

éDumbe Municipality

10 Hoog Street
Private Bag X308
PAULPIETERSBURG 3180



☎ : (034) 995 1650
Fax : (034) 995 1192
edumbekz261@mweb.co.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

DATE: 09 June 2026

ADVERTISEMENT

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION
BID NUMBER FWPQ 35/2025/26
APPOINTMENT OF A SERVICE PROVIDER FOR GRAP 104 EXPECTED CREDIT
LOSS (ECL) CALCULATION AND IMPLEMENTATION**

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS

éDumbe Municipality wish to invite formal quotations for the **APPOINTMENT OF A SERVICE PROVIDER FOR GRAP 104 EXPECTED CREDIT LOSS (ECL) CALCULATION AND IMPLEMENTATION** - as detailed on the attached list:

Interested companies should place their formal written price quotation in a sealed envelope marked of **APPOINTMENT OF A SERVICE PROVIDER FOR GRAP 104 EXPECTED CREDIT LOSS (ECL) CALCULATION AND IMPLEMENTATION, FWPQ 35/2025/26** in the Tender Box at Reception Area of éDumbe Municipality Offices before **Thursday, 18 June 2026 at 12Hoo.**

The following conditions will apply:

- Price quoted must be firm and valid for at least 30 days from date of your offer.
- A valid tax pin must be submitted / CSD compliance assessment report will be utilized to verify your tax matters..
- Registered companies with both Municipal database and Central Supplier Database.
- Complete MBD1, MBD4, MBD 6.1, MBD 8 and MBD9 forms (on website www.edumbe.gov.za)
- Company registration certificate / CSD proof of registration must be submitted
- The successful provider will be the one scoring the highest points
- This quotation will be evaluated in terms of the 80/20 preference points claim in terms of the Preferential Procurement Regulations 2022
- No quotation will be considered from people in the service of the state and your municipal rates and taxis must not be in arrears for more 90 days.
- All returnable documents for claiming specific goals points must be attached to the quotation
- No award will be made to a person whose tax affairs are not in order.
- Your quotation should be itemised to allow us to negotiate where possible.

Failure to comply with these conditions will invalidate your offer. The municipality reserves the right not to appoint. **General Enquiries:** Bonisani Buthelezi or SCM Office.

Yours faithfully

Mr. HD Zulu
Municipal Manager

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APPOINTMENT OF A SERVICE PROVIDER FOR GRAP 104 EXPECTED CREDIT LOSS (ECL) CALCULATION AND IMPLEMENTATION

1. BACKGROUND

The Municipality is required to prepare Annual Financial Statements (AFS) in accordance with **Generally Recognised Accounting Practice (GRAP)** and in compliance with the **Municipal Finance Management Act (MFMA)**.

The Municipality generates revenue from:

- Property rates
- Service charges (electricity, water, sanitation, refuse)
- Government grants and transfers

Revenue is recognised in terms of:

- **GRAP 9 – Revenue from Exchange Transactions**
- **GRAP 23 – Revenue from Non-Exchange Transactions**

Receivables and financial instruments are accounted for in terms of:

- **GRAP 104 – Financial Instruments (Revised)**
- **GRAP 108 – Statutory Receivables**
- Other applicable GRAP standards

The revised **GRAP 104**, effective from the **2026 financial year**, introduces a **forward-looking Expected Credit Loss (ECL) model**, which requires municipalities to incorporate:

- Historical data
- Current conditions
- Forward-looking macroeconomic information
- Time value of money

This represents a significant technical and operational shift requiring specialised expertise.

2. PURPOSE OF THE RFQ

The purpose of this RFQ is to appoint a **qualified and experienced Service Provider** to:

- **Design, calculate, and implement a GRAP 104 compliant Expected Credit Loss (ECL) model**
 - Perform **full impairment calculations for financial instruments**
 - Ensure **audit-ready outputs and disclosures**
 - Support the Municipality in achieving **full compliance with GRAP 104**
-

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3. OBJECTIVES

Primary Objective

To develop and implement a **fully compliant, auditable, and sustainable GRAP 104 ECL framework and calculation model.**

Secondary Objectives

- Ensure accurate **impairment of receivables and financial instruments**
 - Improve **revenue management insights**
 - Strengthen **credit risk assessment processes**
 - Achieve **audit readiness and reduce audit findings**
 - Enable **repeatable and automated monthly impairment calculations**
-

4. SCOPE OF WORK

The Service Provider will be required to perform the full **end-to-end implementation** of GRAP 104 ECL, including but not limited to the following:

4.1 Phase 1: Diagnostic and Gap Assessment

- Identification of all financial instruments
 - Review of:
 - Current impairment methodologies
 - Debtors ageing
 - Billing and revenue systems
 - Collection trends and write-offs
 - Gap analysis against GRAP 104 requirements
-

4.2 Phase 2: Data Preparation and Engineering

- Extraction of historical data (minimum 3–5 years)
 - Data cleansing, validation, and enrichment
 - Alignment with:
 - GRAP 104
 - GRAP 108
 - Segmentation of debtors into:
 - Residential
 - Business
 - Government
 - Other
-

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4.3 Phase 3: ECL Model Development (Core Requirement)

The Service Provider must develop and implement a robust ECL model incorporating:

Core Formula

- Expected Credit Loss = Exposure × Default Rate × Discount Factor

Key Components

- Adjusted Non-Collection Rate (NCR)
 - Behavioural credit risk modelling
 - Probability-weighted outcomes
 - Time value of money (discounting)
 - Post-reporting date adjustments
-

4.4 Credit Risk Modelling

- Development of debtor risk profiles
 - Behavioural scoring methodologies
 - Segmentation-based risk assessment
 - Customer-level or portfolio-level modelling
-

4.5 Macroeconomic Forward-Looking Adjustments

Incorporation of macroeconomic indicators such as:

- CPI (Consumer Price Index)
- GDP (Gross Domestic Product)

Application of forward-looking scenarios to adjust default rates

4.6 Discounting and Time Value of Money

- Application of appropriate discount rates (e.g., Prime Rate)
 - Incorporation of time value of money into ECL calculations
-

4.7 Post-Reporting Adjustments

- Incorporation of subsequent receipts (e.g., July collections)
 - Alignment with GRAP requirements for recoverability assessment
-

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4.8 Automation and Tools (Preferred)

- Development of an automated ECL calculation tool
 - Integration with municipal data systems (where possible)
 - Automated:
 - Journals (aligned to mSCOA)
 - Reports
 - Audit trails
-

4.9 Financial Statement Impact and Disclosures

Preparation of:

- ECL impairment calculations
 - Journal entries
 - Disclosure notes in line with GRAP 104
 - Reconciliation of impairment allowances
-

4.10 Audit Support

- Provision of audit-ready working papers
 - Support during AGSA audit process
 - Response to audit queries related to GRAP 104
-

4.11 Skills Transfer (Limited and Practical)

- On-the-job knowledge transfer
 - Guidance on model usage and interpretation
- (Note: This is not a training engagement, but practical support)*
-

5. DELIVERABLES

The Service Provider must deliver:

- GRAP 104 compliant ECL model
 - Fully calculated impairment results
 - Audit-ready working papers
 - Automated calculation tool (where applicable)
 - Journal entries aligned to mSCOA
 - GRAP-compliant disclosure notes
 - Final technical report
-

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6. PROJECT TIMELINES

The project is expected to be completed within:

8 – 16 weeks, depending on:

- Data availability
- Complexity of debtor base

7. SUPPLY CHAIN MANAGEMENT COMPLIANCE REQUIREMENTS

Documents Required (Refer to Advert conditions)

8. MANDATORY REQUIREMENTS

Failure to comply will result in **disqualification**.

No	Mandatory Requirement	Comply / Not Comply
1	Lead specialist must be registered with SAICA or ACCA	
2	Minimum 10 years experience in financial accounting / GRAP	
3	Proven experience in GRAP 104 implementation / ECL modelling	
4	Experience in municipal environment (preferred)	
5	Submission of detailed CV(s) of key personnel	

9. EVALUATION CRITERIA

Evaluation will be conducted using the **80/20 preference point system** in line with the **PPPFA Regulations (2022)**.

Criteria	Weight
Price	80
Specific Goals (MBD 6.1)	20
Total	100

- Tenderers are requested to note that the directives applicable in respect of the
- Specific goals as prescribed in the Preferential Procurement Regulations 2022, where 80 points will be scored for price and 20 will be scored for specific goals

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Specific Goal:

CATEGORIES	80/20	PROOF REQUIRED
Within KZN boundaries	20	Proof of Municipal rates statement not older than 3 months /
Within SA boundaries	15	Lease agreement or proof of address / An affidavit where the business is rural based.

Note:

Provide us with your statements of Municipal rates or an affidavit in case you do not pay rates.

10. PRICING REQUIREMENTS

- All pricing must be in **ZAR**
- Inclusive of all taxes
- Must include:
 - Modelling and calculation fees
 - Data analysis
 - Reporting
 - Audit support

11. CONCLUSION

The Municipality seeks to appoint a Service Provider capable of delivering:

- A **technically robust and audit-defensible GRAP 104 solution**
- Accurate and reliable **ECL calculations**
- Improved **financial reporting and revenue management**
- Enhanced **audit outcomes**

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
BID NUMBER:	FWPQ 35/2025/26	CLOSING DATE:	18 JUNE 2026	CLOSING TIME:	12:00
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER FOR GRAP 104 EXPECTED CREDIT LOSS(ECL)CALCULATION AND IMPLEMENTATION				

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT (STREET ADDRESS

EDUMBE MUNICIPALITY
TENDER BOX AT RECEPTION
10 HOOG STREET
PAULPIETERSBURG
3180

SUPPLIER INFORMATION

NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:	OR	CSD No:
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO: TECHNICAL INFORMATION MAY BE DIRECTED TO:

DEPARTMENT	FINANCE	CONTACT PERSON	VILAKAZI MA
CONTACT PERSON	VILAKAZI MA	TELEPHONE NUMBER	034 995 1650
TELEPHONE NUMBER	034 995 1650	FACSIMILE NUMBER	NONE
FACSIMILE NUMBER	NONE	E-MAIL ADDRESS	vilakazim@edumbe.gov.za
E-MAIL ADDRESS	vilakazim@edumbe.gov.za		

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE v WWW.SARS.GOV.ZA.kk
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
<p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</p>	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 3.9 Have you been in the service of the state for the past twelve months?**YES / NO**
- 3.9.1 If yes, furnish particulars.....
.....
- 3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
- 3.10.1 If yes, furnish particulars.
.....
.....
- 3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
- 3.11.1 If yes, furnish particulars
.....
.....
- 3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
- 3.12.1 If yes, furnish particulars.
.....
.....
- 3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
- 3.13.1 If yes, furnish particulars.
.....
.....
- 3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**
- 3.14.1 If yes, furnish particulars:
.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- P_s = Points scored for price of tender under consideration
 P_t = Price of tender under consideration
 P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
LOCALITY (Proof of Municipal rates statement not older than 3 months / Lease agreement or proof of address / an affidavit where the business is rural based)	N/A	Within éDumbe Local Municipality boundaries = 20	N/A	
		Within KZN boundaries = 15		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:
.....

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business/sole propriety

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:
.....
.....
.....

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

FWPQ15/2025/26

(Bid Number and Description)

in response to the invitation for the bid made by:

EDUMBEMUNICIPALITY

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder