Centre, where waste quantities are reported monthly. The Municipality has a waste register where all incoming vehicles are registered together with the type of waste brought on site. . The Municipality TLB buries waste twice a month. The burying of waste prolongs a life span of disposal site. In cases of fire the Municipality has a fire Department to assist.
Life span	Less than five years
Site control	The Municipality has an official, always on site even though the site is not fenced.
Type of Waste permitted	General waste

DEVELOPMENT OF IWMP

The development of an Integrated Waste Management Plan (IWMP) is a requirement for certain organs of state in terms of Section 11 of the National Management : waste Act, 2008 (Act.59 of 2008)(NEMWA) for government to properly plan and manage waste.

On the 11th February 2019 the Department of Environmental Affairs introduced an Implementing Agent from I-CAT Environmental Solutions to compile and deliver the Integrated Waste Management Plan for éDumbe Municipality. The IWMP was analysed and discussed through public participation processes organised by the consultant. The information was given from the municipality and the pictures were taken. On the 12th of February, éDumbe municipality disposal site was visited with an aim of waste characterisation. However the exercise ended up not being done in the site because of poor waste management quality, on compliance with NEMA. The Municipality premises were the best for the exercise. The waste truck collected 3 waste plastic bags from eDumbe location and other 3 from Paulpietersburg town for waste characteristics. Each plastic was weighed and the result was recorded. There after the waste was separated into the different recyclable categories

- Plastics papers
- Papers
- Plastic bottles
- Food
- Glasses

All the waste has been weighed according to its categories and the results were recorded. The draft IWMP document was submitted on the 11 April 2019 to the municipality for comments. This important document (IWMP) provide the Municipality with a plan on how to manage and improve the waste management services within the municipal area

5.6. PARKS AND GARDENS

Grass Cutting

The grass cutting within the Municipality was a project out-sourced to a service provider Isulami. The resources used were from the service provider. The grass cutting in Municipal parks and or premises was conducted and performed once a month and parks cleaned weekly. The B2b cleaning campaigns has been conducted quarterly. The following are dates on which B2B cleaning campaigns were conducted.

DATE	PLACE	DESCRIPTION	WARD
6 September 2018	Town	Operation Mbo on commercial refuse	3
05 June 2019	Bilanyoni	Cleaning of illegal	4

		dump sites	
	Paulpietersburg Town	Cleaning of eDumbe Dam Park	3
7 February 2019	Bilanyoni and eDumbe Town	Cleaning of wetlands	4
20 June 2019	Bilanyoni	Cleaning of illegal dump spots	4

5.7. B2B CLEANING CAMPAIGN FOR BILANYONI AREA

Bilanyoni area is located under eDumbe municipality. eDumbe municipality is a small town which encourages environmental sustainability for current and future generations. For a clean and healthy environment, awareness and education are conducted through the communities. Cleaning up campaigns are also done to fight against illegal dumping, which is harmful to living and non-living organisms. When we look at plants, animals, water, and air, as waste is dumped illegally, during the rainy season, all that waste is eroded into the rivers and wetlands where there are some flora and fauna depending on water to live. These organisms decline due to the water pollution caused by illegal dumping. Some waste, such as plastics and papers, are split out by the wind and litter the environment. On the 7th of February 2019, the cleaning up campaign was conducted at Bilanyoni area. It was based on a wetland which is naturally developed on the area. The hard papers and the plastic waste were discovered in the wetland covering the water as shown below:



The above picture shows Wetland before cleaning



Above picture shows the wetland after cleaning

In the same area, the illegal dumping sport was identified and cleaned. The picture below shows the illegal dumping site:



Above picture shows illegal dumping site

POLLUTION AND WASTE MANAGEMENT

On 25 February 2019 a meeting between the Pollution and Waste Management officers from Province and eDumbe Municipality was held to get clarity about the Landfill site project as well as the Status of waste management.

CLEAN AND SAFE SOUTH AFRICA CAMPAIGN

On 5 March 2019 a meeting was held between the Zululand District Municipalities and the Department of Environmental Affairs. The purpose of the meeting was to introduce the Project Service Provider to all municipalities within the district .It was also for the presentation of EPIP Implementations Model. The service provider which was introduced was Rich Reward Trading 34 (PTY) LTD t/a Sigma International. That service provider requires 22 participants which need to be selected in each municipality within Zululand District. 7 participants would be for education and awareness and must have matric plus any qualification. The 15 participants would be General workers and no qualification needed. The list should be submitted to the service provider on 12 March 2019.The duration of the contract would be 24 months and the participants will get paid on 10th of every month.

THE FOOD SAFETY AND HYGIENE WORKSHOP

On 7 March 2019, there was a workshop between the Environmental Health Practitioners and the Food handlers of éDumbe. The purpose of the workshop was to educate and create awareness to food handlers in order to improve food safety. All food handlers were educated about the important of hygiene, storage of food, food preparation, food serving and also waste management. The certificates were issued to all attendees by the Zululand District Municipality.

POLLUTION AND WASTE FORUM

On 14 March 2019, Zululand District Municipalities had a Pollution and Waste Forum meeting. In the meeting, Greenest Municipality Competition was discussed, where the aBaqulusi Local municipal has won in District level and is waiting for conformation letter .and the éDumbe local Municipality Landfill site compliance was red according to its status categories. All Municipalities in the District raised the report about their Landfill site compliances, éDumbe Local Municipality has an external auditor conducting audit annually

BACK TO BASICS CLEAN UP CAMPAIGN

Paulpietersburg Town Park

The éDumbe Municipality officials under waste collection services together with CWP from ward 3, took time to conduct the cleanup campaign The purpose of the campaign was to keep éDumbe Park a clean environment.



Manager Community services together with Municipal official during the cleanup campaign

B2B CLEAN UP CAMPAIGN FOR EDUMBE LOCATION

The waste unit under Community services section had once again organise the cleanup campaign. The purpose of the cleanup is to encourage safe and healthy environment. During the campaigns the illegal dump spots are the target.



The above picture shows street cleaning at éDumbe location during the campaign

ENVIRONMENTAL PLANERS ZULULAND

The Environmental planners forum was held in Uphongola Municipality. The purpose of the forum is to identify the environmental associated concerns

CELEBRATION OF WORLD ENVIRONMENTAL DAY COMMEMORATION

On 5 June 2019, there was an event at Mbuthuma Primary School at Ophuzane area. The stakeholders were DEA, EDTEA and éDumbe Municipality. During the event, Mrs Dlomo from EDTEA advisory section and Mr Avumile Mbanjwa from DEA Local Government Support delivered a message of support to the learners. Various topics were covered. The learners were so excited about everything they learned.

Awareness and education was conducted and the questions were asked to the learners. The incentives were given to each learner with a correct answer. The promotional material given to learners was from DEA. EDTEA donated trees to the school to plant them and the only challenge they had the lack of water since the school relies on tap water, which sometimes is not readily available. The school does not have tank as the other source of water.



The above picture shows learners with their gifts from DEA together with other stakeholders

B2B Cleaning campaign for Bilanyoni Area

On 20 June 2019, there was a clean-up campaign which was held at Bilanyoni area. The participants were the CWP, Municipal officials and Environmental Coordinator. The environmental concerns within an area are not dreadful compared to the other areas serviced by the Municipality. The street cleaning was conducted and proved to be a success



THE **CWPs** cleaning one of illegal dump spot at Bilanyoni

ACHIEVEMENTS

- Developed Final draft of IWMP
- Able to conduct waste management awareness campaigns in schools.
- Able to conduct clean-up campaigns in wards 3 and 4

CAPACITY BUILDING/TRAINING AND DEVELOPMENT

Graduation ceremony for the building and civil construction candidates by Pioneer Company

The Youth mass training project, was the project introduced by Department of Environmental Affairs facilitated by éDumbe local Municipality .The project had 23 beneficiaries. The graduation was attended by Honourable Mayor SJ Kunene. He was the guest speaker. On his key message of support, he thanked all the beneficiaries for the hard work and applauded them of their achievement.



The above picture was taken after the graduation



The above picture shows students being awarded

CEMETERIES SERVICES AND MAINTANANCE

The Municipality services two cemeteries they are Bilanyoni, éDumbe location and Paulpietersburg cemeteries. The servicing includes grass cutting and the digging of graves. The Municipal TLB is used to dig graves .The amount charged by the Municipality for graves range from R100 to R240. Currently the Municipality does not have a cemetery caretaker, which leads to vandalism in fencing and the cattle stroll in cemeteries. The burial services

are provided Monday to Friday, where the Municipal cashier offices are closed you won't be able to access the services.

The indigent burials are facilitated at the Mayor's office. The criteria are based on the Council's approval based on the profile conducted by the ward Council. r The indigent burials are facilitated at the Mayor's office. The criteria are based on the Council's approval based on the profile conducted by the ward Council.

Currently the Municipality is facing the challenge with the lack of burial space. This is caused by traditional burials, where everyone feels that the most dignified end of choice for a person life is burial. The Municipality would have to choose other options such as grave recycling and crematorium. The following are the number of burial that took place in the two Municipal cemeteries.

- Nine indigent burials were conducted in Municipality. On the indigent burials the coffin and the transport are provided.
- Nine burials for the éDumbe local cemetery
- Eight burials for Bilanyoni cemetery
- They were no burials for Paulpietersburg cemetery.

The Municipality has challenge with controlling the cemeteries, the community burst in cemeteries with no fee paid. Currently the Municipality dig Approximately 15 graves per ward. Cleaning of cemeteries is done as and when necessary, this is done in collaboration with CWP, during cleaning we spray with the weed control chemical to prevent the growth of unnecessary grass between the graves.



Above are the photos for the existing cemeteries which are nearing full capacity

OVERALL ACHIEVEMENTS IN WASTE MANAGEMENT

- Fulfilment of commitment by Department of Environmental Affairs to develop an Integrated Waste Management Plan. The purpose of developing an Integrated

Waste Management Plan (IWMP) is to identify existing solid waste systems, assess needs, and set ways to design, implement, and monitor a more effective and sustainable waste management program.

- Purchase of waste trucks .The municipality will also consider extending waste collection services to other areas and improve the quality of life once it become financial stable.

CHALLENGES

- Unlicensed disposal site.
- Lack of control of waste reclaimers on disposal sites and exposure to illegal hazardous waste disposed on disposal sites due to poor operations and management of the site.
- Mushrooming of informal housing, extension of Waste Collection to un-serviced areas.
- Continuity in education and awareness programmes.
- Waste collection systems within the Municipalities do not encourage at source separation and recycle.
- Environmental and health impacts associated with poor waste disposal.
- Currently the Municipality is facing insufficient burial space, this is caused by the traditional burials.
- Poor management of cemeteries and parks due to insufficient personnel.
- Poor control of entrance fees to Municipal Parks especially the eDumbe Dam Park due financial constraints.
- Current charged tariffs for burials is not assisting the municipality for upkeep of the cemeteries.
- Insufficient budget to cover some of the projects
- Insufficient of burial land
- Inability to attend meetings, due to unavailability of transport

5.8. PUBLIC PARTICIPATION

BACKGROUND

Ward Committees have been established in all wards of eDumbe Local Municipality. All sectors and traditional leadership are presented in these Ward Committees. All ward

committees meet on a monthly basis. However, it has been brought to our attention that some Ward Committee members passed away they need to be replaced.

There were no tangible events done in October except the sitting of ward committee meetings and community meetings in all wards. The following were activities that took place in the second quarter of the financial year:

On the 19 November 2018 the IDP Road shows at Pinvaan hall and eDumbe Location were held where the Mayor addressed the respective communities.

On the 26 November 2018 public team attended District Public Participation Forum at Princess Mandisa Boardroom in ZDM

On the 07 to 10 December 2018 the public participation attended SALGA GAMES in Pietermaritzburg to assist the sport and recreation team.

All Wards with vacancies in their Ward Committees have been advised to write letters to the Office of the Speaker requesting dates for by-elections/ replacement.

PARTICIPATION IN OPERATION SUKUMA SAKHE

The participation of Ward Committees in OSS is gradually improving. Councillors normally attend OSS meetings since most of them are Chairpersons of War Rooms.

WARD COMMITTEE MEETINGS

Ward Committee meetings were held in all Wards (attendance registers available for inspection) as follows.

WARD	AUGUST	OCTOBER	NOVEMBER	DECEMBER
1	07/8/2018	17/10/2018	14/11/2018	03/12/2018
2	18/8/2018	09/10/2018	14/11/2018	05/12/2018
3	13/8/2018	17/10/2018	13/11/2018	03/12/2018

4	21/8/2018	23/10/2018	15/11/2018	06/12/2018
5	06/8/2018	16/10/2018	16/11/2018	03/12/2018
6	13/8/2018	04/10/2018	06/11/2018	05/12/2018
7	14/08/2018	15/10/2018	13/11/2018	03/12/2018
8	14/08/2018	15/10/2018	15/11/2018	06/12/2018

Attendance registers are distributed in the meetings and signed by all members attended. Once signed they are handed over for verification purposes so as to pay the stipend.

5.9 SPECIAL PROGRAMMES AND YOUTH AND SPORTS

The main objective for this portfolio is to develop youth through sport and creates institutions that will protect, upgrade and uplift Youth.

The following are the activities that took place during the period under review:

- Indigenous games were held on 18 July 2018
- Golden games held on 24 July 2018
- The following took place regarding Local Mayoral Cup games:
- First Local Mayoral Cup games plenary meeting – 05 July 2018
- Meeting with Councillors – 09 July 2018
- Local Mayoral Games ward elimination – 14 July 2018 to 11/12 August 2018
- Local Mayoral Games Finals 18 August 2018 at Bilanyoni

District Mayoral Games – 20 October 2018 in Vryheid (Abaqulusi Municipality) and there were 338 participants from eDumbe Municipality. The municipality obtain an overall position two (2) in the District.

SALGA GAMES were held from 07 – 10 December 2018 in uMgungundlovu District Municipality in Pietermaritzburg.

All activities were successful.

5.10. HIV/AIDS

The main objective for this portfolio is to ensure that all awareness campaigns are attended by all stakeholders within the municipality when there is a clarion call for their attendance.

The following activities were conducted from July-September 2018

- Election of Local AIDS Council
- Election of ward AIDS Council
- Training of the above elected Council at Natal Spar, Monday, 02 September 2018- Friday, 07 September 2018

5.11 SOCIAL COHESION

The objective of the municipality regarding this portfolio is to develop arts & culture and to promote talents through arts and culture. These are the activities that took place during the period under review:

- Umbele wethu which took place on the 24th June 2019 and there were 400 participants.
- Umkhosi womhlanga where 487 Maidens attended the ceremony and the municipality provided 23 Taxis to transport maidens and Matrons to Nyokeni, Roy Reed Dance.

5.12. YOUTH AND SPORT DEVELOPMENT

KARATE

It is not often experienced that a rural municipality such as eDumbe could provide codes like karate however the municipality has assisted in a successful staging of karate tournament. The municipality assisted by transporting and bringing back of tatami at Osizweni. While playing local they were assisted by making hall, chairs and sound available to them. They were then transported to Majuba FET where they were playing provincial tournament and 7 trophies were won.

EDUMBE NETBALL

Activities and forums dealing with netball within eDumbe are always monitored and attended by our youth and sport coordinator. There is also a seamless interaction with the Zululand District Netball Interim committee where reports are submitted regarding existing teams. Currently there are 11 teams from all wards. League games were played both in the regional stadium and uPongolo where the municipality transported KNC and Mangosuthu netball teams. The municipality also assisted Thunderbirds netball team to participate in the provincial league. All these activities took place in April, May and June 2019. It is interesting that the coordination would be improving since the establishment of local Netball Committee which was elected in May 2019.

EDUMBE INDIGENOUS GAMES

The municipality always make efforts to make sport and indigenous games for all ages and to this effect in April the Indigenous Games's preparatory meetings commenced. The games were hosted in ward 06 (Mpucuko Sports field) on 15 June 2019. However DSR provided two pole tent, chairs, tables, toilets, catering for 200 participants, transport but the number of

wards participants were beyond the number as they were 400. The municipality then assisted with food and transport to make sure the event was a success and 95 participants were selected to district Indigenous Games. Currently the municipality is trying to ensure that the IG structure is established to minimise problems encountered in the coordination of this important event for young and old.

Codes participating in these games are: Inqathu, Umlabalaba, umagenda, juskei, incuva, drie strokkies, dibbekke, khokho and ingqathu

DISTRICT SPORTS FORUM MEETING

In May 2019 the municipality Sports coordinator attended the monthly district sports forum meeting where discussions were held including Spar ladies and Youth run. Locals were requested to submit 05 participants for youth run and 05 for spar ladies. Unfortunately DSR had no budget for selections and as a result the municipality had to intervene on behalf of its youth to participate and 5 participants were afforded an opportunity.

BASKETBALL

The municipality transported eDumbe basketball chairperson, secretary and treasurer to the district basketball structure elections which was held in Ulundi PZ Phakathi hall. The local chairperson was elected to lead the district committee (federation). The municipality do all these assistance as part of its commitment to sport development in the area of its jurisdiction.

BOXING

Again in the month of June 2019 the municipality transported boxing to provincial youth championship. One of our boxers by the name of Njabulo won his match and was selected to KZN boxing team which had a camp at Dundee from 28 June to 02 July 2019. On the 03rd July 2019 they went to Kimberly for National Boxing Youth Championship.

5.13 HUMAN RESOURCES MANAGEMENT

BACKGROUND

The field of Human Resources combines administrative personnel functions such as recruitment, employment, training and other personnel issues, with employee relations and resource planning and development. The objective is to maximize the return on investment from the human capital within the Municipality and to minimize financial risk. It is therefore the responsibility of the Human Resources Unit in consultation with Management to conduct these activities in an effective, legal, fair and consistent manner. The Human Resources Unit

aimed at being an active partner in the facilitation and creation of a self-motivated and progressive Municipal workforce that is focused on Municipal service delivery objectives whilst also achieving personal and career growth as well as self-fulfilment.

ORGANIZATION STRUCTURE:

The recruitment process used by the Municipality is a consultative and incorporated process. A request to fill a vacant position is received from the relevant Head of Department and once the Municipal Manager approves the request, the position is advertised. On receipt of applications, Human Resources do the initial sorting and summary of applicants. Employment Committee is then called to short list candidates. Once this is completed, the interview is arranged and conducted with the applicants. The interviewing panel consisted of the (Municipal Manager, Departmental Directors, two councillors (if it's senior position), Human Resources representative and the relevant Unions). During the period under review no new posts have been approved for inclusion in the organisational structure for the current financial year.

Positions Advertised

Positions advertised during the period under review are as follows:

- Financial Interns
- Librarian
- Creditors Officers
- Accountant Expenditure
- Supply Chain Manager
- PMS & Risk Manager
- Electrical and Mechanical Manager
- Human Resource Manager
- PMU Manager

Interviews

Interviews conducted during the period under review are as follows:

- Financial Interns
- Librarian
- Creditors Officers
- Accountant Expenditure
- Supply Chain Manager
- PMS & Risk Manager

- Electrical and Mechanical Manager
- Human Resource Manager
- PMU Manager

Recruited employees

Employees that were appointed from July 2018 to June 2019

INITIALS & SURNAME	POSITION	DEPARTMENT
1. Mr M.A. Vilakazi	Financial Intern	Budget & Treasury
2. Mr L.A. Ngcobo	Financial Intern	Budget & Treasury
3. Mr B.W. Buthelezi	Supply Chain Manager	Budget & Treasury
4. Mr N.H. Kunene	Accountant Expenditure	Budget & Treasury
5. Miss X.C. Biyela	Librarian	Corporate and Community Services
6. Miss L.I. Mthethwa	Creditors Officer	Budget & Treasury
7. Miss N.N. Mngomezulu	Chief Financial Officer	Budget & Treasury
8. Mr M.B Buthelezi	Manager Electricity & Mechanics	Infrastructure & Planning
9. Mrs L.H. Masondo	PMS & Risk Manager	Executive
10. Mr T.T. Nxumalo	Cyber Cadet	Corporate and Community Services

NB: Other positions are still outstanding as they have not been finalised by the accounting officer at the time of writing this report.

Fixed Term Contracts

The Municipality have appointed the following employees

- EPWP workers : **52**
- Lolly Pops : **3**

Staff Induction

Appointed staff is always inducted by Human Resources staff and five (5) employees were inducted.

Promotion

The municipality does not have promotion policy except recruitment and selection policy approved by Council.

Employees who Resigned/Retired/Contract Ended/Deceased & Dismissed

- M. Nkambule (General Assistants)Retirements
- D.C. Dlamini (Cleaner) Retirements
- Mrs S.E.P. Dlamini (Housing Manager) Retirement
- Mrs B.C. Shoba (Cleaner Supervisor) Retirement
- Miss G.T. Magudulela (Internal Auditor) Resigned
- Miss N.L. Shabangu (Parks & Garden Officer) Resigned
- Miss N.N. Mngomezulu (Chief Financial Officer) Resigned
- Mr L.G. Scholtz (Superintendent Traffic) Dismissed
- Miss C.L.Nel (Library Assistant) Retired
- Mr J.H. Vorster (Manager Public Works) Resigned

LEAVE RECORDS

Leave Administration and Management

Municipal leave records are updated on weekly basis and also captured on the system. Municipal staff have adapted the culture of taking 16 days leave compulsory and employees ensures that the leave that the vacation leave is approved before taking it. Senior Managers also take 10 days compulsory in a cycle those who have not taken the compulsory leave Human Resource Unit has choice to forfeited them, each employee has two files one is for personnel (Particulars) documents and the other is for leave records.

Leave taken

Leave Description	Vacation Leave	Sick leave	Family Responsibility	Study Leave	Maternity	Time Off
1 st quarter	320	170	12	25	63	42
2 nd quarter	428	262	8	37	1	26
3 rd quarter	603.5	153	48	5	32	74
4 th quarter	718	82	23	48	210	29
Total	2389.80	667	91	115	306	171

Leave and Pro -Rata bonuses paid from July 2018 to June 2019

- M. Nkambule (pro rata bonus)
- D.C. Dlamini (pro rata bonus)
- Mrs S.E.P. Dlamini (pro rata bonus)
- Mrs B.C. Shoba (pro rata bonus)
- Miss G.T. Magudulela
- Miss N.L. Shabangu
- Miss N.N. Mngomezulu
- Mr L.G. Scholtz
- Miss C.L. Nel
- Mr J.H. Vorster

JOB PROFILES AND WAGE CURVE IMPLEMENTATION:

The Municipality did the Job Evaluation in 2015 and the outcome was implemented, the salary and wage collective agreement was implemented for 2018 to 2021.

Job description

All Municipal employees have signed job descriptions and are kept on their files

EMPLOYMENT EQUITY:

In compliance with the Employment Equity Act, Act 55 of 1998, the éDumbe Local Municipality appointed Mr V.B. Mbatha to developed a five year Employment Equity Plan, starting from 2019 to 2024. The progress and developments of the Employment Equity Plan are annually reported to the Department of Labour at the end of January of each year.

WORKPLACE SKILLS PLAN:

The Workplace Skills Plan for 2017/18 for the Municipality was finalized and delivered to LGSETA together with the Annual Training report for 2017/18 on due date, i.e. 30 April 2017 or 2018.

TRAINING & DEVELOPMENT:

The annual training budget is centralized and managed by Human Resources, almost 5% (R550 000 grant plus council provision) of the annual training budget. The following are beneficiaries trained during the period under review:

TRAFFIC EMPLOYEES

NO	INITIALS & SURNAME	DESIGNATION	NAME OF THE PROGRAMME
1.	Mr I.M. Sibiya	Traffic Officer	Examiner of Motor Vehicle (Grade A)
2.	Miss S.F. Ngobese	Senior Traffic Officer	Examiner of Driving Licence (Grade B)

Learnership of 25 unemployed students for **Tourism Buddies** funded by Department of Tourism.

Learnership for 230 employed student for Water Reticulation and Water Process by HWSETA

Municipal Finance Management Programme for 20 employed student funded by the Municipality

FIRST NAME	SECOND NAME	SURNAME	ID NUMBER	DESIGNATION
1. Sthembiso	Hamilton	Mpungose	8702176037086	Stores Clerk
2. Zamani	Charity	Msibi	8209270842080	Manager In The Office Of The
3. Nonkululeko	Gladness	Mbokazi	8605110401088	Acting: Human Resources Man
4. Mondli	Blessing	Buthelezi	8612046063081	Manager Electrical & Mechanic
5. Mbongiseni	Adolfus	Vilakazi	9112125698088	Financial Interns
6.Zandile	Precious	Nkambule	8808151046081	Financial Interns
7.Lindokuhle	Innocesia	Mthethwa	9005071011084	Creditors Officer
8. Mzokhona	Siphamandla	Khanyile	8712095523082	PMU Technician
9. Bongumenzi		Msibi	8709305795088	Financial Interns
10.Emmanuel	Unathi	Mdlalose	8802225658088	Financial Interns
11.Lungisani	Andile	Ngcobo	9612066079081	Financial Interns
12.Sharon	Thembisile	Hlatswayo	6002230515082	Speaker
13. Nokuthula	Duduzile	Mngomezulu	7703100858085	Ward Councillor
14.Johannes	Bhekokwakh	Mthethwa	7904205700087	Ward Councillor
15.Betty		Shabalala	5306260281080	Pr Councillor
16. Zinhle	Thembelihle	Mazibuko	8610151236088	Communication Officer
17.Mduduzi	Felix	Madi		PMU Technician

HUMAN RESOURCES RELATED POLICIES:

Through leadership from the Director: Corporate and Community Services, various Human Resources and Administrative Policies were drafted and approved by Council. The process commenced with the identification of critical areas of concern, prioritisation and selection of HR interventions and agreement on time frames for delivery. Various presentation sessions to all Departments as well as Councillors took place and the Council have already reviewed and adopted the following Policies:

- Recruitment and Selection
- Subsistence & Travelling policy

The following Policies have been adopted but not reviewed in the period under review:

- Chronic Policy
- Dress Code Policy
- Exit interview Policy
- Health and Safety Policy
- Leave policy
- Overtime policy
- Protective Clothing Policy
- Remuneration Policy
- Sexual Harassment Policy
- Training and Development policy (work-shopped but awaiting approval)
- Transfer of staff policy
- Induction policy

LABOUR RELATIONS:

The purpose of a disciplinary code and procedures is to regulate standards of conduct and incapacity within an Organization. The aim of discipline is to correct unacceptable behaviour and adopt a progressive approach in the workplace.

Grievances and dismissals

Grievance procedures are available in Human Resource Unit and Municipal staff are aware of them and they are attended timeously if there is any that has been submitted but no grievances were received and no dismissal were made

Pending and finalised Municipal Cases

The Municipality has the following cases during the period under review:

Name of employee	Misconduct	Outcome
Mr L.G. Scholtz	Misconduct	The first Disciplinary Tribunal sat on the 16 th August 2018 and was rescheduled to get witness but after the employee submitted a doctor's note putting him on a sick leave for three (3) months (17 th August to 12 th November 2018) due to stress and depression. Upon his return from sick leave the case was scheduled to sit on the 21 st November 2018 however the prosecutor was unavailable due to illness and the matter was rescheduled again to 5 th December 2018. The union representative asked for another postponement which was granted and the matter was set down on the 19 th December 2018 but the employee party did not turn up and the matter continued in their absentia. Presiding Officer requested the parties to submit the closing arguments before the 7 th January 2019. The sentencing was presented on the 4 th of March 2019 and the Sanction was issued on the 25 th of March 2019. The accused employee was dismissed effectively on the 27 th March 2019. And he took the matter SALGBC for Conciliation and the municipality did not attend the conciliation hearing and now it is set for arbitration on the 20 th August 2019.
Mr GE Thabethe	The matter was finalised in September 2017 but the employee	The award was issued on the 20 th of September 2018 in favour of the municipality that accused employee. (Mr Thabede) was

	appealed the decision at the Bargaining Council for arbitration. Arbitration	dismissed both procedurally and substantively fair.
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ATTENDANCE BY EMPLOYEES AT WORK:

All departments have attendance registers, the registers are checked by Manager Human Resources on monthly basis before processing the salary of each and every employee. It is the responsibility of Supervisors to check attendance registers on daily basis, if the employee did not sign the attendance register and no leave form éDumbe Municipality applies no work no pay. During this period under review no employee was declared to have not turned up at work.

OVERTIME/STANDBY

Standby and overtime paid to employees from July 2018 to June 2019 is as follows:

1 st quarter	R 11 605.03
2 nd quarter	R 51 793.99
3 rd quarter	R156 324.00
4 th quarter	R 276 235.49
Total	R495 958.51

LOCAL LABOUR FORUM

No Local Labour Forum sat during this period due to unavailability of members.

STAFF MEETING

During this period two staff meetings were held with general staff in August 2018 and with Section Managers in October 2018.

CHALLENGES

The challenges in Human Resource section:

- Organogram not being approved after it was taken to council numerous times.
- Not being able to meet the deadline of submitting Job Description to the evaluation committee that was due on the 31 December 2018.
- Being under staff one person to deal with all Human Resource issues.
- Not being able to have the Employment Equity Plan.
- Policies not being approved by the Council.

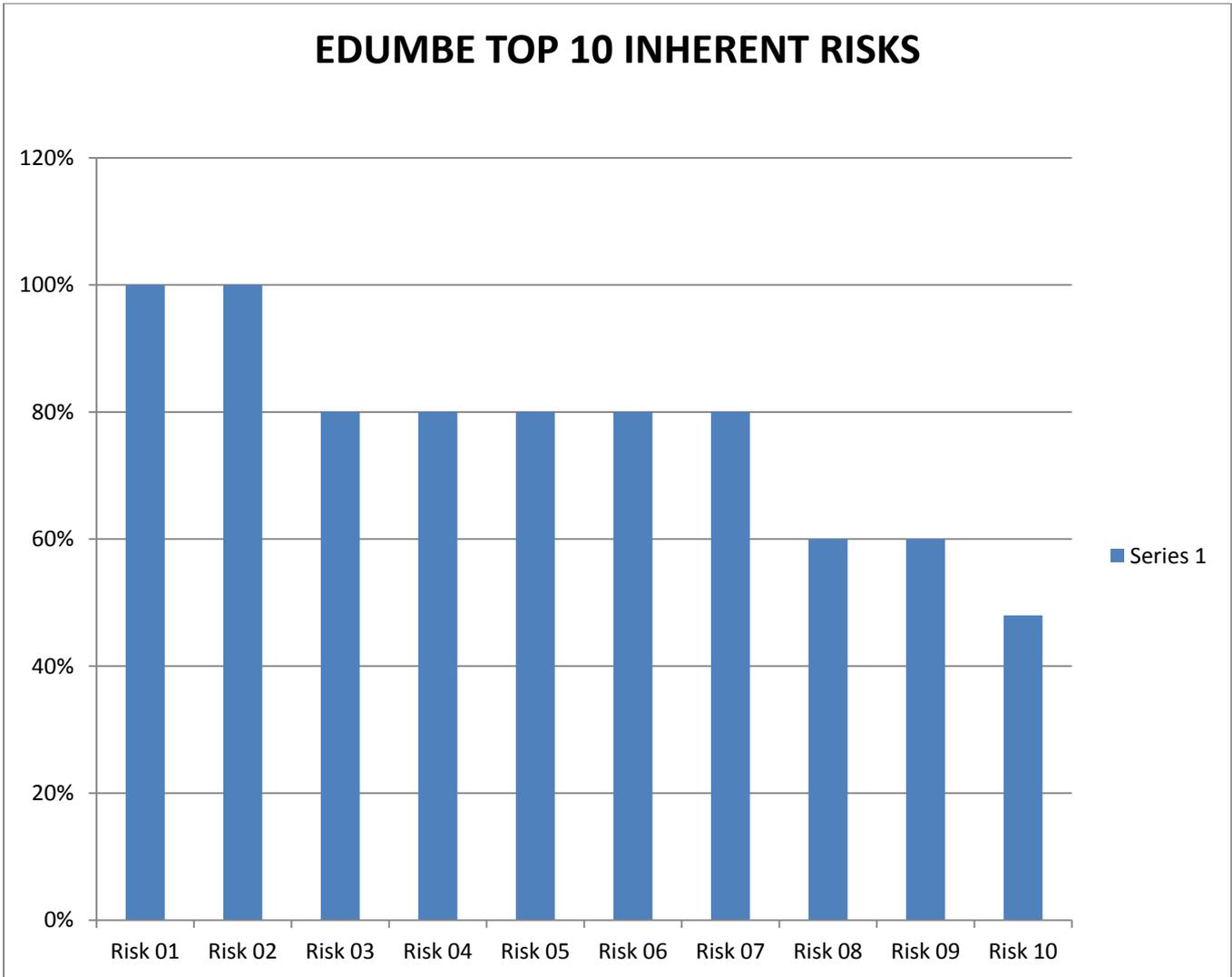
CONCLUSION

In the absence of sufficient resources to address service delivery requirements, challenges will always be there in any public sector organisation and therefore this Municipality is no exception but gradually the impact to the well-being of people about what we do, will be felt

no matter how small it would be to the citizens of éDumbe in its entirety. All departments have attendance registers, the registers are checked by Manager Human Resources on monthly basis before processing the salary of each and every employee. It is the responsibility of Supervisors to check attendance registers on daily basis, if the employee did not sign the attendance register and no leave form éDumbe Municipality applies no work no pay.

RISK MANAGEMENT

Council approved the Risk Management Policy, Risk Management Strategy, and Risk registers (strategic and operational) that enable management to proactively identify and respond appropriately to all significant risks that could impact business objectives. In line with the approved Risk Management Policy and Risk Management Strategy, a top-down approach has been adopted in developing the risk profiles of the organisation. The results of the strategic and operational assessments were used to compile a risk register.



Risk 01 – Financial Management : Revenue

Insufficient collection of Revenue

Risk 02 – Financial Management : Expenditure Management

Inability to pay Creditors timeously

Risk 03 – Waste Management : Refuse removal

Inadequate maintenance of waste site

Risk 04 – Technical Services: Electricity provision

Failure to maintain electricity network

Risk 05 – Legal Services

Lack of Municipal Protection clause in the contracts with the Suppliers and Service Providers

Risk 06 – Community Services: Cemeteries

Inability to ensure sufficient burial space and maintain cemeteries

Risk 07 – Financial Management: Budget and Reporting

Unfunded Budget

Risk 08 – Planning and Development : LED

Failure to create jobs

Risk 09 – Financial Management: Assets

Inability to safeguard and account for Assets

Risk 10 – Financial Management: Budget and Reporting

Failure of integrity and accuracy of financial information

CHAPTER 6 – PLANNING AND DEVELOPMENT

The Planning and Development Unit primary function within the Municipality is to regulate and control all development.

- Regulation of land uses and building activities through enforcement of the Spatial Development Framework and the eDumbe Core Urban Scheme, 2014, as well as the National Building Regulations and Building Standards Act No. 103 of 1977.
- Provision of residential, business, industrial, and institutional sites to address the demand by the community
- Promotion of the correction of historically segregated spatial planning of settlements.
- Formalization of informal settlements.
- Creation of rural villages
- Formulation and enforcement of densification policy
- Encouragement of mixed land use
- Promotion of infill development
- Formulation of long term development plans

The unit is also responsible for the following sections:

- Integrated Development Planning (IDP)
- Spatial Planning
- Local Economic Development (LED)
- Tourism
- Housing/ Human Settlements

- Development Planning Shared Services (DPSS)

The Planning Unit is seen as a key role player or contributor in developing the Municipality and ensuring the Municipality is constantly progressing (future development of a shopping centre and middle-income housing. The unit has also been further assisted by the introduction of DPSS Staff.

Catalytic Projects

- Mining
- Valpre Water Plant Reopening
- Fresh Produce Market
- eDumbe Shopping Centre
- Agriculture and Forestry

Challenges within the unit

- It is proposed that the position of Building Inspector be filled at our earliest convenience .
- It is also proposed that the Land Use Inspector post be generated and be filled through excess staff
- It is also proposed that the Land Development Administrator position be filled internally to minimize number of vacant position within our Department.
- It is recommended that the maintenance of eDumbe Dam Park be administered by Tourism Intern
- It is also suggested that tariffs for eDumbe Dam Park in place as soon as possible or the facility be outsource.
- It is recommended that Erf.643 Paulpietersburg, earmarked for Middle Income Housing project be resolved to the benefit of eDumbe residents as part of service delivery.

Funded Projects

- Single Land Use Scheme (WALL TO WALL SCHEME) – R1 000 000
- Spatial Development Framework – R1 000 000K
- Informal Traders Market Stalls R2 000 000

Inhouse Projects assisted by Government Departments

- Human Settlement Sector Plan
- LED/ Tourism Sector Plan
- Integrated Transport Plan

Stuck Projects

- eDumbe Heritage Festival
- Middle Income Housing Project
- Northern Precinct Shopping Centre
- Landfill Site Project

- Land Audit (Paulpietersburg, Dumbe & Bilanyoni Township)

Spatial Planning, Scheme Enforcement and Controls

This subsection subscribes to the submission and approval of building plans mainly in the Primary Node/ Paulpietersburg in terms of the Spatial Development Framework (SDF) which is also the administrative centre of eDumbe Municipality.

However, this section lacks the expertise of the Building Control Officer as well as the Building Inspector who would inspect properties and issue transgression letter to non complying property owners. These two vacancies are catered for under the supplementary wing of Zululand Development Planning Shared Services (ZDPSS). eDumbe Municipality have entered into an agreement with the family of municipalities under Zululand district Municipality to share costs associated with town and regional planning.

The Senior Town Planner is shared between Abaqulusi LM and eDumbe LM. The sharing costs was subsequently reduced drastically in the 2018/ 19 financial year by the Municipality which will make it virtually impossible to fill the above two (2) vacancies. This shall lead to the noncompliance with the enforcement of the scheme, not only in Paulpietersburg but in eDumbe and Bilanyoni Townships respectively which are secondary nodes and proclaimed townships. The unit of Town Planning is not performing well only because it is under staffed.

6.2 Local Economic Development

- To contribute towards a better life for society by coordinating sustainable, social, and economic developmental programmes.
- To create a conducive environment for business investment and growth for job creation.

The municipality had an outdated LED strategy since 2016/17; to date, greater effort has been made to improve the situation. The final LED strategy is expected to be approved by Council in May 2019 subject to the grant funding made available.. Various stakeholders have been consulted to fund our proposal for the review of a comprehensive LED strategy for eDumbe 2025.

Challenges on LED

Through EPWP and CWP the municipality has contributed positively in maintaining a safety net for the poor communities and alleviating poverty where it matters the most. There is still a lot of work to be done for us to improve on this section. The finalization of the LED Strategy being the key factor.

Service Delivery Performance

focuses on service delivery on a service-by-service basis. It considers municipal performance derived from IDP objectives, translated into the SDBIP and presents data on Community needs and resource deployment. Some indicators are offered for some services as a basic set of key comparative data to be amassed from all relevant municipalities and other services are left for municipalities to address entirely as they consider appropriate.

The service delivery issues must be structured, captured and reflected under each priority as contained in the IDP to allow for easy comparisons on achievements against budget and The purpose of the chapter is to demonstrate to the reader, in terms of service delivery, what is being achieved and what remains outstanding. It leads to the basic questions concerning the adequacy of the efforts made by the municipality, the creativity applied and the basic standards of living that apply. There is a focus on informal settlements and the distribution of free basic services. Further information on subsidization of the poor and other benefits accruing to indigent households should also be provided. A summary of the relevant progress achieved on the relevant outcomes for local government as required by national and provincial spheres. Introductions and conclusions are left for completion by municipalities but notes are provided to identify some key issues of relevance to all communities about the way in which the municipalities are working for them. This data will also help gather a broad picture of municipal activity across the country.

Some of the material in the Annual Report format set out at Chapter 3 will not apply to all municipalities but there will be very many variations. It is, therefore, left to individual municipalities to delete aspects in Chapter 3 that is not relevant to the municipality.

Some Municipalities are using performance scorecard to manage performance of different functions. These must be aligned to the SDBIP requirements that provide a standardized mechanism to enable comparisons and benchmarking. This information must be captured in this chapter to enhance the service level information.

CHAPTER 7 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Infrastructure Services

The department is responsible for the provision of infrastructure development, maintenance of basic infrastructure, and service delivery to ensure sustainable services to all communities. The following sections are reporting directly to the Director for Infrastructure and Planning:

- PMU
- Electricity
- Housing
- LED and Tourism
- Roads and Storm Water/ Building and Maintenance
- IDP and Town Planning

Roads Infrastructure

Roads conditions in Paulpietersburg town, eDumbe Location and Bilanyoni and the entire wards in the municipality area of jurisdiction are bad. The Municipality does not have enough funds to address the concerns around the in eDumbe roads. Roads need to be rehabilitated as they are ageing and cannot be patched anymore. MIG funds are not sufficient to cover this cost. In other ward roads are also eroded by water storms.

Municipal Buildings

The department is responsible for the planning and provision of new municipal buildings, maintenance of various structures. To create new facilities while upgrading existing ones to be easily accessible and suitable for community needs. These include pay points, libraries, community halls, municipal offices, dumping site offices, public ablutions and taxi rank, municipal houses, and other leased municipal buildings. The strategies of this department are as follows:

- Implementing programmes to upgrade existing municipal buildings and facilities
- Constructing new facilities for enhanced service delivery
- Constructing facilities closer to the communities
- Installing and implementing security measures that minimize vandalism and theft at municipal buildings.
- Raising awareness of energy saving for users of municipal buildings.

- Ensuring continuous usage of green materials for energy-saving retrofits on new and existing buildings.
- The service delivery priorities are to interact smoothly with the community and other departments without disturbance to ensure accurate implementation of planning and maintenance of municipal buildings while adhering to the National Building Regulations Act.

In the current FY the municipality is constructing two community halls in wards 1 and 6 with ablution facilities. The facility will be used by SASSA as a pension pay point and old age pensioners and physically challenged people will no longer have to travel long distances.

The below table illustrate projects being under implementation through the MIG funding:

FACILILTY	WARD	BUDGET	STATUS
KwaGedlase Community Hall	6	R2 850 000.00	70% Construction
Luneburg Community Hall	1	R2 850 000.00	100% Construction
Abaqulusi Sportsfield	7	R2 250 000.00	100% Construction
KwaNgwanyaSportsfield	2	R2 250 000.00	100% Construction
Nhlakanipho Pedestrian Bridge	8	R3 082 000.00	100% Construction
EBhishi Access Road	5	R2 200 000.00	100% Construction
eDumbe Cemetery Road	3	R2 200 000.00	100% Construction
Bilanyoni Sportsfield	4	R9 500 000.00	100% Construction
eBhishi Causeway	5	R500 000.00	100% Construction

BRIEF SCOPE AND PROGRESS TO DATE PER PROJECT

1. KWAGEDLASE COMMUNITY HALL

Project Description: Construction of a new Community Hall with Ablution Facilities, Verandah, Office, Kitchen and Stage.

Scope of Works: Works entail Site Clearing , Earthworks, Substructure Brickwork, Floor Coverings, Superstructure Block Work, Roofing, Plastering Doors and Windows, Painting, Fencing, Electrification, Ceiling and Water Storage Tanks.

Project Progress: The Municipality will send a notice of termination of the contract with the new main contractor after he was continuously in breach of contract by failing to proceed with the works in accordance with the approved programme. The main building is currently at wall plate stage and roofing while the ablution facilities are still on foundations.

Outstanding Works: Main Building: the outstanding works are, Floor Coverings, Plastering, Fitting of Doors and Windows, Ceiling, Stage, Verandah, Painting, Fencing , Water Storage Tanks and Electrical.

Ablution Facilities: works outstanding are Concrete Floor Slab on the sub structure, superstructure block work, plastering, roofing and painting.

Challenges: Non compliance by the contractor to fail to proceed with the works in accordance with the approved programme delayed the overall project completion.

Proposed Solutions: A notice of termination will be issued to the contractor by the Project Engineer in order for him to remedied defaults on sites and if the problem persists ,further appointment of another service provider by the Municipality will be considered.

Commencement

Date: 28 August 2018

Completion Date: 30 August 2019

2. LUNERBURG COMMUNITY HALL

Project Description: Construction of a new Community Hall with Ablution Facilities, Verandah, Office, Kitchen and Stage.

Scope of Works: Works entail Site Clearing, Earthworks, Substructure Brickwork , Floor Covering, Superstructure Block Work, Roofing, Plastering, Doors and Windows, Painting, Fencing, Electrification, Ceiling and Water Storage Tanks.

Project Progress: The project is on practical completion.

Outstanding Works: Main Building: None
Ablution Facilities: None

Challenge: None

Proposed Solutions: None

Commencement

Date: :20 August 2018

Completion Date: :22 June 2019

3. ABAQULUSI SPORTSFIELD

Project Description: Construction of a new Precast Concrete Fenced Sportsfield .

Scope of Works: Works entail Site Clearing, Earthworks, Leveling of a soccer field and installation of a precast concrete palisade fence.

Project Progress: The project is on practical completion

Snags: Slope soil protection against erosion in a form of either Gabions, Stepped retaining walls or Grassing which is not part of the scope of works

Challenges: The soils on the side slopes and main soccer field have eroded and washed out following recent severe heavy rains.

Proposed Solutions: The Municipality needs to consider side slopes soil protection against erosions in a form of either Gabions, Retaining Walls or Grassing in consultation with the contractor.

Commencement

Date: 07 August 2019

Completion Date: 30 November 2018

4. KWANGWANYA SPORTSFIELD

Project Description: Construction of a new Sportsfield with Combi Court .

Scope of Works: Works entail Site Clearing, Earthworks, Leveling of a soccer field, Installation of soccer poles, Nets and Construction of surfaced Combi Court with poles.

Project Progress: The project is on practical completion with a few snags still to be attended to on site by the Contractor.

Snags: Application of Slurry Seal with sand slurry mix (Ad L15 Thickening agent Emulsified Coloured Net Coat x2 (Orange brown or other approved by Engineer) on the existing Court surface

Challenge: The contractor still needs to attend to a few snags on site.

Proposed Solutions: The contractor will be written a warning by the Project Engineer to fast track processes of finishing snags on site.

Commencement

Date: 07 August 2018

Completion Date: 08 June 2019

5. NHLAKANIPHO PEDESTRIAN BRIDGE

Project Description: Construction of a new pedestrian bridge.

Scope of Works: Works entail Site Clearing, Earthworks, Reinforced Concrete Foundations, Concrete Piers, Construction of Structural Steel Walkway and Sides Guard/Hand rails

Project Progress: The progress is on practical completion

Outstanding Works: None

Challenge: None

Proposed Solutions: None

Commencement

Date: 07 August 2018

Completion Date: 15 June 2019

6.EBHISHI ACCESS ROAD

Project Description: Regravelling of an existing road .

Scope of Works: Works entail Site Clearing and Grubbing, Earthworks, Ripping and Compaction, Importing of a sub base layer and compaction, Signage and Storm water Drainage.

Project Progress: The project is on practical complete.

Outstanding Works : None

Challenge : None

Proposed Solutions: None

Commencement

Date: 29 October 2018

Completion Date: 30 April 2019

7. éDUMBE CEMETERY ROAD

Project Description: Resurfacing of an existing road.

Scope of Works: Works entail Site Clearing and Grubbing, Removal of an existing surface, Earthworks, Ripping and Compaction, Importing of sub grade, sub base and base layers, Compaction, Signage and Storm water Drainage, Kerbing and Road Markings.

Project Progress: The project is on practical completion

Outstanding Works: None

Challenge: None

Proposed Solutions: None

Commencement

Date: 22 February 2019

Completion Date: 30 June 2019

8. EBHISHI CAUSEWAY

Project Description: Construction of a new reinforced concrete causeway.

Scope of Works: Works entail Site Clearing and Grubbing, Earthworks, Foundations for a structure, Laying of Concrete Storm water pipes and Casting of a Deck Slab, Wing Walls and Safety Bollards.

Project Progress: The project is on practical completion.

Outstanding Works: None

Challenge: None

Proposed Solutions: None

Commencement

Date: 04 February 2019

Completion Date: 04 May 2019

9. BILANYONI SPORTSFIELD

Project Description: Rehabilitation and Upgrading of an existing sportsfield .

Scope of Works: Works entail Site Clearing, Earthworks, Leveling and Grassing of a main soccer and athletic field, Refurbishment of change rooms and toilets building, Construction of Combi Courts, Erection of steel grand stands, Removal of an existing concrete palisade fence, Official, Parking and Gate House, Civil Services: Sewer; Stormwater; Subsoil Drainage; Water Supply and Irrigation, Borehole and Installation of Clear Vu Fence.

Project Progress: The project is on practical completion with a few snags still to be attended to on site by the Contractor.

Outstanding Works: None

Challenge: None

Proposed Solutions: None

Commencement

Date: 04 February 2019

Completion Date: 30 June 2019

7.2. ELECTRICAL UNIT

BACKGROUND

eDumbe Municipality is registered electrical service provider with the Energy Regulator of South Africa (NERSA) to supply electricity to Ward 3 while the other wards (1,2,4,5,6,7and 8) are supplied and maintained by Eskom Holdings SOC Limited. Under the licence we are obliged amongst manner other things, to provide electricity in a manner which is fair, safe and within the parameters of the law. We are also obliged to also ensure that our employees work in an environment which does not affect their health and safety in a negative way.

The eDumbe Local Municipality is experiencing serious challenges with regards to the implementation of its electrification projects. The situation of eDumbe Local Municipality is not different to what most of the municipalities are doing as the project funds are only approved without the designs. The reasons for such discrepancies is caused by the lack of funding for planning costs.

The challenges faced by the municipality have compounded over the years to such an extent that each financial year a certain portion of the INEP allocation is used to fund previous

financial years projects. This practice unfortunately hinders service delivery to needing communities who have longed for access to electricity, but due to previous management practices these needs were to a certain extent neglected. This has resulted in community unrest in almost all wards where electrification projects are being implemented and have stalled due to lack of funding to complete the projects.

The Council of éDumbe Local Municipality has resolved that in-order to curb the increase of debt to the INEP fund and the non-completion of INEP Projects that the allocated funding by DoE for the 2018/19 Financial Year of R 13 300 000.00 be utilised for the completion of INEP projects as well as planning for projects which would have otherwise be implemented during the same financial year had matters not been so adverse.

The below table highlights the electrification projects which are currently under construction together with the cash flow projections to completion.

There is also a challenged faced with the CoGTA Massification Grant of R 3 000 000.00 which was allocated to the municipality. After the conclusion of the designs the total project costs escalated to approximately R 8.6M thus leaving a shortfall of approximately R 5.6M of which the Council does not have.

ELECTRIFICATION PROJECTS

éDumbe Local Municipality has applied for funding in the 2018/19 financial year for the implementation of electrification projects. The projects applied for were in line with the municipality IDP. A consultative programme with the community was done and it was agreed through council resolution that the following projects should be prioritised:

- Lenjane Electrification
- Electrical Infrastructure Upgrade Phase 1
- Nkonkotho Electrification
- Nkembeni Electrification Phase 4
- Ntungwini Electrification
- Zungwini Electrification (Designs only)
- KwaSonkela Electrification (Designs only)
- Electrical Infrastructure Upgrade Phase 2 (Designs only)

The Department of Energy has made funding available and a total amount of R 13 300 000.00 has been allocated to éDumbe Local Municipality in the 2018/19 financial year.

Section 12(1) (c) of the Division of Revenue Act of 2017 requires that the receiving officer, in this case éDumbe Local Municipality to submit a quarterly non-financial performance report within 30 days after the end of each quarter to the transferring officer and in this case the Department of Energy.

PROGRAMME PERFORMANCE

Table 1: financial performance

Project Name	2018/19 Allocation (R'000)	Year to date expenditure (R'000)
Lenjane Electrification	2 699 054.37	2 699 054.37
Electrical Infrastructure Upgrade Phase 1	160 000.00	160 000.00
Nkonkotho Electrification	4 288 729.54	4 288 729.54
Nkembeni Electrification Phase 4	2 273 787.68	2 273 787.68
Ntungwini Electrification	1 904 813.39	1 904 813.39
Zungwini Electrification (Designs only)	416 221.66	416 221.66
KwaSonkela Electrification (Designs only)	320 000.00	0.00
Electrical Infrastructure Upgrade Phase 2 (Designs only)	1 237 166.07	1 237 166.07
Total	13 300 000.00	12 980 000.00

Table 2:

MONITORING THE PROGRAMME

The monitoring tools currently being utilised by the municipality is the monthly site meetings and monthly consultant meetings which we schedule over the financial year. Unplanned / un-announced site assessments are also conducted to monitor progress on site and ensure that the scope of work is fully complied with and within all applicable standards.

CHALLENGES FACED BY THE MUNICIPALITY WHEN IMPLEMENTING INEP PROJECTS

Each project is unique in its own and the challenges experienced differ from project to project. The current challenges faced by the projects are as follows:

1.1. Lenjane Electrification

- 1.1.1. The project is being implemented on privately owned land owned (Mondi and farms) and thus makes electrification of certain households difficult due to the demands which the land owners require.
- 1.1.2. Bush clearing is required on most of the network and thus increases the project cost.
- 1.1.3. The households which are scattered and increases the cost per connection as bulk infrastructure is not available in the area.
- 1.1.4. The rocky terrain in the area which also increase the cost per connection for the project.
- 1.1.5. The project is under budgetted and will require more funds in order to complete the planned scope of work.

1.2. Electrical Infrastructure Upgrade – Phase 1

- 1.2.1. The nature of the upgrade requires the project to be 'break and build' in nature and thus daily outages are required which results in the residents not easily welcoming during construction.
- 1.2.2. Due to already existing infrastructure of water reticulation network we find that planting poles is difficult and the water reticulation network is directly where the proposed electrical network is designed and therefore pipes are damaged almost daily.
- 1.2.3. Bush clearing is required on most of the network and thus increases the project cost.

1.3. Nkonkotho Electrification

- 1.3.1. The project is being implemented on privately owned land owned (Mondi and farms) and thus makes electrification of certain households difficult due to the demands which the land owners require.
- 1.3.2. The households which are scattered and increases the cost per connection as bulk infrastructure is not available in the area.
- 1.3.3. The rocky terrain in the area which also increase the cost per connection for the project.

- 1.3.4. The project is under budgetted and will require more funds in order to complete the planned scope of work.
- 1.3.5. The project will have to be separated and phased per village in order to be implemented with minimum delays.
- 1.4. Nkembeni Electrification – Phase 4
 - 1.4.1. Bush clearing is required on most of the network and thus increases the project cost.

2. INTERVENTIONS TO DEAL WITH CHALLENGES

- 2.1. Related to issues around access to privately owned land, the surveyor has been tasked with obtaining way leaves for the affected areas.
- 2.2. Bush clearing contractor has been appointed and is to start with the bush clearing in the affected areas.
- 2.3. Municipality to seek additional funding to ensure the projects are completed.
- 2.4. Projects which need to be phased will be agreed upon and Council to approve the new electrification program

RECOMMENDATIONS TO THE DEPARTMENT OF ENERGY

The funding model of the Department of Energy needs to allow Municipalities to conduct the planning stages of projects (designs, survey etc) at a certain percentage of the allocation in each financial year.

CONCLUSION

The electrification program of éDumbe Local Municipality has been affected by the lack of conducting proper planning in the identification, feasibility studies and design stages of the projects. As such it may be required that the program be reviewed and planned properly so that it may be adequately designed and costed accordingly in order to properly inform the funding application process.

7.3 HOUSING

- The Housing Act, 1997 provides for, among other things, facilitating a sustainable housing development process, and for this purpose lays down general principles

applicable to housing development in all spheres of government; defines the functions of national, provincial and local government in respect of housing development; and provides for the financing of national housing programmes. Section 2 of the Housing Act, 1997 compels all three spheres of government to, among other things, give priority to the needs of the poor in respect of housing development.

- There has been a number of engagement meetings between the municipality and human settlement and finally a resolution has been reached regarding the housing projects.

Projects Ready for Stage 2 Implementation

Mangosuthu Informal Settlements Upgrade 2372 Units, the project area is in ward 2 of eDumbe Municipality and the appointed Implementing Agent is Umpheme Developments. Stage 2 application for 2372 sites to the value of R78 532 152.28 was approved by the Honourable MEC for the Department of Human Settlements and Public Works in April 2018. The project has been delayed due to outstanding technical issues that has to be resolved between Zululand District Municipality, Implementing Agent and eDumbe Local Municipality. The Department of Human Settlement is in the process of facilitating in order to ensure that all concerned stakeholders resolve outstanding matters.

- The Department of Human Settlements had to review the allocated budget for this current financial year due to the above said outstanding matters.
- Stage 2 includes site servicing and beneficiary administration however 103 site are to be serviced to an amount of R3 734 769.00 in the revised allocated budget for the current financial year. The department is the process of transferring the land to eDumbe Municipality.

Tholakele Rural Housing

- Tholakele Rural Housing Project – 1000 units: the project is in ward 5 of eDumbe Municipality and the appointed Implementing Agent is Umqondo Consultancy cc. Stage 2 application to construct 300 units (Phase 01) was approved by the Honourable MEC for the Department of Human Settlements and Public Works in November 2018.

- The Implementing Agent has commenced the project and they since started by electing the Project Steering Committee and preparation of the relevant documents to be signed by all parties and the site establishment thereafter.

Ophuzane Rural Housing

- Ophuzane Rural Housing Project - 1000 units: the project is in ward 8 of eDumbe Municipality and the appointed Implementing Agent is Mogeena Business.
- Stage 2 application to construct 300 units (Phase 01) was approved by the Honourable MEC for the Department of Human Settlements and Public Works in November 2018.
- The Implementing Agent has commenced the project and they since started by electing the Project Steering Committee and preparation of the relevant documents to be signed by all parties and the site establishment thereafter.

Projects in Stage 1

Thubelisha IRDP Project : 1000 units:

- the project is in ward 3 of eDumbe Municipality and the appointed Implementing Agent is Nazo-ke Business Management.
- The IA is currently busy with Planning Stage 1 activities and R300 000.00 is budgeted for in the current financial year.
- The Planning Stage takes close to 18 months to complete and the provision of bulk infrastructure (sanitation and Water) by the District will be key going forward.
- Project stalled due to Municipality not willing to sign Bilateral agreement.

Projects under Feasibility Studies

All the projects that are under feasibility studies are put on hold due to non-availability of SCM documents. The municipality is considering to obtain a legal opinion on the possibility to terminate these projects.

CHAPTER 8 - FINANCIAL PERFORMANCE

8.1. SUPPLY CHAIN MANAGEMENT

Chapter 11 of the MFMA prescribes that municipalities must have and maintain a supply chain management system that is fair, equitable, transparent, competitive and cost-effective.

1. Requisitions and Purchase Orders

As from the 1st of July 2018 to 30 June 2019 procurement process has been followed as per SCM policy approved by council.

2. More than R100 000 Awards per quarter

In terms of MFMA guide, the accounting officer submit a monthly report to Provincial treasury for all tenders or quotations awarded which are more than R100 000 inclusive of VAT.

PROJECT NAME	Contractor	AMOUNT	BBBEE Level	QUARTER
Luneburg Community Hall	Mgabhazi Building Construction	R2 451 000.00	1	1st
KwaGedlase Community Hall	Flagsik Projects	R2 451 000.00	1	1st
Ngwanya Sportfield	Khanyisa Civils	R1 935 000.00	1	1st
Valuation Roll	Mills Fitchet Africa	R1 499 597.00	1	1st
Abaqulusi Sportfield	Sipho-Glad Construction	R1 935 000.00	1	1st
Nhlakanipho Pedestrian Bridge	Mahhushu Construction & Projects	R2 650 520.00	1	1st
Tracksuits for the Sport Gear	Bargain Uniform	R 245 843. 50	1	1st
Vehicles Supplies	Anesco Toyota	R 774 364.41	1	1st
Spatial development Framework Review	Siyathuthu Developments	R 938 970.00	1	1st

PROJECT NAME	Contractor	AMOUNT	BBBEE Level	QUARTER
Ebhishi Access Road	Ethala Construction	R1 596 929.58	1	2nd
Bilanyoni Sportfield Phase I	Sipho-Glad Construction	R7 686 402.20	1	2nd
Bilanyoni Sportfield Phase II	Niphile Consulting	R4 500 000.00	1	2nd
Multifunctional Copier Machine Rentals	ITEC Newcastle	R1 132 469.64	1	2nd
Electricity Vending Services	Conlog (Pty) Ltd	4% of total sales	2	2nd
Short-term insurance	AON South Africa	R 704105.98	2	2nd
PABX System	BCX (Business Connexions)	R 237 768.34	3	2nd
Internet Service	BCX (Business Connexions)	R 316 819.80	3	2nd

PROJECT NAME	Contractor	AMOUNT	BBBEE Level	QUARTER
éDumbe Cemetery Road	Mchilobumvu Civils Construction	R1 929 824.56	1	3rd

Electricity Vending Services	Conlog (Pty) Ltd	4% of total sales	2	3rd
Short-term insurance	AON South Africa	R 704105.98	2	3rd
PABX System	BCX (Business Connexions)	R 237 768.34	3	3rd
Internet Service	BCX (Business Connexions)	R 316 819.80	3	3rd

PROJECT NAME	Contractor	AMOUNT	BBBEE Level	QUARTER
KwaGedlase Community Hall	Thuthu's Supply Services	R1 542 586.00	1	4th

3. The Municipal SCM Regulation 32 Appointments

No contract were awarded in terms of this procurement process in this mount.

All SCM Bid Committees have been constituted in terms of Municipal Supply Chain Regulations.

4. The Municipal SCM Regulation 36 Appointments (Deviations)

1. Regulation 36 of Municipal SCM Regulations makes a provision for a supply Chain management policy that it may allow the accounting officer to dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only

- i. In an emergency;
- ii. If such goods or services are produced or available from a single provider only;
- iii. For the acquisition of special works of art or historical objects where specifications are difficult to compile;
- iv. Acquisition of animals for zoos and/or nature and game reserves; or
- v. In any other exceptional case where it is impractical or impossible to follow the official procurement processes

b) to ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.

EXPENDITURES FOR THE 2018/19 FINANCIAL YEAR					
		Q1	Q2	Q3	Q4
A1	Deviations Per Quarter	R1 304 849.28	R1 723 965.43	R414 983.84	R1 396 459.50

Unauthorised, Irregular and Fruitless & Wasteful Expenditure

EXPENDITURES FOR THE 2018/19 FINANCIAL YEAR					
		Q1	Q2	Q3	Q4
B1	Unauthorised expenditure	R159 620.00	0	0	0
B2	Irregular Expenditure	R119 887.42	R119 887.42	R119 887.42	R119 887.42

5. **Retention Monies**

MIG Projects Retentions	
REFER TO REPORT FROM SYSTEM	✓ Retention Schedule ✓ Year-end Journal

6. **Inventory Management**

MIG Projects Retentions	
REFER TO REPORT FROM SYSTEM	✓ Inventory Count Schedule

7. **Contracts Management**

F1	Active Contracts		47
F2	Expired in 2018/19 Financial Year		08

STATEMENT OF BUDGET VERSUS ACTUALS

REVENUE MANAGEMENT

FINANCIAL PERFORMANCE	ORIGINAL BUDGET	ADJUSTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE	VARIANCE COMMENT (BUDGET VS ACTUAL)
Property Rates	R20 313 000	R20 313 000	R25 978 890	R5 665 890	There was an increase on penalties charged on outstanding rates
Service Charges (Electricity and Refuse removal)	R24 903 243	R27 903 243	R27 495 206	R408 037	There was a huge amount reversed due to provision of meters as were as abnormal meter readings
Interest on investments	R480 000	R1 000 000	R1 183 534	R183 534	Interest earned on income recieved
Rental of facilities and equipments	R1 586 000	R1 456 000	R1 480 317	R24 317	Interest earned on 6 months pro-rata lease rental paid by Mondi
Fines, Licence and Permit	R5 712 000	R3 954 000	R2 603 060	R1 350 940	Increase in collection rate
Operational Revenue	R72 621 000	R72 795 447	R72 267 447	R528 000	Decrease due to Equitable Share withheld by National Treasury for prior year unspent grant
Other owned revenue	R546 000	R672 000	R479 286	R192 714	Decrease on collection rate
TOTAL REVENUE	R126 161 243	R128 093 690	R131 487 740	R3 394 050	

**EXPENDITURE
MANAGEMENT**

FINANCIAL PERFORMANCE	ORIGINAL BUDGET	ADJUSTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE	VARIANCE COMMENT (BUDGET VS ACTUAL)
Employee related costs	R50 248 000	R50 248 000	R50 151 737	R96 263	Savings were due to CFO's vacant position who resigned during the financial year
Remuneration for Councillors	R5 460 000	R14 080 000	R4 450 998	R9 629 002	Expenditure increased due to Office bearers (Mayor and Speaker) being full time
Bulk Purchases	R18 163 180	R19 837 180	R22 410 929	R2 573 749	Increase in NERSA tariffs
Depreciation and Asset impairment	R7 254 300	R12 746 300	R1 209 000	R11 537 300	Depreciation was incorrectly calculated budget
Contracted Services	R7 763 000	R7 763 000	R6 133 261	R1 629 739	Grass cutting contract expired in March, service was then in-sourced
Finance charges	R150 000	R150 000	R911 164	R 761 164	
Operational Expenditure	R8 592 355	R8 592 355	R7 506 532	R1 085 823	
Capital Expenditure	R31 062 000	R44 562 000	R44 116 554	R445 446	

**ANNUAL PERFORMANCE
REPORT – SECTION 46 OF THE
MUNICIPAL SYSTEM’S ACT**

BACKGROUND TO MUNICIPAL PERFORMANCE REPORTING

eDumbe Municipality's Annual Performance Report is compiled in terms of the legislative requirements of Chapter 6 of the Municipal Systems Act, 32 of 2000 and Chapter 12 for the Municipal Finance Management Act, 56 of 2003. The Municipal Systems Act prescribes the role of each sphere of government in the municipal performance reporting.

PURPOSE OF THE REPORT

The main purpose of this report is to account to MEC for Local Government, Provincial legislature, NCOP, Minister of Cooperative Governance and Traditional Affairs, National Treasury, Auditor-General and to the citizens of South Africa on progress being made by municipalities towards achieving the overall goal of "a better life for all". Furthermore, the report is a key performance report to the communities and other stakeholders in keeping with the principles of transparency and accountability of government to the citizens. It subscribes to the South African developmental nature of participatory democracy and cooperative governance and responds to the principles of the Constitution, Batho Pele, White Paper on Local Government, MSA and the MFA

The Assessment Process and the Methodology followed in Compiling the Report

According to the provisions of the Municipal Systems Act, 32 of 2000, municipalities must monitor and measure the progress of their performance by preparing quarterly and mid-year performance reports, in terms of Chapter 6 of the MSA, on performance management systems. These quarterly and mid-year reports make up the municipalities' annual performance reports (Section 46 report), which are submitted to the Auditor-General, together with the financial statements, for auditing. After adoption of the audited performance report by the municipal council, it must then be submitted to the MEC for Local Government.

LEGISLATIVE MANDATE

SECTION 46

- (1) of the Municipal Systems Act (MSA) 32 of 2000, states that (1) a municipality must prepare for each financial year a performance report reflecting: the performance of the municipality and of each external Service provider during that financial year; also a

comparison of the performances referred to paragraph (a) with targets set for and performances in the previous financial year; and measures taken to improve performance.

- (2) An annual performance report must form part of the municipality's annual report in terms of chapter 12 of the Municipal Finance Management Act

OVERVIEW

A Municipality's Performance Management System is the primary mechanism to monitor, review and to improve the implementation of the Municipal IDP, and to measure the progress made in achieving the objectives set out in the IDP. The system provides early warning on poor or non service delivery and facilitate decision-making.

The Municipality should set out indicators and targets to compile a Municipal scorecard. Indicators are then cascaded into Departmental SDBIP's and are to be set on a SMART principle as follows:

- Specific
- Measurable
- Achievable
- Relevant, and
- Time bound

The Key Performance Areas as appear and reported on eDumbe Municipal Scorecard and SDBIP are as follows:

- Basic Service Delivery
- Municipal Financial Viability and Management
- Good Governance and Public Participation
- Local Economic Development
- Municipal Institutional Development and Transformation
- Cross Cutting Interventions

Timeous and regular reporting of performance by Departments on the above KPA's is then crucial. It also allows for better preparation for audit. Section 56 Manager's performance are evaluated based on these KPA's and will be weighted in two components, KPA – 80% and Competencies – 20%. (a set of expectations on good management practice).

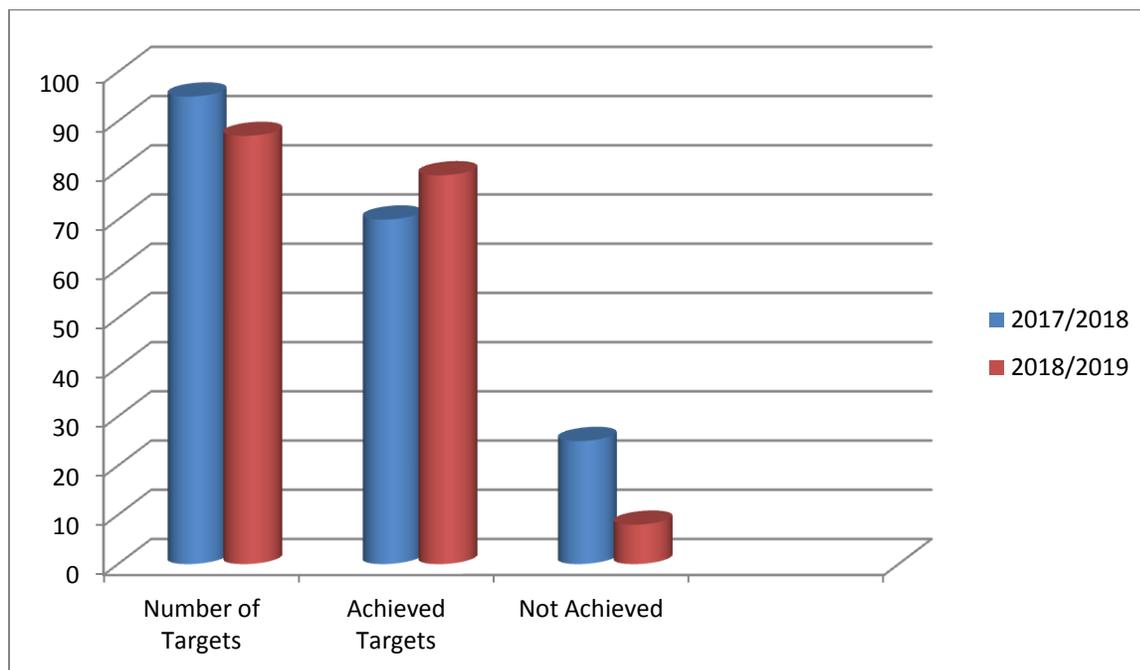
SDBIP PERFORMANCE STATUS

ANNEXURE 1

1. PERFORMANCE HIGHLIGHTS (COMPARISON'S WITH PREVIOUS FINANCIAL YEAR)

The overall scoring on the achievement of Key Performance Indicators shows a slight improvement when comparing with previous year's performance on indicators. Total indicators are 87. The scoring shows 79 achieved targets and 8 were not achieved. In percentages, achieved targets are 91% and non achieved are 9%.

TARGETS	2017/2018	2018/2019
Total targets	95	87
Achieved targets	70	79
Targets not achieved	25	8
Percentage of achieved targets	74%	91%
Percentage of targets not achieved	26%	9%



MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT

For this KPA, 19 targets were achieved while 3 were not achieved in percentages it is 86% achieved and 14% not achieved. In summary a Final Integrated Waste Management Plan was developed by May 2019, MFMP training to employees and Councillors was conducted, IT equipments were purchased and all compliance documents were compiled and approved on time.

Challenges

Municipal Organogram was not approved after being tabled several times to Council with no success of approval. Municipal By-laws were also not gazetted by 30 June due to delays by Council in approving the documents

Disaster Recovery Plan and Business Continuity Plan could not be implemented due to financial constraints. The Municipality needs to have a fully equipped Disaster recovery centre in order to implement the Plans.

Measures taken to improve performance

By-laws were then gazetted in August 2019 (2019/2020 financial year). Regarding the organogram, the Accounting Officer will again table the organogram to Council in 2019/2020 financial year with hope of getting approval.

BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

99% of MIG projects were implemented with success, except for kwaGedlase Community Hall which could not be completed by 30 June 2019 due to slow progress by the Contractor. That delayed the project completion.

100% was achieved on implementation of INEP projects.

Measures taken to improve performance

A notice of termination has been issued to the Contractor in order to remedied defaults on site. Should the problem persist, appointment of another service provider will be considered.

LOCAL ECONOMIC DEVELOPMENT

100% targets were achieved on this KPA, However the Municipality still plans to create more job opportunities through LED and poverty alleviation projects.

GOOD GOVERNANCE, COMMUNITY PARTICIPATION AND WARD COMMITTEE SYSTEM

100% targets were achieved on this KPA. This was achieved through an effective Public Participation system. The Public did show and take active interest in the performance of their Municipality. For Good Governance, compliance issues were all adhered to as per prescribed legislation.

FINANCIAL VIABILITY AND MANAGEMENT

67% of targets were achieved on this KPA and 34% were not achieved. Section 71 reports were all submitted to report Municipal Financial Management. Debtors and Creditors reconciliations were compiled on monthly basis to keep record of cash flow. Monthly disconnections on long outstanding debts were implemented.

Challenges

The Municipality still experience huge challenges on Revenue Collection. This is due to high indigent rate within eDumbe and a high level of tempered electricity. The Municipality is still unable to pay all its Creditors within 30 days as per the MFMA. This is due to financial constraints. Movable assets were not verified on quarterly basis due to capacity constraints.

General Valuation Roll could not be completed by 30 June. Progress report with time lines is available indicating that the roll will be available for implementation by end of August 2019. As a result the Municipality did apply to MEC for extension of time on implementation due to this delay. The extension was granted

Measures taken to improve performance

The process of changing meters is on-going. This will assist the Municipality in minimizing the level of tempering by consumers. The new Revenue Enhancement Strategy has to be developed and implemented.

The Municipality out-sourced the Assets service. This will enable the Municipality to keep proper record of its Assets. The skills will also be transferred to Municipal employees.

CROSS CUTTING INTERVENTIONS

83% targets were achieved on this KPA and 17% were not achieved. IDP process plan was approved within the stipulated time, Credible IDP was developed and approved. A phase two of wall to wall Schemes was complete by 30 June 2019. Inspection was also conducted around Ward 3 (town) to enforce Land Use Scheme.

Challenges

A Municipal Tribunal was not established and not functional. This is out of the Municipal's control as it is led by the District Municipality

Measures taken to improve performance

Regular communication between the Municipality and the District Municipality is on-going for the functionality of this Committee.

ASSESSMENT OF THE PERFORMANCE OF EXTERNAL SERVICE PROVIDER - 2018/2019 FINANCIAL YEAR

The monitoring of the service provider performance is ensured through the signing of the Service Level Agreement. It is currently being done by user department levels. The end user department is providing monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

<i>Assessment Key</i>	
<i>Good (G)</i>	<i>The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract</i>
<i>Satisfactory (S)</i>	<i>The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract</i>
<i>Poor (P)</i>	<i>The service has been provided below acceptable standards</i>

<i>Bid Number</i>	<i>Name of external Service Provider</i>	<i>Date Contract Awarded</i>	<i>Service provided in terms of the SLA</i>	<i>Value of project</i>	<i>Comparison with previous year</i>		<i>Current Financial Year</i>		<i>Assessment of Service Providers Performance</i>		
					<i>Target</i>	<i>Actual</i>	<i>Target</i>	<i>Actual</i>	<i>G</i>	<i>S</i>	<i>P</i>
<i>EDUMT07 /2018/19</i>	<i>Sipho Glad Constriction</i>	<i>07 /08/2018</i>	<i>Construction of Abaqulusi sportfield</i>	<i>R2 250 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R2 250 000</i>	<i>R2 257 487.48</i>		<i>Satisfactory</i>	
<i>EDUMT06 /2018/19</i>	<i>Mahhushu Construction</i>	<i>07/08/2018</i>	<i>Construction of Nhlakanipho</i>	<i>R3 082 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R3 082 000</i>	<i>R3 261 478.98</i>	<i>Good</i>		

			<i>Pedestrian Bridge</i>								
<i>EDUMT05 /2018/19</i>	<i>Khanyisa Civils</i>	<i>28/08/2018</i>	<i>Construction of kwaNgwanya Sportfield</i>	<i>R2 250 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R2 250 000</i>	<i>R2 254 087.89</i>		<i>Satisfactory</i>	
<i>EDUMT02 /2018/19</i>	<i>Thuthu's Supply Services</i>	<i>28/08/2018</i>	<i>Construction of kwaGedlase Community Hall</i>	<i>R2 850 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R2 850 000</i>	<i>R2 513 341.94</i>			<i>Poor</i>
<i>EDUMT01 /2018/19</i>	<i>Mgabhazi Construction</i>	<i>20/08/2018</i>	<i>Construction of Luneburg Community Hall</i>	<i>R2 850 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R2 850 000</i>	<i>R2 420 788.93</i>		<i>Satisfactory</i>	
<i>EDUMT04 /2018/19</i>	<i>Ethala Construction</i>	<i>29/10/2018</i>	<i>Construction of Ebhishi access road</i>	<i>R2 200 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R2 200 000</i>	<i>R875 357.10</i>	<i>Good</i>		
<i>EDUMT03 /2018/19</i>	<i>Mchilobomvu Civils Construction</i>	<i>22/02/2019</i>	<i>Construction of eDumbe Cemetery Road</i>	<i>R2 200 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R2 200 000</i>	<i>R2 715 478.84</i>	<i>Good</i>		
<i>EDUMT10 /2018/19</i>	<i>Sipho Glad Construction</i>	<i>29/01/2019</i>	<i>Construction of Bilanyoni Sportsfield</i>	<i>R9 000 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R9 000 000</i>	<i>R7 247 074.11</i>	<i>Good</i>		
<i>EDUMT04 /2018/19</i>	<i>Mchilobomvu Civils Construction</i>	<i>29/01/2019</i>	<i>Construction of Ebhishi Causeway</i>	<i>R800 000</i>	<i>N/A</i>	<i>N/A</i>	<i>R800 000</i>	<i>R781 425.00</i>	<i>Good</i>		
<i>EDUMPR O10/2018/</i>	<i>MAXIMUM PROFIT</i>	<i>15/10/2018</i>	<i>Vat recovery assignment</i>	<i>R1 182 507.47</i>	<i>N/A</i>	<i>N/A</i>	<i>R1 182 507.47</i>	<i>R1 182 507.47</i>	<i>Good</i>		

19											
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AUDITED ANNUAL FINANCIAL STATEMENTS

2018/2019 AUDIT REPORT