éDumbe Municipality

10 Hoog Street
Private Bag X308
PAULPIETERSBURG 3180

☎ : (034) 995 1650
Fax : (034) 995 1192
edumbekz261@mweb.co.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Date: 11 November 2026

External Advert

éDumbe Local Municipality invites suitably qualified and experienced candidates to apply for the below positions. Women and people with disabilities will be given preference in accordance with Employment Equity Act.

POST: BUILDING INSPECTOR
DEPT: INFRASTRUCTURE AND PLANNING
REF: EDUMP- 02/2026/27
PERMANENT POSITION

REMUNERATION IS (TASK GRADE 11: R368 159. 85 - R 477 891. 39) OF CATEGORY 1 LOCAL MUNICIPALITY PER ANNUM PLUS NORMAL FRINGE BENEFITS APPLICABLE TO LOCAL GOVERNMENT

MINIMUM REQUIREMENTS:

- Grade 12 (Matric)
- National Diploma in Building and Civil Engineering or equivalent relevant qualification NQF L6
- Computer literate, efficient in Microsoft word, power point and excel
- 2-3 years relevant experience in a Building Industry/ environment
- Must have a valid South African drivers licence

RESPONSIBILITIES:

1. The successful applicant will co-ordinate tasks/ activities associated with the implementation of procedures and monitors compliance with standards and specifications with regards to new buildings, additions and renovations

2. Visiting specific work-sites and conducting inspections to establish materials, drawing, specifications, statutory regulations (National Building Regulations, SANS codes of practice, Town Planning Legislation, Environmental Legislation, the relevant Road Act, Water Act)

3. Processing and approving of developments and subsequent issuing of completion certificates

4. Investigating, preparing and presenting investigational reports for non-compliance

5. Compile weekly and monthly section reports

6. Supervise inspectors in respect of all tasks assigned to them in terms of their duties

7. Pre-scrutiny of building plan applications

8. Perform other related duties as instructed by Supervisor

éDumbe Municipality is committed to Employment Equity, therefore, in these appointments; such factors will be taken into account. éDumbe Municipality is under no obligation to fill a post after the advertisement thereof. Correspondence will only be entered into with short listed candidates. If you have not heard from us within (one) 1 month of the closing date, please regard your application as unsuccessful. The council nevertheless appreciates the interest shown by applicant.

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The applications accompanied by éDumbe Municipality Application form (to be obtained on the Municipal website), Application Letter, Curriculum Vitae, certified copies of Qualifications, copy of Identity Document, copy of drivers license and details of three (3) references and must be addressed to the:

Municipal Manager
éDumbe Municipality

Email: records@edumbe.gov.za

or Hand delivered at the Municipal Building No: 10 Hoog Street, Paulpietersburg. Failure to attach all required documents will disqualify your application. If you have not been contacted after 30 days of closing date of advertisement, please accept that your application was unsuccessful. The Municipality reserves the right not to appoint.

CLOSING DATE for applications:03 December 20206

Enquiries with regards to this post may be directed to (Human Resource Section) on 034- 995 1650 /1651 during office hours. No late applications will be considered.

éDumbe Municipality is an equal opportunity, affirmative action employer and is committed to empowering disabled people

H.D. Zulu
Municipal Manager